



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

DIVISION MEMORANDUM

ADM-2025- **051**

To: **NECITA JUCELYN V. RAMOS**
Administrative Officer II (Administrative Officer I)

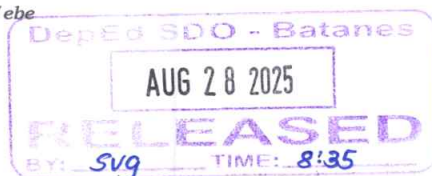
From: **ALFREDO B. GUMARU JR. EdD, CESO V**
Schools Division Superintendent

Date: **JUN 23 2025**

Subject: **ASSIGNMENT ORDER**

1. Due to the approval of your appointment as Administrative Officer II (Administrative Officer I), you are hereby advised of your assignment at Tukon Elementary School, Basco, Batanes effective immediately.
2. It is understood that you may be transferred/reassigned anytime to other schools/office within the Division that needs your services.
3. You are therefore advised to clear yourself of all money and property accountabilities from your current assignment before reporting to your new school/office assignment.
4. Please be guided accordingly.

OSDS/abgj/ebe



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