



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

April 29, 2025

DIVISION MEMORANDUM

No. **104**, s. 2025

**CONDUCT OF THE NATIONAL SCHOOL BUILDING INVENTORY (NSBI)
FOR SCHOOL YEAR 2024-2025**

To : Asst. Schools Division Superintendent
All Elementary & Secondary School Heads
Division Basic Education Facilities Coordinator
Division Engineer
Division Supply Officer
Division Planning Officer
All Others Concerned

1. In compliance with the attached Joint Memorandum from the Office of the Undersecretary for Strategic Management (Policy, Planning, and Monitoring & Evaluation) dated March 28, 2025, relative to the conduct of **National School Building Inventory (NSBI) for SY2024-2025**, this Office will conduct offsite and onsite monitoring and validation from May 5 to 30, 2025.

2. In view thereof, this Office respectfully requests that the Division Planning Officer, Division Engineer, Division Basic Education Facilities Coordinator, Division Supply Officer as well as all School Heads, to perform their respective duties and responsibilities as outlined in the attached memorandum.

3. Schedule of onsite monitoring and validation:

DATE	SCHOOL
5	Basco CS / Batanes NSHS
6	Tukon ES / Chanarian ES
7	Ivana ES/ Ivana NHS/ San Vicente ES
8	Uyugan ES/ Batanes GCHS
9	Itbud IS/ Imnajbu ES/ Diura BS
13	Valugan IS/ Diptan ES
14	Raele IS/ Yawran BS
15 – 16	Mayan ES/ Itbayat CS/ Itbayat NAHS
19	Mahatao CS/ Mahatao NHS
20	Nakanmuan ES/ Sumnanga ES
21	Chavayan ES/ Savidug ES
22 – 23	Sabtang CS/ Sabtang NSF

4. School Heads are reminded that they shall be responsible for validating the accuracy and correctness of the data reported by their school.
5. Travelling and other incurred expenses relative in the conduct of the activity shall be charged against local funds (MOOE) subject to the usual accounting and auditing rules and regulations.
6. Immediate and widest dissemination of this Memorandum to all concerned is desired.

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

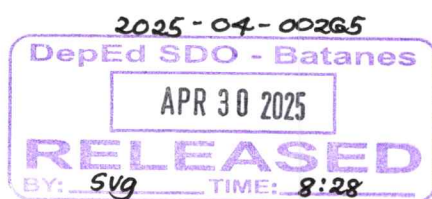
For the Schools Division Superintendent


VIOLETA B. GASILAO
Chief Education Supervisor, CID

Encl. : As stated
Reference: DepEd Joint Memorandum dated March 28, 2025
To be indicated in the Perpetual Index
under the following subjects:

DATA
SCHOOL
FACILITIES
INVENTORY
SCHOOL BUILDING

SGOD/myn/orc/DM-NSBI SY2024-2025
April 29, 2025



Address: Basco, Batanes, 3900
Contact No.: 09603974200
Email Address: batanes@deped.gov.ph
Facebook: facebook.com/deped.batanes
Website: <https://batanes.deped.gov.ph>

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Department of Education
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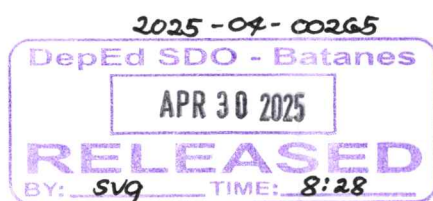
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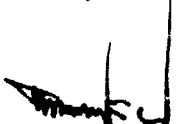


Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR STRATEGIC MANAGEMENT
(POLICY, PLANNING, AND MONITORING & EVALUATION)

JOINT MEMORANDUM

FOR : MINISTER, BASIC, HIGHER AND TECHNICAL EDUCATION
BARM
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : 
RONALD U. MENDOZA, Ph.D.
Undersecretary for Strategic Management


WILFREDO E. CABRAL
Undersecretary for Human Resource and Organizational
Development

SUBJECT : GUIDELINES ON THE CONDUCT OF THE NATIONAL
SCHOOL BUILDING INVENTORY (NSBI) FOR SY 2024-2025

DATE : 28 March 2025

The Department of Education (DepEd) aims to provide conducive learning environment as this contributes to better learning outcomes through adequate school buildings, classrooms, other infrastructure, and facilities in public schools. To strategically allocate its resources for school facilities, the Department maintains a complete and accurate inventory of school infrastructure and facilities which informs planning, budgeting, resource allocation, and decision making.

In this regard, the National School Building Inventory (NSBI) will be updated for SY 2024-2025 consistent with DepEd Order No. 1, s. 2017, otherwise known as the Guidelines on the National Inventory of DepEd Public School Buildings for SY 2016-2017. This memorandum outlines the guidelines for the conduct of the NSBI, including the procedures, roles and responsibilities, and timelines. All public schools are required to comply and actively participate in collecting and encoding NSBI data in the information system, guided and assisted by the Schools Division Offices.

I. PROCEDURES

In order to collect, encode, and report high-quality data in the NSBI module, personnel at the school level, specifically the school head, shall observe the following:

- a. The school head conducts the school building inventory and reviews, encodes, and validates the data in the system.
- b. Submit two (2) signed copies of duly accomplished forms to the Schools Division Office (SDO), Attention: Division Engineer. These copies should be generated from the NSBI, newly available in the system.

Should there be errors in encoding the data in the system, the School Head shall update the data for accuracy and reliability. Take note that schools and DepEd offices benefit from correct and updated data, especially in producing an equitable allocation of resources and evidence-based policies.

II. ROLES AND RESPONSIBILITIES

The following are the roles and responsibilities of concerned DepEd personnel across governance levels:

OFFICE OR PERSONNEL	ROLES/RESPONSIBILITIES
DEPED CENTRAL OFFICE	
Education Facilities Division, Policy and Planning Service-Education Management Information System Division	Provide technical assistance on the implementation and orientation of Regions and SDOs on the NSBI
Information and Communications Technology Service (ICTS)-Solutions Development Division (SDD)	Develop, maintain, and update the system to ensure that it functions according to purpose and can be accessed by all intended users
Information and Communications Technology (ICTS)-User Support Division (USD)	Provide technical assistance in terms different NSBI system concerns
REGIONAL OFFICE	
Policy, Planning and Research Division (PPRD) and Education Support Services Division	Monitor status of submissions of SDOs
	Provide technical assistance on the implementation for all SDOs
DIVISION OFFICE	
School Governance Operations Division-Planning and Research Section (SGOD-PRS); SGOD-Division Engineer	Provide technical assistance to schools on queries regarding NSBI forms, system, and processes
	Create Basic Education Information System (BEIS) accounts for Engineers (Plantilla) with editing facilities (<i>provided that necessary clearances from School Head and SGOD are secured</i>)

OFFICE OR PERSONNEL	ROLES/RESPONSIBILITIES
	For SDOs without Plantilla engineers, the PRS shall create an account for the SGOD Chief.
	Monitor and validate submissions of schools
SCHOOL LEVEL	
School Head	Conduct accurate school building inventory
	Submit signed NSBI forms to SGOD
	Encode the data in the National School Building Inventory System

III. NSBI FORMS

The NSBI Data still consist of eight (8) tables.

Table	Title
Table 1	Summary of Existing Building
Table 2	Existing Rooms
Table 3	Number of Temporary Learning Spaces (TLS) & Makeshift Rooms
Table 4a	Existing Number of Water and Sanitation Facilities
Table 4b	Existing Number of Stand-Alone Water and Sanitation Facilities
Table 5	Existing Number of Usable Furniture
Table 6	Other Facilities or Amenities
Table 7	Access Going to School

Generated NSBI Data Gathering Forms shall be signed by the following school and division personnel attesting the accuracy and veracity of the encoded and reported data in both printed copy and in the system, as shown below:

DIVISION LEVEL	
PERSONNEL	RESPONSIBILITY
Division Engineer	Site Validation
Planning Officer	System Verifier
SCHOOL LEVEL	
School Head	NSBI Data Gathering Forms
	System Validation

IV. PROCESS IN DETERMINING THE SCHOOL COORDINATES (LATITUDE/LONGITUDE)

In determining the school coordinates, the location of the flagpole shall serve as the reference point. The School Head may use devices such as mobile phones, smartphones (iOS or Android phones), tablets, or laptops to open Google Maps and identify the latitude and longitude of the school to ensure accuracy of the information or data.

Using smartphones or tablets:

1. Turn on the GPS on your device.
2. Open Google Maps.
3. Navigate the location you want to find the coordinates. You can scroll and zoom to locate it.
4. Tap and hold on the specific location. A red pin will appear at the determined location.
5. The coordinates will appear on the search bar; then, copy or take a screenshot of the coordinates.
6. Please check the attached Annex A for example.

Using laptops:

1. Open your browser (Google Chrome, Mozilla Firefox, or any other browser).
2. Type Google Maps in the Search bar.
3. Navigate to the location you want to determine the coordinates. Use the scroll wheel to zoom in / out of the location.
4. Right-click on the location.
5. Click on the coordinates and copy them.
6. Please check the attached Annex B for example.

Please get the whole decimal number and not to round-off since each numeral number corresponds to a certain kilometer. You may verify the accuracy of the school location obtained by inserting the determined school coordinates, by latitude and longitude, in the google maps. For examples in google, please see annex A.

V. VALIDATION PROCESS

The validation of NSBI data shall be conducted by the Division Engineers through field visit. For the Planning Officer, completeness of submission shall be its responsibility. The criteria or quota for the data validation through field visit of the engineers is **at least 50 schools**. Hence, Divisions with less than 50 schools shall visit all.

For effective targeting of the schools to be validated, random selection was adopted. The list of the schools to be validated by the DepEd Engineers are specified in this link: <https://it.l.gov.ph/RandomSchools/NSBValidation>. To ensure accountability and transparency of field validation, the process of validation shall be as follows:

1. Engineers will visit the schools under the list;
2. A generated and printed report from the system will be the basis in validating the school data;
3. If there are encoded data that needs to be corrected, the school head shall be notified by the engineer for appropriate action; and
4. A report on the field validation, together with a geotagged photo of engineers will be uploaded here: <https://it.l.gov.ph/EngineerReportNSBI2025>. Use DepEd Microsoft Account to access, as uploading photos is required in this form.

VI. TIMELINES

The timelines for all the activities relative to the NSBI updating is as follows:

Activity	Timeline
Orientation on NSBI for SY 2024-2025 <i>For Region and SDO Engineers and Planning Officers, join online through MS teams: Please register here to get the online link: https://bit.ly/ReFormNSBI2025Orientation.</i> <i>For all school heads, Facebook Live will be available at DepEd Philippines Facebook page.</i> The orientation will be from 10:00 AM to 12:00 PM .	April 10, 2025
Encoding	Starts on April 21, 2025 <i>Encoding of updated data will be open all year round to establish live updates.</i>
Submission of printed copies to the Division Office	May 14-20, 2025
Cut-off dates for data generation	Last working day of May, July, September, and December
Validation of NSBI Data (including the field validation of engineers)	May 2-30, 2025

To establish capacity of schools in continually updating its data, the NSBI will be open for encoding all throughout the year. Latest data of each school will also be based on the latest submission during the cut-off dates provided above.

VII. MONITORING AND EVALUATION

The Policy, Planning, and Research Division (PPRD) through the Regional Planning Officer (RPO) shall monitor the status of submission by Schools Division Offices (SDO) and the Regional Engineers shall monitor the submission of SDO engineer's field validation report. The SDOs shall also monitor the schools under their respective jurisdiction. In addition, the Division Planning Officer (DPO) and the Division Engineer shall provide necessary support in the form of technical assistance to schools with difficulties in encoding NSBI data.

The DepEd Central office, through the Education Facilities Division and Planning Service-Education Management Information System Division (PS-EMISD) shall inform all Regions and Divisions their respective statuses of submission and validation in coordination with the Regional Planning Officer.

VIII. CONTACT SUPPORT

Should there be a need for assistance from the Central Office, the following contact numbers can be contacted depending on the concern:

Education Facilities Division: Engineering or infrastructure-related concerns

Landline: (+63) 28 633 7263 / (+63) 28 638 7110 / (+63) 28 636 4877
Email: efd@deped.gov.ph

Policy and Planning Service - Education Management Information System Division (PS-EMISD): Data-related concerns on NSBI

Landline: (+63) 28 638 2251 / (+63) 28 635 3986
Email: ps.emisd@deped.gov.ph

Information and Communication Technology Service - User Support Division (ICTS-USD): NSBI system-related concerns

Landline: (+63) 28 636 4878 / (+63) 28 633 2658
Mobile: (+63) 939 436 1390 (SMART) / (+63) 977 771 2285 (GLOBE)
Email: support.ebeis-lis@deped.gov.ph / icts.usd@deped.gov.ph
Facebook: www.facebook.com/groups/lis.helpdesk/

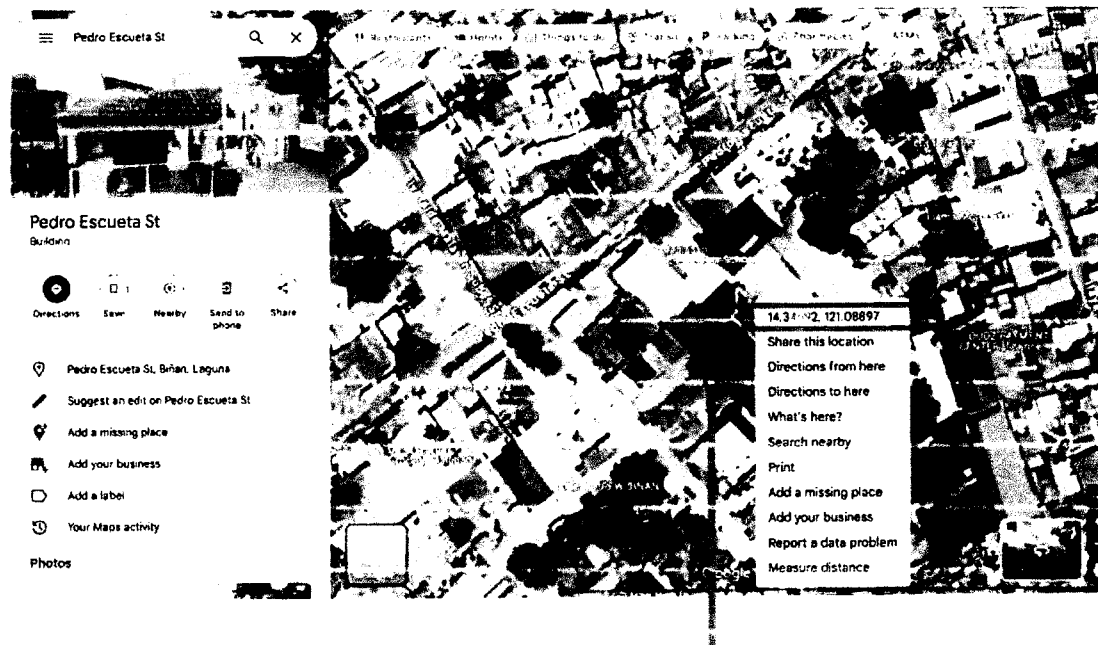
Annex A

Latitude and Longitude from Google Maps using smart phones or tablets



By pressing the location, these numbers will appear which are the latitude and longitude. Click the numbers to copy the complete decimal point of the location.

Latitude and Longitude from Google Maps using Laptop or Desktop



Latitude: 14.345919640124663,
Longitude: 121.08897296249603

Click on the center of the school then right click the red pin and click these coordinates to copy the exact numerical values **WITHOUT** rounding off for a more accurate GPS location.



Region :	School ID :
Division :	School Name :
Longitude :	Latitude :

[illegible]

Validated by:

ENGR. JOHN CHRISTOPHER M. VALENZUELA
Engineer III
(Schools Division Office)



As of _____

Region :	School ID :
Division :	School Name :

Table 2. Existing Rooms per Building

[illegible]

Prepared, Certified True and Correct by:

Verified by:

Validated by:

School Head

OLIVER R. CARIASO
Planning Officer III
(Schools Division Office)

ENGR. JOHN CRISTOPHER M. VALENZUELA
Engineer III
(Schools Division Office)



Region :	School ID :
Division :	School Name :

Table 3. Number of Temporary Learning Space/s (TLS) & Makeshift Room/s

Temporary Learning Space/s		Makeshift Room/s	
No. of Temporary Learning Space/s ²⁵	No. of Classes/Sections using Temporary Learning Space/s ²⁶	No. of Makeshift Room/s ²⁷	No. of Classes/Sections using Makeshift Room/s ²⁸
Col 1	Col 2	Col 3	Col 4

Table 4A. Existing Number of Water and Sanitation Facilities

[illegible]

Prepared, Certified True and Correct by:

Verified by:

Validated by:

School Head

OLIVER R. CARLASO
Planning Officer III

ENGR. JOHN CRISTOPHER M. VALENZUELA
Engineer III



Department of Education
School Building Inventory Form
As of _____



Region :	School ID :
Division :	School Name :

Table 4B. Existing Number of Stand-Alone Water and Sanitation Facilities

Male	Number of Functional Toilet Bowls ²⁹			Number of Non-Functional Toilet Bowls ³⁰	Number of Sink/Washbasin ³¹	Number of Urinals ³²	Number of Urinal Trough ³³	With Septic Tank ³⁴ (Yes/No)	Number of Faucets ³⁵	
	Female	PWD	Shared						With Water Supply	Without Water Supply
Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7	Col. 8	Col. 9	Col. 10	Col. 11

Table 5. Existing Number of Usable Furniture

Kinder Modular Table ³⁶	Kinder Chair ³⁷	Armchair ³⁸	School Desk ³⁹	Other Classroom Table ⁴⁰	Other Classroom Chair ⁴¹	DepEd New Design 2-Seater Table & Chair ⁴²		
						Elementary	Junior High School	Senior High School
Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7	Col. 8	Col. 9

Table 6. Other Facilities/Amenities

Type of Facilities/Amenities	Present in Campus? (Yes/No)	Type of Facilities/Amenities	Present in Campus? (Yes/No)	Type of Facilities/Amenities	Present in Campus? (Yes/No)
Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6
Covered Court ⁴³	☐ Yes ☐ No	Flood Marker ⁴⁸	☐ Yes ☐ No	Bike Racks ⁵³	☐ Yes ☐ No
Gymnasium ⁴⁴	☐ Yes ☐ No	Playground ⁴⁹	☐ Yes ☐ No	Paved Pathway from Entrance Gate to Building ⁵⁴	☐ Yes ☐ No
Solar Panel ⁴⁵	☐ Yes ☐ No	School Garden ⁵⁰	☐ Yes ☐ No	Pathway Cover/Roofing ⁵⁵	☐ Yes ☐ No
Permanent Perimeter Fence ⁴⁶	☐ Yes ☐ No	Entrance Gate ⁵¹	☐ Yes ☐ No		
Temporary Perimeter Fence ⁴⁷	☐ Yes ☐ No	Exit Gate ⁵²	☐ Yes ☐ No		

Prepared, Certified True and Correct by:

Verified by:

Validated by:

School Head

OLIVER R. CARIASO
Planning Officer III

JOHN CRISTOPHER M. VALENZUELA
Engineer III



Department of Education
School Building Inventory Form
As of _____



Region :	School ID :
Division :	School Name :

Table 7. Access going to School
(Check all applicable)

Type of Access Road ⁵⁶	Accessible by type of transportation ⁵⁷	
Col. 1	Col. 2	
☐ Paved	☐ Private 4-Wheel Vehicle	☐ Jeepney
☐ Unpaved	☐ Private Motorcycle	☐ Habal-habal
☐ Levelled	☐ Boat	☐ Train
☐ Unlevelled / Rough road	☐ UV Express	☐ Bus
☐ On-going construction	☐ Pedicab	☐ Biking
	☐ Tricycle	☐ Walking/Hiking

Prepared, Certified True and Correct by:

Verified by:

Validated by:

School Head _____

OLIVER R. CARIASO
Planning Officer III

ENGR. JOHN CRISTOPHER M. VALENZUELA
Engineer III



Department of Education
School Building Inventory Form



ANSWERING GUIDE

School Location	Refers to the specific location of the school in terms of the longitude and latitude (coordinate system by means of which the position or location of any place on Earth's surface can be determined and described).
Longitude	Refers to the angular distance of a place east or west of the meridian at Greenwich, England, or west of the standard meridian of a celestial object, usually expressed in degrees and minutes.
Latitude	Refers to the angular distance of a place north or south of the earth's equator, or of a celestial object north or south of the celestial equator, usually expressed in degrees and minutes.

Table 1. Summary of Existing Building

- ¹ **Building Name/Number** Refers to the name or number of the building in the school.
- ² **Building Type** Refers to the different design of school buildings within the school site.

Deped National Funded Building Types	Start of Implementation
Academic Classroom Buildings:	
Army Type School Building	1957
Bagong Lipunan School Building (BLSB) Type I	1975
Bagong Lipunan School Building (BLSB) Type II	
Bagong Lipunan School Building (BLSB) Type III	1975
DepED Modified School Building (7 x 7)	2006
DepED Standard School Building	2005
DPWH-BOD School Building	
FVR 2000 Building	2000
Gabaldon School Building	1920
Home Economics Building	2005
Imelda Type school Building	1983
Industrial Arts Building	2005
Learning and Public Use School (LAPUS) Building	2007
Magsaysay Type	1950
Marcos Pre-Fabricated School Building (Marcos Type)	1970
Multi-Purpose Workshop Building	2006
Pre-School/Kindergarten Building	2011
Public-Private School Infrastructure Project (PSIP School Building)	2013
Readily Assembled Multi-Option Shelter (RAMOS) Type	
Science Laboratory Building	2006
Public-Private Partnership (PPP)	
Ramos Demountable School Building	
Pre-FAB	
Deped National Funded Building Types	
Technical Vocational School Buildings:	
Aqua-Culture NC II Building	2013
Automotive Servicing NCII Building	2013
Beauty Care NC II Building	2013
Carpentry NC II Building	2013
Commercial Cooking NC II Building	2013
Consumer Electronic Technician NC II Building	2013
Dress Making NC II Building	2013
Electrical Installation Maintenance NC II Building	2013
Food Processing NC II Building	2013
Shielded Metal Arc Welding NC II Building	2013
State of the Art Tech Voc Bldg	

LGU Funded Building Types
<i>Joson Type</i>
<i>Ynares Type</i>
<i>Provincial School Board</i>
<i>Municipal Building</i>
<i>Espino Building</i>
<i>UMALI Building</i>
<i>Tulagan Building</i>
<i>Violago Type</i>
<i>Gonzales Type</i>
<i>Joey Lina Building</i>
<i>Lazaro Building</i>
<i>Agbayani Bldg.</i>
<i>Celeste Building</i>
<i>Rodriguez Building</i>
<i>Alfelor Type</i>
<i>Estrella</i>
<i>Mandanas Building</i>
<i>Montelibano Type</i>
<i>San Luis Building</i>
<i>Deloso Type Building</i>
<i>Maliksi Building</i>
<i>Lajara Type Building</i>
<i>Gatuslao Building</i>
<i>Luna Building</i>
<i>Dy Building</i>
<i>Espino</i>
<i>Gwen Bldg.</i>
<i>Mathay Building</i>
<i>Agbayani Type</i>
<i>Duque Building</i>
<i>Gustilo Type</i>
LGU Funded Building Types

Foreign Funded Building Types	Start of Implementation
<i>Economic Support Fund (ESF) School Building</i>	<i>1985</i>
<i>JICA - Educational Facilities Improvement Program (EFIP)</i>	<i>1994</i>
<i>Government of Spain-Spanish Grant School Building</i>	
<i>SBP4BE Building-AusAid</i>	<i>2013</i>
<i>Secondary Education Development Improvement Program (SEDIP)</i>	
<i>Secondary Education Development Program (SEDP)</i>	<i>2002</i>
<i>SPHERE Building - Ausaid</i>	<i>2011</i>
<i>Third Elementary Education Projecy(TEEP) School Building</i>	<i>1999-2006</i>
<i>JICA - Typhoon Resistant School Building Program (TRSBP)</i>	<i>1988</i>
Foreign Funded Building Types	

Private Sector Funded Building Types
<i>Federation of Filipino Chinese Chamber of Commerce and Industry, Inc. (FFCCCII) School Building</i>
<i>Little Red School House - Coca-Cola Philippines</i>
<i>ABS-CBN School Building</i>
<i>GMA Kapuso School Building</i>
<i>Private Foundation Building</i>
<i>Security Bank School Building</i>
<i>Petron School Building</i>
<i>Plan International School Building</i>
<i>AGAP School Building</i>
<i>Aboitiz School Building</i>
<i>PAMANA School Building</i>
<i>RPN School Building</i>
<i>Rotary School Building</i>
<i>Lions Club School Building</i>
<i>Jolibee School Building</i>
<i>McDonald School House</i>
<i>KABISIG School Building</i>
<i>Gawad-Kalinga School Building</i>
<i>PLDT Schoolm Building</i>
<i>SM Foundation School Building</i>
<i>TZU CHI Foundation School Building</i>
<i>Ayala School Building</i>
<i>JAYCEES School Building</i>
<i>Philip Morris School Building</i>
<i>RC Cola Building</i>
<i>DMCI School Building</i>
<i>KIWANIS School Building</i>
<i>SteelTech School Building</i>
Private Sector Funded Building Types

House of Representative / Senate Funded Building Types
<i>Gonzales Type</i>
<i>Cojuangco Building</i>
<i>Umali</i>
<i>Maceda</i>
<i>Chipeco Type Building</i>
<i>Tanada Building</i>
<i>Villareal Building</i>
<i>Ferrer</i>
<i>Bayan Muna</i>
<i>Angara Building</i>
<i>Abaya Type</i>
<i>Fuentebella Building</i>
<i>Joseon Type Building</i>
<i>Legarda Building</i>
<i>Drilon Building</i>
<i>Enverga Building</i>
<i>Andaya</i>
<i>Diaz Type</i>
<i>Recto Building</i>
<i>Enrile Building</i>
<i>Alvarez</i>
<i>Loren Legarda Building</i>
<i>Cibac</i>
<i>Lagman Type</i>
<i>Romulo</i>
<i>Serbisyon Suarez Building</i>
<i>Syjuco Building</i>
<i>Villareal Bldg.</i>
<i>Antonino</i>
<i>Arenas</i>
House of Representative / Senate Funded Building Types

Other National Government Agency Funded Building Types
DOST Science Laboratory Building
PAGCOR School Building
KALAH-I-CIDSS
PAG-IBIG
Other National Government Agency Funded Building Types

³ Fund Source/s	Refers to the source of budget for construction of buildings and rooms.
DepEd National Funded	Refers to the school building funded by DepEd.
LGU Funded	Refers to the school building funded by LGUs. (Provincial, City and Municipality)
Foreign Funded	Refers to the school building funded by foreign institution.
Private Sector Funded	Refers to the school building funded by private corporations, companies, individuals and associations.
House of Representative / Senate Funded	Refers to the school building funded through the house of representatives/senate. (CDF, PDAF, etc.)
Other National Government Agency Funded	Refers to the school building funded by other government agencies.
<i>Note: If building has multiple fund source, specify in column 3.</i>	

⁴ Specific Fund Source/s	Refers to the specific source of budget for construction of buildings and rooms.
DepEd Budget	
Alumni	
JICA	
Worldbank	
AusAid	
Coca-Cola Philippines	
Others	
<i>Note: If building has multiple specific fund source, specify in column 4.</i>	

⁵ Building Condition	Refers to the current physical state of a building.
Good Condition	Refers to a building which does not need repair.
Needs Minor Repair	Refers to the repair or replacement of school building components which are not subjected to critical structural loads and stresses and which are estimated to cost less than fifty thousand (Php 50,000) of the cost of a standard building unit such as repair of windows, doors, partitions and the like.
Needs Major Repair	Refers to the repair or replacement of school building components which are subjected to critical structural loads and stresses and which are estimated to cost fifty thousand (Php 50,000) or more of the cost of a standard building unit such as roof frames, posts and exterior walls.
On-going Construction	Refers to the school building that are not yet completed.
For Completion	Refers to a building which was not completed according to the design (e.g. one storey building was completed using a two storey design building plan).
For Condemnation	Refers to the school building that are not safe for occupancy and not currently used but without official declaration from the Municipal/City Engineer.
Condemned/For Demolition	Refers to a building officially declared by the Municipal/City Engineer to be dangerous to the life, health, property or safety of the public or its occupants.

⁶ Number of Storeys	Refers to the number of levels/floors in a building.
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⁷ Number of Rooms	Refers to the number of rooms.
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⁸ Year Completed	Refers to the specific year when a building was completed and officially turned over to the school.
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⁹Classification of Building	Refers to the classification of how the building is constructed.
<i>Permanent</i>	Made of strong and durable materials, 80% of which is concrete (including Gabaldon Buildings).
<i>Semi-Permanent</i>	Made of a combination of materials such as concrete and 80% lumber.

¹⁰Is building PWD accessible?	Refers to school buildings that have at least one functional ramp and functional bathroom as assessed in Table 5. These buildings are compliant with the BP No. 344 (Accessibility Law) and the RA No. 7277 (Magna Carta for Disabled Persons) which aims to make all buildings in the country accessible to persons with disabilities (PWDs).
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¹¹Have undergone major repair for the last 5 years?	Refers to the building which underwent repair within the last 5 years.
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¹²With Certificate of Acceptance?	Refers to newly constructed school buildings duly accepted by DepEd thru the Principal/School Head by way of signing of the Certificate of Acceptance.
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¹³Is the school building included in the DepEd Book of Accounts?	Refers to buildings that were already booked as assets of DepEd following standard accounting procedures for the transfer and booking-up of the subject facilities.
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¹⁴Building Materials	Refers to the materials used during the construction of the building.
<i>Concrete</i>	Refers to the heavy, rough building material made from a mixture of broken stone or gravel, sand, cement, and water.
<i>Wood</i>	Refers to the hard fibrous material that forms the main substance of the trunk or branches of a tree or shrub.
<i>Steel</i>	Refers to the hard, strong, gray or bluish-gray alloy of iron with carbon and usually other elements, used extensively as a structural and fabricating material.
<i>Plastic</i>	Refers to the synthetic material made from a wide range of organic polymers such as polyethylene, PVC, nylon, etc., that can be molded into shape while soft and then set into a rigid or slightly elastic form.
<i>Stone</i>	Refers to the hard solid nonmetallic mineral matter of which rock is made, especially as a building material.
<i>Glass</i>	Refers to the hard, brittle substance, typically transparent or translucent, made by fusing sand with soda, lime, and sometimes other ingredients and cooling rapidly. It is used to make windows, drinking containers, and other articles.

¹⁵Date of Acquisition	Refers to the date of acceptance of the building.
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¹⁶Acquisition Cost	Refers to the amount/cost of the building upon acquisition.
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¹⁷Book Value	Acquisition Cost less Depreciation Cost plus Cost of Repair plus Accumulation Cost.
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¹⁸Insurance Information	Refers to the current Insurance Policy of the building (state if none).
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Table 2. Existing Rooms per Building

¹⁹ Floor Number	Refers to the specific level or story within a building where a room, or other space is located.
²⁰ Room Number	Refers to the number assigned to a room.
²¹ Room Condition	Refers to the current physical state of a room.
<i>Good Condition</i>	Refers to a room which does not need repair.
<i>Needs Minor Repair</i>	Refers to the repair or replacement of room components which are not subjected to critical structural loads and stresses and which are estimated to cost less than fifty thousand (Php 50,000) of the cost of a standard room unit such as repair of windows, doors, partitions and the like.
<i>Needs Major Repair</i>	Refers to the repair or replacement of room components which are subjected to critical structural loads and stresses and which are estimated to cost fifty thousand (Php 50,000) or more of the cost of a standard room.
<i>For Condemnation</i>	Refers to the school building that are not safe for occupancy and not currently used but without official declaration from the Municipal/City Engineer.
<i>Condemned/For Demolition</i>	Refers to a building officially declared by the Municipal/City Engineer to be dangerous to the life, health, property or safety of the public or its occupants.
²² Room Usage	Refers to the following: <i>Instructional Rooms</i> <i>Non-instructional Rooms</i> <i>Combination</i>
²³ Actual Usage/s	Refers to the manner by which a room is currently being utilized, it should correspond to the number of usages (e.g. If the room is shared by two SPED classes held at the same time, actual usage is SPED classroom and SPED classroom). <i>Instructional</i> Refers to rooms use for academic purposes: Classroom SPED, Classroom Elementary (Kindergarten, Grade 1, 2,3,4,5,6) Classroom JHS (Grade 7,8,9,10), Classroom SHS (Grade 11, 12) ALS Room Audio Visual Computer Room Industrial Arts Room Home Economic Room Science Laboratory Speech Laboratory Research Laboratory Not Currently Used Others.

<i>Non-Instructional</i>	Refers to rooms use for academic purposes: Library/Learning Resource Center Canteen, Clinic, Conference Room Offices, Faculty Room, Museum, Supply Room, Conference Room, Data File Room/Records Room, Student Co-Curricular Center, Youth Development Center, Not Currently Used, Others.
<i>Combination</i>	Refers to the combination of instructional and non-instructional purposes: Combination of Instructional and Non-Instructional.
²⁴Room Dimension (in Meters)	Refers to the size of a room specifying the width and length (WxL). Width refers to the side of the chalkboard while length refers to the side of the window.

Table 3. Number of Temporary Learning Space/s (TLS) & Makeshift Room/s

²⁵ Temporary Learning Space/s (TLS)	Refers to temporary structures provided to calamity-stricken areas/schools to ensure continuity of teaching and learning activities. It is intended for short-term use of schools while waiting for construction and/or rehabilitation of permanent classrooms.
²⁶ Number of Classes / Sections using Temporary Learning Space/s	Refers to the number of classes or sections using Temporary Learning Space/s.
²⁷ Makeshift Room/s	Refers to classrooms made of non-standard or substitute materials and temporary in nature. It is usually made of used/salvaged materials or any material available/found on site.
²⁸ Number of Classes / Sections using Makeshift Room/s	Refers to the number of classes or sections using makeshift room/s.

Table 4A & 4B. Existing Number of Water and Sanitation Facilities & Stand-Alone Water and Sanitation Facilities

²⁹ Functional Toilet Bowls	Refers to the serviceable toilet bowls. (Male, Female, PWD, Shared) For PWD toilet bowls it should be with nearby grab bars on the wall.
³⁰ Non-Functional Toilet Bowls	Refers to the non-serviceable toilet bowls.
³¹ Sink/Washbasin	Refers to a sink or washbasin.
³² Urinals	Refers to the bowls or other receptacles, typically attached to a wall in a restroom, into which men may urinate.
³³ Urinal Trough	Refers to a long, narrow open container used for urinating.
³⁴ Septic tank	Refers to a sewage-disposal unit used for homes/schools not connected to sewer lines. It consists ordinarily of either a single or double compartment of concrete buried in the ground, so designed that settled sludge (waste) is in contact with the waste water as it flows through the tank and then to a drain field. Solids are decomposed by the anaerobic bacterial action of the sludge.
³⁵ Faucets	Refers to a device by which water flows. It is may be with or without water supply.
<i>Stand-Alone Water and Sanitation Facilities</i>	Refers to water and sanitation facilities that houses a certain number of bowls, urinals and faucets and were constructed separately from the school buildings.

Table 5. Existing Number of Usable Furniture

³⁶ Kinder Modular Table	Refers to the standard modular table used by kindergarten learner.
³⁷ Kinder Chair	Refers to the chair used by kindergarten learner.
³⁸ Armchair	Refers to a usable armchairs in the school, regardless of material (wood, plastic).
³⁹ School Desk	Refers to a usable two-seater desks in the school.
⁴⁰ Other Classroom Table	Refers to the table used by learner in the classroom not mentioned in this <i>Table</i> .
⁴¹ Other Classroom Chair	Refers to the chair used by learner in the classroom not mentioned in this <i>Table</i> .
⁴² DepEd New Design 2-Seater Table and Chair	Refers to the new design of school furniture of which 1 set is equal to 2 chairs and 1 table on wood and steel finishes.

Table 6. Other Facilities/Amenities

⁴³ Covered Court	Refers to an area within the school campus covered by roof and usually supported by steel trusses. It is commonly used for school activities like sports, physical exercises and other activities of the school.
⁴⁴ Gymnasium	Refers to a room or building within the school equipped for gymnastics, games, and other physical exercises. It is also often used as venue for various indoor school programs and activities and some others even has spectator accommodations (bleachers).
⁴⁵ Solar Panel	Refers to a set/s of panel/s designed to absorb the sun's rays as a source of energy for generating electricity for the school building or other facilities.
⁴⁶ Permanent Perimeter Fence	Refers to a permanent structure used to demarcate the perimeter of the school to prevent access.
⁴⁷ Temporary Perimeter Fence	Refers to a structure that has the same purpose as a permanent perimeter fence but is temporary in nature and may not be as sturdy as a permanent one.
⁴⁸ Flood Marker	Refers to a graduated post or pole to record the high water mark during a specific flood.
⁴⁹ Playground	Refers to an outdoor area specifically provided for learners to play on.
⁵⁰ School Garden	Refers to an area used for growing plants.
⁵¹ Entrance Gate	Refers to a barrier used as an entrance of the school, which can be closed and locked beyond school hours.
⁵² Exit Gate	Refers to a barrier used as an exit of the school, which can be closed and locked beyond school hours.
⁵³ Bike Racks	Refers to the a row of frames where bikes can be securely left or parked.
⁵⁴ Paved Pathway from Entrance Gate to Building	Refers to a completely paved pathway which connects the entrance gate to the nearest building. Pathway must be at least 1.5 meters wide.
⁵⁵ Pathway Cover or Roofing	Refers to the completely roofing or cover of the paved pathway from entrance gate to the nearest building.

Table 7. Access going to School

⁵⁶ Type of Access Road	
<i>Paved</i>	Refers to the road that is constructed, hard, smooth surface made of asphalt, concrete, or other pavement suitable for walking or driving.
<i>Unpaved</i>	Refers to the road that is not covered with a firm, level surface of asphalt, concrete, etc.■
<i>Levelled</i>	Refers to the road on a horizontal plane and having a surface of completely equal height.
<i>Unlevelled Rough Road</i>	Refers to the road that is not smooth; uneven or irregular ground, rough grazing , covered with scrub, boulders, etc.
<i>On-going Construction</i>	Refers to the road that is being built in the area.

⁵⁷ Accessible by Type of Transportation
<i>Private 4-Wheel Vehicle</i>
<i>Private Motorcycle</i>
<i>Boat</i>
<i>UV Express</i>
<i>Pedicab</i>
<i>Tricycle</i>
<i>Jeepney</i>
<i>Habal-habal</i>
<i>Train</i>
<i>Bus</i>
<i>Walking/Hiking</i>