



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

12 May 2023

DIVISION MEMORANDUM

No. 142, s. 2023

SUBMISSION OF REPORTS AND OTHER ACTIVITIES RELATED TO THE PILOT IMPLEMENTATION OF INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT)

To: Chief Education Supervisors
SDO Section/Unit Heads
Elementary and Secondary School Heads
This Schools Division

1. In lieu of the DepEd Memorandum No. DM-OUHRD-2023-0526, titled "*Submission of Reports and other Activities Related to the Pilot Implementation of Induction Program for Beginning Teachers (IPBT)*", this Office directs the schools listed, as well as the mentors of the newly hired teachers specified in Enclosure 1, to submit their report to the Schools Division Office using the attached templates. Soft copies of which will be sent through the schools' email address along with this memorandum. **The reports may be submitted online at the batanes@deped.gov.ph until May 17, 2023.**

2. The IPBT intends to provide a systematic and comprehensive support system for newly hired teachers to seamlessly immerse them in the teaching profession in the public school system. The main objective of the pilot implementation is to further streamline the processes and practices vis-à-vis the draft Implementing Guidelines for IPBT. It also aims to gather insights from the participating stakeholders through surveys and focused group discussions for more evidence-based input in the improvement of the program and resulting policy.

3. Compliance to this issuance shall be monitored by the Human Resource Development Section.

3. For information, guidance, and strict compliance of all concerned.

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

Encl: IPBT Report Templates
References: DM-OUHROD-2023-0526
To be indicated in the Perpetual Index
Under the following subjects: TRAINING
SGOD/myn/gmv



Address: Basco, Batanes, 3900
Contact No.: 09996027630; 09163509382
Email Address: batanes@deped.gov.ph
Facebook: facebook.com/deped.batanes

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LIST OF NEWLY HIRED TEACHERS UNDERGOING THE IPBT

No.	Name of Teacher/s	School
1	Marie Chris M. Pajudpud, <i>TI</i>	Batanes General Comprehensive High School
2	Maria Visitacion, <i>TI</i>	
3	Fredela B. De Los Santos, <i>TI</i>	
4	Jamilin P. Viola, <i>SST I</i>	Batanes National Science High School
5	Ryan G. Ponce, <i>TI</i>	
6	Hydee De Vara Guillermo, <i>TI</i>	Mahatao National High School
7	Ma. Liezel E. Cabugao, <i>TI</i>	
8	Marjorie C. Munoz, <i>TI</i>	
9	Jamaica C. Velayo, <i>TI</i>	Itbayat National Agricultural High School
10	Maria Theresa L. Fugaban, <i>TI</i>	
11	Sidney B. Guzman, <i>TI</i>	
12	Marcon Joy R. Guillermo, <i>TI</i>	Raele Integrated School
13	Rowena B. Gordo, <i>TI</i>	
14	Ashleymae Balanoba, <i>TI</i>	
15	Geraldine A. Batallones, <i>TI</i>	Sabtang National School of Fisheries
16	Kristine G. Habana, <i>TI</i>	
17	Mercelina C. Elep, <i>TI</i>	
18	Jethrodon B. Gacula, <i>TI</i>	Ivana National High School
19	Krizzalyn Salengua, <i>TI</i>	Valugan Integrated School
20	Gladys T. Garcia, <i>TI</i>	
21	Monica V. Castillo, <i>TI</i>	
22	Jolina T. Talledo, <i>TI</i>	Itbud Integrated School
23	Marivic A. Balbido, <i>TI</i>	
24	Alona Grace H. Hontomin, <i>TI</i>	Chavayan Elementary School
25	Carla Joyce R. Alina, <i>TI</i>	
26	Jana Abas, <i>TI</i>	
27	Jane C. Esperanza, <i>TI</i>	Sumanga Elementary School
28	Geraldine D. Alasco, <i>TI</i>	Savidug Elementary School
29	Stephanie A. Baliday, <i>TI</i>	Mahatao Elementary School
30	Loreta M. Bongay, <i>TI</i>	
31	Charlyn A. Labrador, <i>TI</i>	
32	Nida C. Bilog, <i>TI</i>	Ivana Elementary School
33	Mae Angenette Bartilad, <i>TI</i>	Tukon Elementary School
34	Kristine B. Villarin, <i>TI</i>	Diptan Elementary School
35	Aimee Salamagos, <i>TI</i>	Itbayat Central School
36	Monica V. Castillo, <i>TI</i>	

Note: School Heads and Mentors of the teachers whose names are specified above are to submit their reports using the templates attached.



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 Contact No.: 09996027630; 09163509382
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Monitoring and Evaluation Form for School Heads

(to be submitted to the Division TIP Coordinator at the end of TIP Year 1)

Please download a copy of this template, and edit your own copy.

On the upper left, click **FILE** > **Download** > **Word File**.

Date submitted: _____

Part I. Personal Information

School: _____

Division: _____

Name: _____

Contact Number/s: _____

Email address: _____

Position/Designation: _____

School Year: _____

Number of Newly Hired Teachers For the Current School Year: _____

Part II. Progress Monitoring

Add rows as necessary.

Names of Newly Hired Teachers	Names of Mentors	Accomplishment Date (All Coursebooks done and certified)	Remarks

Monitoring and Evaluation Form for School Heads

(to be submitted to the Division TIP Coordinator at the end of TIP Year 1)

Based on the mentors' individual progress reports, what are the top three strengths of the newly-hired teachers in your school?

1. _____
2. _____
3. _____

Based on the mentors' individual progress reports, what are the top three points for improvement of the newly-hired teachers in your school?

1. _____
2. _____
3. _____

Monitoring and Evaluation Form for School Heads

(to be submitted to the Division TIP Coordinator at the end of TIP Year 1)

Part III. Monitoring and Evaluation of the Program Implementation

Based on the mentors' consolidated report on the monitoring and evaluation of the program implementation, what are the top three issues and concerns in the TIP implementation experienced in your school?

<i>Issues and Concerns Encountered</i>	<i>Solutions</i>	<i>Recommendations</i>

Monitoring and Evaluation Form for School Heads

(to be submitted to the Division TIP Coordinator at the end of TIP Year 1)

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Instructions: Discuss your answers to the following open-ended questions. Please cite examples and specify portions of the courses as much as possible.

1. What are some of your school's best practices in coaching and mentoring the newly-hired teacher/s?
2. What interventions, resources and other activities helped in the conduct of the TIP in your school?
3. Are there general points for improvement of the TIP implementation which you would like to suggest? If yes, please specify below.