



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

April 22, 2025

DIVISION MEMORANDUM

No. 102 s. 2025

**ORIENTATION-WORKSHOP ON THE WEB-BASED MONITORING SYSTEM OF
SCHOOL MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)**

To : Disbursing Officers/Finance Staff
All Others Concerned

1. In compliance with **DepEd Memorandum OUF-2025-0047** regarding the full implementation and use of the School Maintenance and Other Operating Expenses (MOOE) Web-Based Monitoring System, the Schools Division office of Batanes, through the Accounting Office, shall conduct an **Orientation-Workshop on the Web-based Monitoring System of School MOOE** on May 15, 2025 at the Ivatan Conference Hall.
2. The general objective of this activity is to capacitate the finance staff in the utilization of the web-based monitoring system of MOOE.
3. Participants to this activity are non-teaching personnel in-charge in the preparation and submission of School MOOE Liquidation Reports (*see Enclosure 1*)
4. Participants are required to bring the following:
 - a. Laptop
 - b. Extension Wires
 - c. Internet Connection (as back up)
 - d. Scanned transactions for the 1st Quarter MOOE (liquidation documents)
5. Meals and snacks shall be charged to 2025 OPDNTF fund, while transportation expenses of participants shall be charged against School MOOE subject to existing auditing and accounting rules and regulations.
6. For queries and other information, please get in touch with Accounting Section through e-mail batanes.accounting@deped.gov.ph or 0935-0921645.



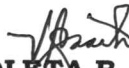
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7. Immediate dissemination of this Memorandum to all concerned is desired for information and compliance.

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

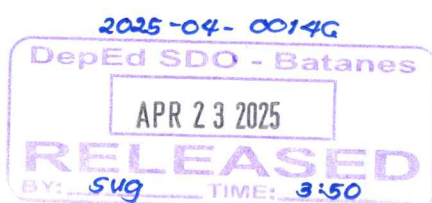
For the Schools Division Superintendent,


VIOLETA B. GASILAO
Chief, CID
Officer-in-Charge

Encl: As stated
Reference: DepEd Memo-OUF2025-0047

To be indicated in the Perpetual Index
Under the following subjects:
School MOOE
Personnel

OSDS/jsl



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List of Participants for the Orientation-Workshop on the Web-Based Monitoring of
School MOOE

NAME	SCHOOL/OFFICE
Alfredo B. Gumar Jr.	SDO Batanes – Program Consultant
Dante J. Marcelo	SDO Batanes – Program Consultant
Miah Daphne B. Buenafe	SDO Batanes – M&E Focal
Jennilyn C. Valiente	SDO Batanes – Finance Officer
Andrew Arca	SDO Batanes – Logistics Officer
Karen P. Baldomar	SDO Batanes – Welfare Officer
Janna Jesusa S. Lim	SDO Batanes – Focal Person
Nida C. Fajardo	SDO Batanes – Secretariat
Genevieve C. Enego	SDO Batanes – Documenter
Nathalie-Joyce C. Balles	SDO Batanes
Leslie Joy S. Merina	SDO Batanes
Mary Dale F. Elica	Basco Central School
Leslie V. Come	Basco Central School
Lauren Mabelle Joan Elica	Batanes General Comprehensive High School
Maila Victoria Delos Santos	Batanes General Comprehensive High School
Jerrilyn C. Quianzon	Chanarian Elementary School
Jay Ardie A. Fadriga	Chavayan Elementary School
Felma B. Balasbas	Diptan Elementary School
Eden C. Quibal	Diptan Elementary School
Sheila C. Carzon	Diura Barrio School
Jonsi M. Hortiz	Imnajbu Elementary
Iza C. Villa	Itbayat Central School
Ma. Espinela Estoy	Itbayat Central School
Esperanza Judy D. De Sagon	Itbud Integrated School
Armie Nanud	Itbud Integrated School
Kristine Joy A. Cataluña	Ivana Elementary School
Alvin John E. Enego	Ivana National High School
Amie Rose V. Carba	Ivana National High School
Mary Grace Quijalvo	Mahatao Central School
Jose Hector F. Trillana	Mahatao National High School
Vivian Faeldon	Mahatao National High School
Jarah Denisse S. Garcia	Mayan Elementary School
Karen G. Malupa	Mayan Elementary School
Agnes B. Beronque	Nakanmuan Elementary School
Vincent V. Elento	Raele Integrated School
Kristine Gay E. Gordo	Raele Integrated School
Bryan Akeem L. Acosta	Sabtang Central School
Alma C. Alcantara	San Vicente Elementary School
Necy A. Alcazar	Savidug Elementary School
Joan Beronque	Sumnanga Elementary School
Evelyn G. Bartilad	Tukon Elementary School

NAME	SCHOOL/OFFICE
Joan C. Ortiz	Uyugan Elem. School
Hazel Espinosa	Valugan Integrated School
Rhona Jane V. Quilao	Valugan Integrated School
Derlie Mae P. Villa	Yawran Barrio School