



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

September 19, 2024

DIVISION MEMORANDUM

No. 254, s. 2024

CONDUCT PROFESSIONAL REGULATORY COMMISSION CARAVAN SERVICE

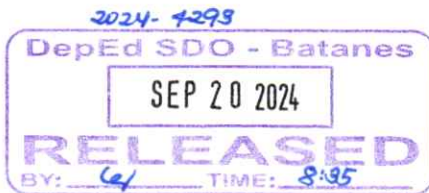
To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public and Private Elementary and Secondary School Heads
All others concerned.

1. This Office is pleased to inform the field of the services offered by the Professional Regulatory Commission (PRC), which will be held on September 26-27, 2024, at the Ivatan Conference Hall, Schools Division Office of Batanes.
2. The PRC Caravan will provide convenient access to the following services:
 1. Renewal of Professional Identification Card (PIC)
 2. Initial Registration
 3. Authentication and Certification
 4. Application for the Petition of Change of Status, Change of Name, Change of Date of Birth, and Revision of Marital Status
 5. Other Services
3. All teaching and non-teaching personnel of the Division are encouraged to avail themselves of these services. School heads are requested to inform their staff and ensure that those who wish to utilize the PRC Caravan are accommodated. Personnel attending the caravan services shall be considered on official business.
4. Transportation expenses may be charged against their school's MOOE, subject to the usual accounting and auditing rules and regulations.
5. For information, guidance, and strict compliance.

ALFREDO B. GUMARY JR. EdD., CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

MARCIAL Y. NOGUERA
Chief Education Supervisor/OIC



Encl: As stated
References: None
To be indicated in the Perpetual Index
Under the following subjects:
CARAVAN SERVICES
SGOD/myn/aach



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