



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

**DIVISION MEMORANDUM**

ADM-2025- 050

To: **CATRINA C. CARIZ**  
Administrative Officer II (Administrative Officer I)

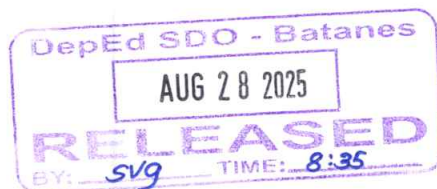
From: **ALFREDO B. GUMARU JR. EdD, CESO V**  
Schools Division Superintendent

Date: JUN 23 2025

Subject: **ASSIGNMENT ORDER**

1. Due to the approval of your appointment as Administrative Officer II (Administrative Officer I), you are hereby advised of your assignment at the Nakanmuan Elementary School, Sabtang, Batanes effective immediately.
2. It is understood that you may be transferred/reassigned anytime to other schools/office within the Division that needs your services.
3. You are therefore advised to clear yourself of all money and property accountabilities from your current assignment before reporting to your new school/office assignment.
4. Please be guided accordingly.

OSDS/abgj/ebe



Address: Basco, Batanes, 3900  
Contact No.: 09687467949, 09539704860  
Email Address: [batanes@deped.gov.ph](mailto:batanes@deped.gov.ph)  
Facebook: [facebook.com/deped.batanes](https://facebook.com/deped.batanes)  
Website: <https://depedbatanes.ph>

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