



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

April 4, 2023

FLORANTE E. VERGARA

Director III/Officer-in-Charge
Office of the Regional Director
Department of Education
Regional Office No. 02
Carig Sur, Tuguegarao City, Cagayan

ATTENTION: LAILA RUTH TAGUINOD EdD
Chief, Quality Assurance Division

Sir:

Greetings from SDO Batanes!

This is to forward First Quarter Division Monitoring, Evaluation, and Adjustment Report of SDO Batanes.

For your reference.

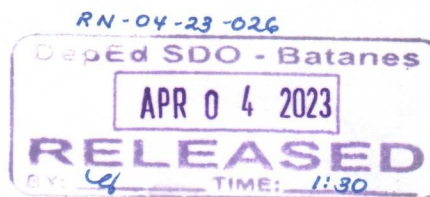
Thank you very much.

Very truly yours,

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

For the SDS


GEORGANN G. CARIASO, CESO VI
Assistant Schools Division Superintendent



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Republic of the Philippines
Department of Education
 REGION II - CAGAYAN VALLEY
 SCHOOLS DIVISION OF BATANES

Physical & Financial Accomplishment Report

KRA	Committed Objectives	PAPs	PHYSICAL ACCOMPLISHMENTS				FINANCIAL ACCOMPLISHMENTS				Remarks
			Targets	Accomplishments	Variance	% of Accomplishments	Allocation	Obligation	Variance	% of Utilization	
Strategic Management Operations	Led in the development and implementation of policies, research agenda, enhancement of the DEDP/strategic plan and implementation of programs and initiatives in the entire schools division including BE-LCP	Conducted MR/Execom	3	3	0	100%	75,040	75,040	0	100%	
		Conducted Management Committee Meetings (MANCOM)	3	3	0	100%	88,000.00	87,100	900	98.97%	Variance in the allocation is due to PR vs. actual pricing
		Conducted of Staff Meeting	1	1	0	100%	26,000	30,240	4,240	116%	Exceeded the financial allocation for the quarter, budget will be adjusted for the next quarters

	Conducted Workshop on Project CATCH-THM: Customised RSP Policy and Processes with Explicit link to other HRM Systems	1	0	1	0%					Guidelines from the Central Office was just released (DO 7, s. 2023)
	Conducted Workshop on the Customized L&D Policy and Processes with Explicit link to other HRM Systems	1	0	1	0%					Guidelines from the Central Office was just released (DO 7, s. 2023)
	Conducted Quarterly Division Policy Review	1	1	0	100%	2,000	0	100%		
	Conducted SIP Appraisal	1	1	0	100%	10,000	0	100%		
	Implemented Project BUZZBACK	3	3	0	100%					
	Reported CSAT (External Providers/Supply)	1	3	0	300%					Reported CSAT for external providers every month during the MR/ExeCom
	Reported CSAT ISME	3	3	0	100%					

		Reporting of CSAT (ASSESSED)	3	0	0	0	0%					No assessment conducted yet due to the new guidelines
	Managed the operationalization of the Management Information System and supervised the implementation of ICT flagship programs, activities and initiatives	Led & monitored school reporting and updating of Early Registration	1	0	0	0	0%					No memo from CO for the conduct due to adjustment of opening of classes
		Led & monitored school reporting, uploading, and updating of School Profile	1	1	0	0	100%					
		Led & monitored school reporting and updating of NSBI	1	1	0	0	100%					
		Implemented Project ENROL	1	1	0	0	100%					
		Monitored the Implementation of PMIS	1	1	0	0	100%					
		Prepared Budget Accountability Report (BAR 1)	1	1	0	0	100%					
	Managed information flow and internal communications and ensured the operationalization of	Capacitated/ provided TA to school coordinators (EBEIS)	1	1	0	0	100%					
		Implemented Project MEET	3	3	0	0	100%					

	Operationalization of the Management Information System	Monitored the Maintenance of the DepED-Batanes Website	3	3	0	100%							
		Monitored the Implementation of Project CLICK: Centralized Location of Indexed Templates to Promote Correctness of Documents and Achieve Key Results	1	1	0	100%							
		Implementation of Project MONITOR	3	3	0	100%							
		Implemented Project TrACED	3	3	0	100%							
		Implemented Project E-3Rs-CD	3	3	0	100%							
		Implemented Project RMS (Records Management System)	1	1	0	100%	9,501	17,789.50	8,288	187%	Adjust budget for the next quarter		
	Exercised general supervision, progress monitoring, regular evaluation and reporting in raising public awareness on	Monitored integration of DRRM, CCAM, and peacebuilding competencies in the curriculum	1	1	0	100%							
		Conducted NSED quarterly	1	1	0	100%							

disaster risk reduction management that is consistent with local and national planning programs	Monitored the conduct of Fire Drill	1	1	0	100%						
Led and supervised the implementation of health and nutrition programs and services and in the development of policies and research agenda in the enhancement of healthy lifestyle habits for school and non-school based	Conducted monitoring of OKD programs	1	1	0	100%						
	Conducted monitoring of Safety Health Protocols and COVID 19 Measures	1	1	0	100%						
	Conducted Advocacy Awareness on Adolescent Reproductive Health and Responsible Parenthood	1	1	0	100%						
	Conducted Oral Health Education of Learners	3	3	0	100%						
	Conducted Dental Health Discussion for Teaching & Non Teaching	1	1	0	100%						
	Conducted Oral examination of learners	3	3	0	100%						

		Implemented Project SHAPE (Sports and Health Activities for Personnel and Employees)	3	2	0	66%	6,000	6,000	0	100%	Target for March was not met due in prioritization of the Send-Off program of SDS Ed
	Ensured coordination with DFTAT for the provision of TA for the Division, schools, and learning centers	Implemented Project HELP –(Helping hands Extended for Learning through Provision of TA on ICT)	1	1	0	100%					
		Conducted technical needs assessment to schools (DFTAT)	1	1	0	100%					
	TOTAL		63	58			216,541	228,170			
Curriculum and Instructions	Supervised the operations of all public and private pre-schools, elementary, secondary, integrated schools and learning centers in the schools division and promoted awareness of and adherence by all schools and LCs to accreditation standards	Monitored the utilization of Kindergarten Parent Tool Kit	1	2	1	200%	1,250	0	1,250	0%	Allocation was not utilized in the monitoring
		Monitored the implementation of Project KILOS-P (Kindergarten Indigenous Learning Outdoor Sports	1	1	0	100%					
		Monitored the implementation of DORP/Project STAY (Services to Reach out and Track Activities for the Youth)	1	2	1	200%					

		Monitored the implementation of Inclusive Education Programs (ALS, MG, IPed, SPED)	1	1	0	100%						
		Monitored the STEP (Science and Technology Engineering)	1	1	0	100%						
		Monitored the Special Program in Journalism through Project REJOICE (Responsible Empowered Journalists In Creative Education)	1	1	0	100%						
		Monitored the implementation of library services through Project SMILE (Standards in Managing Ideal Libraries for Evaluation)	1	1	0	100%						Activity not implemented, proponent is on sick leave
		Monitored the implementation of GPP/ESWM	1	1	0	100%						
		Monitored the implementation of Integrated School Nutrition Model	3	3	0	100%						

		Monitored the Implementation of Child Protection Program	1	1	0	100%						
		Conducted Monitoring and Evaluation of SPG/SSG/YES-O and BKD	1	1	0	100%						
		Monitored Gulayan sa Paaralan Program	1	1	0	100%						
	Improved the literacy and numeracy levels of learners in the schools division based on ELLNA and Phil-IRI	Monitored the implementation of 3Bs (Bawat Bata Bumabasa)	3	3	0	100%						
	Organized, developed, directed, and administered the Schools Division and exercised general supervision over basic education and non school-based education programs in the schools division	Monitored the implementation of SPED Tech	1	1	0	100%						
		Monitored the implementation of Homeroom Guidance Program	1	1	0	100%						
		Conducted Instructional Supervision Monitoring and Evaluation	3	3	0	100%	15,000	4,360.00	10,640.00	29.06%		
		Monitored the utilization of Developed Primers 1-3 lessons	1	1	0	100%						

		Conducted of Project Kabatalakayan	1	1	0	100%							
		Conducted Student Leadership Training/Summit	1	1	0	100%	36,000	36,000	0	100%			
		Conducted Division Sports Meet	1	1	0	100%	147,215	106,370	106,370	72%			
		Provided various fitness and sports supplies, materials, accessories, and equipment to schools	1	1	0	100%	730,000	729,310	690	99%		Variance in the utilization is due to PR & actual pricing	
	Increased MPS; scholastic performance or level of proficiency (final rating, quarterly test, summative test, division achievement test, etc.) percentage of achievement in the Quarterly Assessment; Levels of Proficiency based on Project CHECK	Conducted NAT	1	1	0	100%	15,290	15,290	0	100%			
		Conducted Revised PPFT (Post Test	1	1	0	100%							
		Conducted Project 3Rs (Read Read Read)	1	1	0	100%							
		Consolidated Quarterly Assessment	1	1	0	100%							

	Ensured coordination with DFTAT for the provision of TA for the Division, schools, and	Provided Technical Assistance on the implementation of Basic Education Curriculum and other Special Programs	1	1	0	100%					
		Implemented PROJECT SMILE: Standards in Managing Ideal Libraries Phase III : "Birtwal Kumustahan"	1	0	1	0%					
		Total	33	34			944,755	891330			
Human Resource Development	Managed hiring, placing, and evaluating all division supervisors as well as all employees in the division, both teaching and non-teaching personnel, including school heads	Implemented Project ASSESSED	3	3	0	100%	11,250	11,250	0	100%	
		Conducted Quarterly PRIME-HRM Meeting	1	1	0	100%					
		Conducted Orientation of New AO II and New ADAS III	1	0	0	0%	17,500	0	17,500	0%	
	Approved training proposals by all Direct Supervisors and School Heads for all teaching and non-teaching staff within the Schools Division	Developed Professional Development Program/Course	1	1	0	100%					
		Quality assured L&D/PD Programs in the Division Level	1	1	0	100%					

		Attended various activities called for by Higher Offices	3	3	0	100%	239,001	486,139	228,671	203%	Adjust budget for the next quarter, allocation was depleted due to many activities attended by SDO personnel outside the province
		Attended Capacity Building Activities	1	1	0	100%	25,000	0			Allocation was not utilized this quarter
	Evaluated the performance of the Chiefs, Supervisors, Principals, and other direct reports	Conducted Project PRIDE (Provision of Rewards and Incentives to Deserving Employees)	3	3	0	100%					
		Conducted OPCR Review and Re-calibration for School Heads	1	1	0	100%	15,000	14,850	150	99%	Variance is due to PR and actual pricing
		Conducted Quarterly Performance Management Meeting	1	1	0	100%					
	Reviewed implementation of INSET and/or LC	Facilitated submission of Annual L&D Plan of Schools	1	1	0	100%					

	Improvement plan	Monitored the submission of quarterly L&D Completion reports from schools	1	1	0	100%						
	Evaluated and approved administrative matters such as leave forms, authority to travel and daily time record	Prepared and Submitted of Report on Salary Administration and Personnel Records	3	3	0	100%						
		Implemented Project LEAVE - (Letting Employees Access Virtually the Employee's Leave Credits) a Leave Management System	1	1	0	100%						
		Prepared and Submitted of Report on Benefits Administration	3	3	0	100%	8,985,795.10	8,985,795.10	0	100%		

	resources in SDU schools and learning centers	Monitored Disbursement Utilization Rate (DUR)	3	3	0	100%	68,351,000	68,351,000	0	100%	
	Supervised the division office management with economical, efficient, and effective accounting and budgeting services to ensure the cost-effective utilization of financial resources	Conducted Quarterly Finance Coordination Meeting	1	1	0	100%	8,375	8,375	0	100%	
		Prepared and Submitted monthly financial accountability reports	3	3	0	100%					
		Prepared and Submitted Accounting and Disbursement Management Reports	3	3	0	100%					
		Updated Transparency Board	3	2	1	66%	15,000	0	15,000	0%	No PR submitted yet
		Monitored the Utilization of eFRS, BMS, Online CIB Register	3	3	0	100%					
		Prepared and Submitted Financial Statements and its schedules	3	3	0	100%					
		Hosted Year-End Reconciliation for FY 2022	1	1	0	100%	100,000	100,000	0	100%	
	Implemented centrally managed PAPs in	Recognition of Revenue Receipts in the Book of Accounts	3	3	0	100%					

	accordance to set standards and guidelines	Prepared and Submitted NCA Requests	3	3	0	100%	55,200,000	55,200,000	0	100%	
		Prepared and Submitted Provident Fund Management Reports	3	3	0	100%					
	Exercised general administration and supervision of properties both fixedd and movable within his/her jurisdiction, and approved the allocation /use and/or acquisition /procurement of goods and services for instructional and non-instructional purposes, including repairs, maintenance, rehabilitation and construction of education facilities, subject to existing rules and regulations	Implemented PROJECT eCOUNT (Electronic Counting of Serviceable and Unserviceable Properties for Notable Tracing)	1	1	0	100%					
		Implemented PROJECT STORES (Safeguarding & Tracking of On Shelves & Released Equipment & Supplies)	3	3	0	100%					
		Repaired Ceiling (Archival Room)	1	1	0	100%	10,000	0	100%		Allocation was not used, reused old materials for the repair
		Purchased Office Supplies and Materials	1	1	0	100%	254,000	0	254,000	0%	On-going process of documents
		Prepared Monthly Reports on Facilities Maintenance	3	3	0	100%					

	Prepared Monthly reports on housekeeping and ground maintenance	3	3	0	100%					
	Prepared Monthly reports on payment of utilities/ other general services	3	3	0	100%					
	Prepared Monthly reports on Security Services	3	3	0	100%					
	Prepared Monthly reports on transportation service and vehicle maintenance	3	3	0	100%					
Functioned as Head of Procuring Entity (HOPE) adhering to rules and regulations	Implemented Project E-PROCURE (Enhanced Procedure of Recording Office Procurement Transactions and Checking of Utilization of Resources)	3	3	0	100%					
	Prepared and submitted Annual Procurement Plan (APP) - Regular	1	1	0	100%					
	Prepared Quarterly Supplemental APP	1	1	0	100%					

		Prepared and submitted Procurement Monitoring Report (PMR)	1	1	0	100%						
		Prepared and submitted Agency Procurement Compliance and Performance Indicators (APCPI) System	1	1	0	100%						
		Implemented Project BAC-Files	3	3	0	100%						
	Planned programs and managed the distribution of national fund allotments as well as monitor the utilization of funds provided by the national government and the local government units to the schools and learning centers	Prepared and submitted quarterly financial and accountability reports	1	1	0	100%						
		Monitoring of Cash Advances and Liquidation of Schools	3	3	0	100%						
		TOTAL	67	66			195,866,375	195,587,375				

Partnership and Linkages	Served as co-chair of the Provincial/City School Board and/or acted as office/member of other bodies as provided by law	Conducted Monthly Provincial School Board Meeting	3	1	2	33%					No call for Provincial School Board Meeting
	Approved partnership with industries/institutions for the immersion/training of Senior High School Students and Skills training of ALS Learners	Monitored the schools' partnership and through Adopt-A-School linkages programs	1	1	0	100%					6 MOAs for work immersion for 1st quarter (MNHS & INHS)
	Accepted grants, donations, bequests, and other forms of assistance from various donors and benefactors of basic education	Monitored the grants and donations accepted by the schools	1	1	0	100%					3369314.03 total donations accepted by the schools & SDO

	Coordinated and cooperated with local government units and non-government organizations including national government offices on matters affecting schools/LCs and certain community development projects	Monitored the PTA engagements of the schools	1	1	0	100%					27 schools conducted their 2nd quarter general meeting as of February 2023
		TOTAL	6	4							

Prepared by:


MIAH DAPHNIE B. BUENAFE
 Senior Education Program Specialist

Noted by:


ALFREDO B. GUMARU JR. EdD, CESO V
 Schools Division Superintendent



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Unaccomplished PAPs Report

KRA	PAPs	Physical Variance	Reason/s	Financial Variance	Recommendation (Drop, Carry Over, Modify, Replace)
Strategic Management Operations	Conducted Writeshop on Project CATCH-THEM: Customised RSP Policy and Processes with Explicit link to other HRM Systems	1	Guidelines from the Central Office was just released (DO 7, s. 2023	0	Carry Over
	Conducted Writeshop on the Customized L&D Policy and Processes with Explicit link to other HRM Systems	1	Guidelines from the Central Office was just released (DO 7, s. 2023 and certification of PRIME-HRM was just this March	0	Carry Over
	Reporting of CSAT (ASSESED)	1	No assessment conducted yet due to the new guidelines	0	Drop
	Led & monitored school reporting and updating of Early Registration	1	No memo from CO for the conduct due to adjustment of opening of classes	0	Carry Over
	Implemented Project SHAPE (Sports and Health Activities for Personnel and Employees)	1	Target for March was not met due in prioritization of the Send-Off program of SDS Ed	0	Carry Over

	Project RIPPLE: Dissemination of Research Findings	1	Low turn-out of registrants, registration is extended	0	Carry Over
Curriculum and Instruction	Implemented PROJECT SMILE: Standards in Managing Ideal Libraries Phase III : "Birtwal Kumustahan" -Online convergence of all School Librarians	1	Proponent is on sick leave	0	Carry Over
Human Resource Development	Conducted Orientation of New AO II and New ADAS III	1	Prioritization of activities	17,500	Carry Over
	Training of trainers and coaches on identified sports	1	Moratorium of HRTD Fund	46,800	Drop
	Conduct Training Workshop Caravan on the Revised Contextualized Schools	1	Proponent is on sick leave	50,000	Carry Over
Resource Management	Updated Transparency Board	1	No procurement for the improvement of the transparency board	15,000	Carry Over
Partnership and Linkages	Conducted Monthly Provincial School Board Meeting	1	No call for Provincial School Board Meeting	0	Drop

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Senior Education Program Specialist

Noted by:



ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent



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M&E Template 3 - Value-Added Outputs Report

Value-Added Outputs	Reasons for Accomplishments
Served as examiners & proctors during the March 2023 Civil Service Examination	Strengthening partnership and linkages
Member of the Basco Tourism Council	Strengthening partnership and linkages

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M&E Template 4 - Implementation Concerns, Issues, Gaps, & Problems (CIGPs) and Proposed Resolutions

KRA	PAPs	CIGPs	Date of occurrence/reurrence	Within the Unit's Control or Needs Attention of Higher Mngt	Reason	Is it new or recurring CIGPs?	If recurring, how many quarters has it recurred	Proposed Resolutions	Expected results
Strategic Management Operations	Conducted Workshop on Project CATCH-THEM: Customised RSP Policy and Processes with Explicit link to other HRM Systems	Late release of guidelines	February 2023	Within the unit's control	Failure to conduct the activity due to late release of guidelines from Central Office	New		Reschedule the activity	Prepared Customised RSP Policy & Processes
	Conducted Workshop on the Customized L&D Policy and Processes with Explicit link to other HRM Systems	Late release of guidelines	Feb-23	Within the unit's control	Failure to conduct the activity due to late release of guidelines from Central Office	New		Reschedule the activity	Prepared customized L&D Policy and Processes

	Reporting of CSAT (ASSESSED)	Issuance of new guidelines	March 2023	Needs attention to higher	No assessment conducted yet due to the new guidelines	New		Reschedule the activity	Reported the customer satisfaction feedback for assessment
	Led & monitored school reporting and updating of Early Registration	Change of BOSY	February 2023	Needs attention to higher	No memo from CO for the conduct due to adjustment of opening of classes	New		Reschedule the activity	Monitored early registration
	Implemented Project SHAPE (Sports and Health Activities for Personnel and Employees)	Overlapping of activities	March 31, 2023	Within the unit's control	Target for March was not met due to prioritization of the Send-Off program of SDS Ed	Recurring	Every quarter	Reschedule the activity	Conducted Project SHAPE
	Project RIPPLE; Dissemination of Research Findings	Low turn-out rate of registration	March 2023	Within the unit's control	Low turn-out of registrants, registration is extended	New		Reschedule the activity	Disseminated research findings
Curriculum and Instruction	Implemented PROJECT SMILE: Standards in Managing Ideal Libraries Phase III : "Birtwal Kumustahan" - Online convergence of all School Librarians	No alternate focal person to implement the project	Mar-23	Within the Unit's Control	The program owner is on sick leave	NEW		To assign alternate focal person	Conduct activity upon resumption of the program owner to work

Human Resource Development	Conducted Orientation of New AO II and New ADAS III	Overlapping of activities	March 31, 2023	Within the Unit's Control	Prioritized other activities to be conducted	Recurring	Every quarter	Reschedule the activity	Oriented the New AO II and New ADAS
	Conduct Training Workshop Caravan on the Revised Contextualized Schools Division of Batanes Library Manual (SDBALIMA 2022)	No alternate focal person to implement the project	March 2023	Within the Unit's Control	The program owner is on sick leave	New		To assign alternate focal person	Conduct activity upon resumption of the program owner to work
Resource Management	Updated Transparency Board	Unaccomplished improvement for the transparency board	March 2023	Within the Unit's Control	No procurement for the improvement if the transparency board	New		Reschedule the activity	Updated & improved the transparency board

Prepared by:


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 Senior Education Program Specialist

Noted by:


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 Schools Division Superintendent



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Effective/Best Practices	Gains
Conduct of weekly FGD per functional division/ section	Minimal unaccomplished outputs
Implementation of Project BUZZBACK	High turn-out rate of customer satisfaction feedback

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Adjustment Plan

KRA	PAPs	Physical Variance	Reason/s	Allocation	Proposed Action	Functional Division Incharge	Target date of Implementation
Strategic Management Operations	Conducted Workshop on Project CATCH-THEM: Customised RSP Policy and Processes with Explicit link to other HRM Systems	1	Failure to conduct the activity due to late release of guidelines from Central Office	0	Reschedule the activity	Administrative Section & HRD	4th Quarter
	Conducted the Workshop on the Customized L&D Policy and Processes with Explicit link to other HRM Systems	1	Failure to conduct the activity due to late release of guidelines from Central Office	0	Reschedule the activity	Administrative Section & HRD	4th Quarter
	Reporting of CSAT (ASSESSED)	1	No assessment conducted yet due to the new	0	Reschedule the activity	Administrative Section- Personnel	2nd Quarter

Led & monitored school reporting and updating of Early Registration	1	No memo from CO for the conduct due to adjustment of opening of classes	0	Reschedule the activity	SGOD-Planning	3rd Quarter
Implemented Project SHAPE (Sports and Health Activities for Personnel and Employees)	1	Target for March was not met due in prioritization of the Send-Off program of SDS Ed	0	Reschedule the activity	SGOD-HRD	April 2023
Project RIPPLE: Dissemination of Research Findings	1	Low turn-out of registrants, registration is extended	0	Reschedule the activity	SGOD-Research	April 2023
Curriculum and Instruction Implemented PROJECT SMILE: Standards in Managing Ideal Libraries Phase III : "Birtwal Kumustahan" - Online convergence of all School Librarians	1	The program owner is on sick leave	0	Reschedule the activity	CID-LR	May 2023
Human Resource Development Conducted Orientation of New AO II and New ADAS III	1	Prioritized other activities to be conducted	17,500	Reschedule the activity	Accounting	2nd Quarter

	Conduct Training Workshop Caravan on the Revised Contextualized Schools Division of Batanes Library Manual (SDBALIMA 2022)	1	The program owner is on sick leave		0	Reschedule the activity	CID-LR	May 2023
Resource Management	Updated Transparency Board	1	No procurement for the improvement if the transparency board	15,000	Reschedule the activity	Accounting		April 2023

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Noted by:


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 Schools Division Superintendent

SGOD Copy



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July 07, 2023

BENJAMIN D. PARAGAS, PhD, CESO III

Director IV/ Regional Director
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ATTENTION: LAILA RUTH TAGUINOD EdD
Chief, Quality Assurance Division

Sir:

Greetings from SDO Batanes!

This is to forward the 2nd Quarter Division Monitoring, Evaluation, and Adjustment Report and Budget Accountability Report 1 of SDO Batanes.

For your reference.

Thank you very much.

Very truly yours,


ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

RN-07-23-055



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Batang Makabata Batang Makabansa

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			Targets	Accomplishments	Variance	% of Accomplishments	Allocation	Obligation	Variance	% of Utilization	
Strategic Management + Operations	Led in the development and implementation of policies, research agenda, enhancement of the Division Education Development Plan (DEDP)/strategic plan & implementation of programs and initiatives in the entire schools division including BE-LCP	Monitored PAPs implementation	1	1	0	100%	0	0	0	0%	
		Conducted MR/ExCom	3	2	-1	67%	52,040	52,040	0	100.00%	
		Conducted Management Committee Meetings	2	3	1	150%	112,600	1,117,000	-900	99%	
		Implemented Project SHAPE (Sports and Health Activities for Personnel and Employees)	3	3	0	100%	0	0	0	0	
		Implemented project PRIDE (Provision of Rewards and Incentives to Deserving Employees)	1	1	0	100%	0	0	0	0	

	Conducted Project RACERS (Recognition of Accomplishment and Contribution of Employees, Retirees, and Stakeholders)	1	1	0	100%	54,800	54,800	0	100%	
	Monitored disaster risk reduction and response mechanism are in place	1	0	-1	0%	0	0	0	0	
	Conducted of NSED quarterly	1	1	0	100%	0	0	0	0	
	Conducted Quarterly DMEA/PIR	1	1	0	100%	17,500	17,500	0	100%	
Led the Division Planning Team in the development and implementing and BE LCP of the SDO										
Initiated the implementation of programs and initiatives anchored on evidenced based planning, in collaboration with OSDS, CID, and SGOD	Participated in the Regional Sports Meet	1	1	0	100%	2,000,000	2,000,000	0	100%	
	Monitored SGOD Programs	1	1	0	100%	0	0	0	0	
	Monitored DCP Utilization	1	1	0	100%	0	.0	0	0	

Manage the implementation of quality assurance processes on SIP, SBM, and other programs as basis for continuous improvement	Implemented Project E-3Rs-CD	3	3	0	100%	0	0	0	0	0	
	Monitored SGC Functionality of School	1	1	0	100%	0	0	0	0	0	
	Conducted Quarterly PMT Meeting	1	0	1	100%	0	0	0	0	0	
	Implemented Project BUZZBACK	3	3	0	100%	0	0	0	0	0	
	Reported CSAT (External Providers/Supply)	3	3	0	100%	0	0	0	0	0	
	Reported CSAT ISME	1	1	0	100%	0	0	0	0	0	
	Led and monitored school reporting and updating of NSBI	2	2	0	100%	0	0	0	0	0	
	Conducted validation of uploaded NSBI	2	2	0	100%	0	0	0	0	0	
Managed the operationalization of the Management Information System (MIS) and supervised the implementation of ICT flagship programs, projects, activities, and initiatives											

Implemented Project ENROL	1	1	0	100%	0	0	0	0	0
Monitored implementation of PMIS	1	1	0	100%	0	0	0	0	0
Encoded allotment and obligation in PMIS	3	3	0	100%	0	0	0	0	0
Prepared BAR 1	1	1	0	100%	0	0	0	0	0
Prepared and submitted provident fund management reports	1	1	0	100%	0	0	0	0	0
Implemented Project CLICK (Centralized Location of Indexed templates to Promote Correctness of Documents and Achieve Key Results	1	1	0	100%	0	0	0	0	0
Implemented Project HELP (Helping hands Extend for Learning through Provision of TA on ICTJ) - including Quarterly Tech-Share and Maintenance of Repository)	1	1	0	100%	0	0	0	0	0
Established/ Localized/ Amended policies/ guidelines	1	1	0	100%	0	0	0	0	0

Managed information flow and internal communications and ensured the operation of the Management Information System	Implemented Project EXCEL	1	1	0	100%	0	0	0	0	0	
	Monitored the maintenance of the DepEd-Batanes Website	2	3	1	150%	0	0	0	0	0	
	Processed Representation Expenses	3	3	0	100%	0	0	0	0	0	
	Developed and disseminated information, education, and communication (IEC) materials in the aftermath of a disaster or emergency	1	1	0	100%	2,290	2,290	0	100%		
Exercised general supervision, progress monitoring, regular evaluation and reporting in raising public awareness on disaster risk reduction management that is consistent with local and national planning programs											
Led and supervised the implementation of	Conduct monitoring of OKD programs	1	1	0	100%	0	0	0	0	0	

	health and nutrition programs and services and in the development of policies and research agenda in the enhancement of healthy lifestyle habits for school and non-school based	Conducted monitoring of Safety Health Protocols and COVID 19 Measures	1	1	0	100%	0	0	0	0	
		Conducted Nutritional Status Assessment of learners for endline	1	1	0	100%	0	0	0	0	
		Monitored employee welfare and benefits implementation	1	1	0	100%	0	0	0	0	
	Ensured coordination with DFTAT for the provision of TA for the Division Schools and learning centers	Conducted technical needs assessment to schools (DFTAT)	1	1	0	100%	0	0	0	0	
		TOTAL	58	57		2239230	3,243,630	-900			
Curriculum and Instruction Management^t	Supervised the operations of all public and private pre-schools, elementary, secondary, integrated schools and learning centers in the schools division and promoted awareness of and adherence by all schools and LCS to accreditation	Conducted child mapping	1	1	0	100%	0	0	0	0%	
		Monitored utilization of Kindergarten Parent Tool Kit	1	1	0	100%	0	0	0	0%	
		Monitored implementation of Project KILOS-P (Kindergarten Indigenous Learning Outdoor Sports)	1	1	0	100%	0	0	0	0%	
		Monitored the implementation of DORP	1	1	0	100%	0	0	0	0%	

Organized, developed, directed and administered the Schools Division and exercised general supervision over basic education and non school-based education programs in the schools division	Implemented Project OVERSEE (Outright Verification and Evaluation of Results through Supervision to Enhance Educational Outcomes) to cover all monitoring activities of CID	1	1	0	100%	15,000	10,650	-4,350	100.00%	
	Monitored the implementation of SPED Tech	1	1	0	100%	0	0	0	0%	
	Monitored the implementation of Integrated School Nutrition Model	1	1	0	100%	0	0	0	0%	
	Conducted Division Science Fair	1	0	1	0%	0	0	0	0%	
	Conducted Division Festival of Talents	1	1	0	100%	0	0	0	0	
	Participated in the Regional Festival of Talents	1	1	0	100%	34,800	0	34,800	0	
	Monitored the implementation of Child Protection Program	1	1	0	100%	0	0	0	0%	

Increased MPS; Scholastic performance or Level of Proficiency (final rating, quarterly test, summative test, division achievement test, etc)	Conducted printing and dissemination of Information Education and Communication (IEC) materials for the promotion of learners' participation	1	1	0	100%	2,290	2,290	0	100%	
	Conducted Project Kabatalakayan	1	1	0	100%	0	0	0	0%	
	Conducted Search for Ten Outstanding Secondary Students of Batanes (TOSSB)	1	1	0	100%	0	0	0	0%	
	Monitored Gulayan sa Paaralan Program	1	1	0	100%	0	0	0	0%	
	Administered ELLNA Assessment	1	0	1	0%	0.00	0.00	0	0%	
	Administered REA	1	1	0	100%	0	0	0	0%	
	Administered PEPT									
	Administered Project CHECK	1	1	0	100%	0	0	0	0%	
	Administered Phil IRRI (Post)	1	0	1	0%	0	0	0	0%	
	Analyzed Result of Phil IRRI	1	0	1	0%	0	0	0	0%	
	Administered NAT	1	1	0	100%	0	0	0	0%	
	Administered Project 3Rs Assessment	1	1	0	100%	0	0	0	0%	

Led in ensuring compliance to quality standards and amanaging programs for curricula implementation, localization, and teaching	Conducted Search for Zero Non-Reader Classess	1	0	1	0%	0	0	0	0%	
	Conducted ECCD Pre test	1	1	0	100%	0	0	0	0%	
	Analyzed Project Read Read Read	1	1	0	100%	0	0	0	0%	
	Monitored administration of PEPT	1	0	1	0%	0	0	0	0%	
	Monitored Administration of A&E	1	0	1	0%	0	0	0	0%	
	Monitored Administration of Portfolio Assessment	1	1	0	100%	0	0	0	0%	
	Conducted Division Level Press Conference	1	1	0	100%	118,140	34,930	83,210	30%	
	Participated to the Regional Level Press Conference	1	1	0	100%	0	0	0	0%	
	Coordinated Timpalak Hornedo Pag-awit ng Laji Y 2023	1	1	0	100%	0	0	0	0%	
	Ensured coordination with DFTAT for the provision of TA for the Division Schools and learning centers	1	1	0	100%	0	0	0	0	

		Provided TA on the Revised Contextualized SDBALIMA: Schools Division of Batanes Library Manual series of 2022	1	1	0	100%	0	0%	0	
		TOTAL	41	34	7		170,230	47,870	113,660	
Human Resource Development & Management	Managed hiring, placing, and evaluating all division supervisors as well as all employees in the division, both teaching and non-teaching personnel, including school heads	Reported CSAT (ASSESSED)	3	3	0	100%	0	0	0	
	Approved proposed training proposals by all direct supervisors and school heads for all teaching and non-teaching staff within the Schools Division	Implemented Project EVALUATE	2	2	0	100%	0	0	0	
	Conducted TA on Admin/Management Related Topics		1	1	0	100%	0	0	0	

Reviewed implementation of INSET and/or LC improvement plan	Conducted Human Resource Development Committee Meeting cum Program Implementation Review	1	0	1	0%	3,000	0	3,000	0%	
	Monitored the submission of quarterly L&D Completion reports from schools	1	1	0	100%	0	0	0	0	
Formulated and implemented Staff Development Plan and welfare programs for all direct reports	Implemented Project ASSESSED	3	3	0	100%	0	0	0		
Evaluated & approved administrative matters such as leave forms, authority to travel and daily time record	Prepared and submitted Report on Personnel Action	3	3	0	100%	0	0	0	0	
	Prepared and submitted report on Salary Administration & Personnel Records	3	3	0	100%	14,392,086	14,391,086	0	100.00%	

	Spearheaded the planning, implementation and of a comprehensive Professional Learning and Development programs for teaching and non-teaching personnel	Monitored Learning & Development Plan aligned to and conformed to NEAP standards implemented	1	1	0	100%	0	0	0	0	
Resource Management	Led in budget preparation and allocation and ensured proper use of funds and resources in SDO schools and learning centers	Monitored major management processes (planning, budgeting, procurement, M&E, human resource) are integrated, synchronized, and coordinated in all governance levels	3	3	0	100%	0	0	0	0	
		Monitored the utilization of eFRS, BMS, Online CIB Register	3	3	0	100%	0	0	0	0	
	Supervised the division office management with economical,	Conducted Quarterly Finance Coordination Meeting	1	1	0	100%	33,500	0	33,500.00	0%	Ride on with SH & Admin staff Orientation-Workshop
		TOTAL	18	17	1		14395086	14391086	3000		

efficient, and effective accounting and budgeting services to ensure the cost-effective utilization of financial resources	Prepared and submitted monthly and quarterly financial accountability reports (FAR)	3	3	0	100%	0	0	0	0	0	
	Prepared and submitted NCA Requests	3	3	0	100%	0	0	0	0	0	
	Updated Transparency Board	3	3	0	100%	0	0	0	0	0	
	Monitored Budget Utilization Rate (BUR)	3	3	0	100%	385,000,783	169,858,000	2151427.8	44.03%		
	Monitored Disbursement Utilization Rate (DUR)	3	3	0	100%	169,858,000	166,671,000	3,187,000	98.12%		
	Payment of electricity expenses	3	3	0	100%	111,537.40	111,537.40	0	100%		
	Payment of mobile expenses	3	3	0	100%	145,300	145,000	0	100.00%		
	Published Issuances	3	3	0	100%	0	0	0	0		
	Prepared and submitted monthly reports on facilities maintenance	3	3	0	100%	0	0	0	0		
	Prepared and submitted monthly reports on housekeeping and ground maintenance	3	3	0	100%	0	0	0	0		

Implemented the centrally managed PAPs in accordance to set standards and guidelines	Prepared and submitted NCA Requests	3	3	0	100%	83,800,000	83,800,000	0	100%	
	Prepared & submitted Provident Fund Management	1	1	0	100%	0	0	0	0	
Exercised general administration and supervision of properties both fixed and movable within his/her jurisdiction, and approved the allocation/use and/or acquisition/procurement of goods and services for instructional and non-instructional purposes, including repairs, maintenance, rehabilitation and construction of education facilities, subject to existing rules and regulations	Implemented PROJECT STORES (Safeguarding & Tracking of On Shelves & Released Equipment & Supplies)	3	3	0	100%	0	0	0	0	
	Refurbished Conference Tables	1	1	0	100%	0	0	0	0	
	Procured materials for the construction of office cabinets and tables	1	1	0	100%	27,000	27,000	0	100%	
	Purchased Fuel, oil, and lubricants	1	0	-1	0%	108,000	0	108,000	0%	
	Procured Grass Cutter	1	1	0	100%	18,500	18,500	0	100%	
	Procured Mixer	1	1	0	100%	46,800	46,800	0	100%	
	Installed aircon	1	1	0	100%	8,200	8,200	0	100%	

Functioned as Head of Procuring Entity (HoPE) adhering to rules and regulations	Implemented Project E-PROCURE (Enhanced Procedure of Recording Office Procurement Transactions and Checking of Utilization of Resources)	3	3	0	100%	0	0	0	0	0
	Prepared Quarterly Supplemental APP	1	1	0	100%	0	0	0	0	
	Prepared and submitted Procurement Monitoring Report (PMR)	1	1	0	100%	0	0	0	0	
	Conducted Suppliers Eligibility Evaluation	1	1	0	100%	0	0	0	0	
	Implemented Project REMIND (all existing projects including BEFF)	3	3	0	100%	0	0	0	0	

	Planned programs and managed the distribution of national fund allotments as well as monitor the utilization of funds provided by the national government and the local government units to the schools and learning centers	Monitored Cash Advances and Liquidation of Schools	3	3	0	100%	1,600,000	1,600,000	0	100%	
	TOTAL		62	61	-1		640,757,620	422,286,037		942%	
Partnership & Linkages	Approved partnership with industries/institutions for the immersion/ training of Senior High School and Skills training for ALS	Monitored the school's partnership and linkages program through Adopt-A-School Program	1	1	0	100%	0	0	0	0	
	Accepted grants, donations, bequests, and other forms of assistance from various donors and benefactors of basic education	Monitored the grants and donations accepted by the schools	1	1	0	100%	0	0	0	0	
		Monitored the DPDS uploading of school coordinators	3	3	0	100%	0	0	0	0	

Coordinated and cooperated with local governments units and non-government organizations including national government offices on matters affecting schools/LC and certain community development projects	Monitored the PTA engagements of the schools	1	1	0	100%	0	0	0	0	
TOTAL		6	6	0		0	0	0		

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Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

Unaccomplished PAPs Report

KRA	PAPs	Physical Variance	Reason/s	Financial Variance	Recommendation (Drop, Carry Over, Modify, Replace)
Strategic Management Operations	Conducted MR/ExeCom	1	Prioritized other equally important activities	0	Drop
	Conducted 1st Division Research Conference	1	Late issuance of Regional Memo & deadline of submission for entries in RPC is July 17	0	Drop
	Monitored disaster risk reduction and response mechanism are in place	1	Prioritized monitoring of Comprehensive School Safety	0	Carry Over
	Monitored division Science Fair	1	Changed in the schedule of the Regional Office	0	Carry Over
Curriculum and Instruction Management	Administered ELLNA Assessment	1	No assessment from CO	0	Drop
	Monitored administration of PEPT	1	No assessment from CO	0	Drop
	Monitored Administration of A&E	1	No assessment from CO	0	Drop
	Administered Phil IRRI (Post)	1	EPS in-charge attended trainings outside Batanes	0	Carry Over

	Analyzed result of Phil IRRI	1	EPS in-charge attended trainings outside Batanes		Carry Over
	Conducted Search for Zero Non-Reader Classess	1	EPS in-charge attended trainings outside Batanes	0	Carry Over
Human Resource Development & Management	Conducted Human Resource Development Committee Meeting cum Program Implementation Review	1	No CapB conducted in the 2nd Quarter	0	Drop
	Conducted Capability Building on Gulayan sa Paaralan Program for GPP Coordinators (virtual)	1	No fund allocation	0	Carry Over
Resource Management	Purchased Fuel, oil, and lubricants	1	Delayed process in the procurement process	108,000	Carry Over

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SCHOOLS DIVISION OF BATANES

M&E Template 4 - Implementation Concerns, Issues, Gaps, & Problems (CIGPs) and Proposed Resolutions

KRA	PAPs	CIGPs	Date of occurrence/recurrence	Within the Unit's Control or Needs Attention of Higher Mngt	Reason	Is it new or recurring CIGPs?	If recurring, how many quarters has it recurred	Proposed Resolutions	Expected results
Strategic Management Operations	Conducted MR/ExeCom	Cancellation of conduct	May 2023	Within the Unit's Control	Prioritized other equally important activities	Recurring	2	Prioritization of activities	Conducted ExeCom Meeting
	Monitored disaster risk reduction and response mechanism are in place	Unable to conduct the monitoring	May 2023	Within the Unit's Control	Prioritized monitoring of Comprehensive School Safety	Recurring	2	Monitoring should be ride on other monitoring activities	Monitored all schools on their disaster preparedness
	Conducted 1st Division Research Conference	Cancellation of conduct	May 24-26, 2023	Needs Attention of Higher Mngt	Late issuance of Regional Memo & deadline of submission for entries in RPC is July 17	New		Submit quality assured researches to RO	Timely submission of entries in RPC

Curriculum and Instruction Management	Conducted Division Science Fair	Unable to conduct activity	June 2023	Within the Unit's Control	Changed in the schedule of the Regional Office	New		Division Coordinator to coordinate to regional focal person before finalizing division plans	All activities will be implemented as scheduled
	Administered ELLNA Assessment	Unable to conduct activity	2nd Quarter	Within the Unit's Control	No assessment from CO	New		Coordinate to RO & CO activities before finalizing division plans	All activities will be implemented as scheduled
	Monitored administration of PEPT	Unable to conduct activity	2nd Quarter	Within the Unit's Control	No assessment from CO	New		Coordinate to RO & CO activities before finalizing division plans	All activities will be implemented as scheduled
	Monitored Administration of A&E	Unable to conduct activity	2nd Quarter	Within the Unit's Control	No assessment from CO	New		Coordinate to RO & CO activities before finalizing division plans	All activities will be implemented as scheduled
	Administered Phil IRRI (Post)	Unable to conduct activity	June 2023	Within the Unit's Control	EPS in-charge attended trainings outside Batanes	Recurring	2	To designate alternate for all EPSS	All activities will be implemented as scheduled
	Analyzed result of Phil IRRI	Unable to conduct activity	June 2023	Within the Unit's Control	EPS in-charge attended trainings outside Batanes	Recurring	2	To designate alternate for all EPSS	All activities will be implemented as scheduled
	Conducted Search for Zero Non-Reader Classess	Unable to conduct activity	June 2023	Within the Unit's Control	EPS in-charge attended trainings outside Batanes	Recurring	2	To designate alternate for all EPSS	All activities will be implemented as scheduled

Human Resource Development & Management	Conducted Human Resource Development Committee Meeting cum Program Implementation Review	Unable to conduct activity	June 2023	Within the Unit's Control	No CapB conducted in the 2nd Quarter	New		To regularly monitor schedule of trainings	All activities will be implemented as scheduled
	Conducted Capability Building on Gulayan sa Paaralan Program for GPP Coordinators	Unable to conduct activity	May 2023	Within the Unit's Control	No fund allocation	New		To change the mode of delivery to virtual	All activities will be implemented as scheduled
Resource Management	Purchased Fuel, oil, and lubricants	Delayed procurement	June 2023	Within the Unit's Control	Delayed process in the procurement process	Recurring	2	To constantly monitor documents for procurement	All activities will be implemented as scheduled

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MAJOR PROGRAMS, ACTIVITIES, PROJECTS (PAPs) MONITORING TOOL

SDO/FD: Batanes

follow template 1 as to PA & FA

SDG/PO. Outcomes														
Major PAPs	Fund (PhP)	Source of Fund	Planned/Conducted Activities along the PAP		Linked to...? (MATATAG)	Physical Accomplishment				Financial Accomplishment				Remarks
(1)	(2)	(3)	(4)	Date of implementation	Make the curriculum relevant to produce job-ready, active & responsible citizens Take steps to accelerate the delivery of BE services & provision of facilities Take good care of learners by promoting learner well-being, inclusive educ. & a positive learning environment Give support for teachers to teach better	Targets	Accomplishments	Variance	% of Accomplishments	Allocation	Obligation	Variance	% of Utilization	
1. Policy and Research Program (PRP)	None		Oriented Research Implementors and MOA signing conducted	May 5, 2023	G	1	1	0	100%	0	0	0	0	
	None		Monitored Research implementation	April-June 2023	G	1	1	0	100%	0	0	0	0	
	None		Disseminated Research Findings	2nd Quarter	G	1	1	0	100%	0	0	0	0	

	None		Conducted 1st Division Research Conference	May 24-26, 2023	G	1	0	1	0%	0	0	0	0	Drop
2. Basic Education Facilities (BEF)	None		Conducted inspection and monitoring of Repair & rehabilitation of school buildings (VIS, SCS, BCS, MES, RIS)	April-June 2023	TA1	1	1	0	100%	0	0	0	0%	
	None		Conducted inspection and monitoring of repair and rehabilitation of Gabaldon Building (BCS, BNSHS, Ivana ES)	April-June 2023	TA1	1	1	0	100%	0	0	0	0	
3. Textbooks and other Instructional Materials	None		Managed the Distribution of Centrally Procured Learning Resources aligned with 21st Century Skills (SLMs)	June 30, 2023	TA 2	3	3	0	100%	0	-	0	-	
	None		Monitor the utilization of SDO LR Portal	June 2023	TA 2	1	1	0	100%	0	-	0	-	

[illegible]

[illegible]

[illegible]

11. Education Human Resource																				
- HRTD for Personnel in School & Learning Centers	30,000	PRP	Conducted Orientation on the Basic Education Monitoring and Evaluation Framework	May 15-16, 2023	TA2	1	1	0	100%	30,000	28,800	1,200	96%							
	None		Conducted Orientation-Workshop and Interfacing among Division Office and School-Based Administrative and Finance Personnel (aka School Heads and AO II Orientation and re-orientation on KRAs of Non-Teaching Staff		TA2	1	1	0	100%	0	0	0	0	0	0					
	None		Conducted Orientation on the New MSP and Assessment Guidelines for Non-teaching including AOs		TA2	1	1	0	100%	0	0	0	0	0	0					

			Conducted Capability Building on Gulayan sa Paaralan Program for GPP Coordinators		TA2	1	0	1	0%	0	0	0	0%	
- HRTD for Organizational & Professional Development for Non-School Personnel (OPDNSP)	HRD	18,000	Conducted Orientation - Workshop cum TA on the Writing of Innovations for Non-Teaching Staff		TA2	1	1	0	100%	18,000	17,640	360	98%	
	GAD	35,000	Conducted Symposium on Violence against women and their children, gender equality and sexual harassment		TA2	1	1	0	100%	35,000	0	700	98%	

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Effective/Best Practices	Gains
None	

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Physical & Financial Accomplishment Report

KRA	Planned Outputs	PAPs	PHYSICAL ACCOMPLISHMENTS						FINANCIAL ACCOMPLISHMENTS				Remarks
			Targets	Accomplishments vs Targets	Gain (if any)	Gap (if any)	Total Accomplishment	% of Accomplishments	Targets	Actual Accomplishments	Gap	% of Accomplishments	
Strategic Management Operations	Conducted of School Validation for the Updating of the National Building Inventory (NSBI) for SY 2021-2022		1	1	0	0	1	100%	1,135	1,135	0	100%	
	Implemented Feeding of NFP to SBFP Beneficiaries	SBFP	1	1	0	0	1	100%	198,720.00	198,720.00	0	100%	
	Purchased DRRM Materials	DRRM	1	1	0	0	1	100%	16,500	16,500	0	100%	
	Electrification of Un-energized Schools and Modernization of Electrical System on On-Grid Schools in Itbayat	BEF	1	1	0	0	1	100.5%	860,059.04	860,059.04	0	100%	1st billing

Repair and Rehabilitation of Classrooms in Sumnanga Elementary School	BEF	1	1	0	0	1	100%	391,381.92	391,381.92	0	100%	1st billing
Monitoring/Evaluation of Gulayan sa Paaralan, Gulayan sa Opisina and ESWM Program implementation		1	1	0	0	1	100%	8,948	8,948	0	100%	
Conducted MR & ExecCom Meeting		3	3	0	0	3	100%	28,890	28,890	0	100%	
Conducted quarterly DMEA-PIR		1	1	0	0	1	100%	16,975	16,975	0	100%	
Conducted Mancom		1	2	1	0	2	100%	53,600	143,600	0	100%	Conducted special ManCom in preparation for the 108th founding anniversary
Conducted Staff Meeting		1	1	0	0	1	100%	14,000	12,600	1400	90%	
Painting outside guesthouse/SDS quarters		1	1	0	0	1	100%	6,480	6,480	0	100%	
Enhancement of Local Area Network and procurement of video editing equipment	2022 DCP	1	1	0	0	1	100%	750,000	749,000	1000	99%	

Curriculum and Instructions	Conducted of Florentino H. Hornedo Paglikha at Pag-awit ng Laji competition		1	1	0	0	1	100%	18,300	18,300	0	100%	
	Conducted Division Journalympics	Campuses	1	1	0	0	1	100%	92,180	92,180	0	100%	
	Conducted Workshop on the Development of PRIMER 3 Lessons	Textbooks and Other	1	1	0	0	1	100	30000	29160	840	97.2	
	Monitored MTB-MLE Program implementation		1	1	0	0	1	100%	2150	2150	0	100%	
	Purchased IPED materials for the Implementation of limited Face-to-face classes	IPED	1	1	0	0	1	100%	396,270.00	303,345.00	92,925	76%	
	Provision of LRs for SY 2021-22 under BE-LCP Q4	LR & Textbooks	1	1	0	0	1	100%	646476.1	646430	46	99%	
Human Resource Development	Program Implementation Review (PIR) for HRD cum HRDC Meeting	HRD	1	0	0	1	0	0%	2,500	0	2,500	0%	
	Mental Health Awareness and Psychological Debriefing 2	HRD	1	0	0	1	0	0%	173,450.00	0	173,450.00	0%	

	Roll Out of Comprehensive Competency-Based Training Program for CS 1 Aspiring School Heads	HRD	1	0	0	1	0	0%	100,000	0	100,000	0%	
	Clinic Management for Designated Clinic Teachers for Expanded Face-to-Face Classess	HRD	1	1	0	0	1	100%	18,500	18,330	170	98%	
	Re-Orientation on School Financial Operation Management and related issuances from Oversight Agencies	HRD	1	0	0	1	0	0%	40,000	0	40,000	0%	
	Workshop on Development of Learning Kits, Activity Sheets and Video Lessons for SPED Teachers	HRD	1	1	0	0	1	100%	52,000.00	48,700.00	3,300	93%	
	Orientation Workshop on National Quality Management System for SDO Personnel and School Heads	HRD	1	0	0	1	0	0%	49,000	0	49,000	0%	

Capacity Building on Completion Writing for Basic Education Research for Itbayat Schools	HRD	1	0	0	1	0	0%	45,000	0	45,000	0%	
Re-Orientation on latest and relevant issuances in compliance with RA9184	HRD	1	0	0	1	0	0%	15,000	0	15,000	0%	
Training Workshop on the Preparation of School Improvement Plan for School Heads	HRD	1	0	0	1	0	0%	45,000	0	45,000	0%	
Capability Building on Personality Development and Public Relations for Administrative Assistants	HRD	1	0	0	1	0	0%	40,000.00	0	40,000	0%	
Capacity Building on Completion Writing for Basic Education Research for Sabtang Elementary Schools	HRD	1	0	0	1	0	0%	15,000.00	0	15,000	0%	
Orientation on Financial Literacy and Personal Financial Management	HRD	1	0	0	1	0	0%	100,000.00	0	100,000	0%	

	Project ON TOES: On Boarding of Newly Hired Teaching and Non-Teaching Personnel of SDO Batanes	HRD	1	1	0	0	1	100%	20,000.00	11,800.00	8,200	59%	
Resource Management	Monitored budget utilization rate		1	1	0	0	1	100%	170,000,000	170,000,000	0	100%	
	Monitored the disbursement rate		1	1	0	0	1	100%	170,000,000	163,000,000	7,000,000	95%	
	Downloaded School MOOE Cash Advances		3	3	0	0	3	100%	7,076,000	7,076,000	0	100%	
	Prepared LDDAP-ADA and SLIAE		3	3	0	0	3	100%	7,076,000	7,076,000	0	100%	
	Prepared monthly billing and collection statement		3	3	0	0	3	100%	5,200,000	5,200,000	0	100%	
	Reviewed and evaluated PFL Applications and documentary requirement		3	3	0	0	3	100%	3,920,000	3,920,000	0	100%	
Partnership & Linkages	Conducted Recognition of Stakeholders - Project RACERS	Partner ship	1	1	0	0	1	100%	50,000	50,000	0	100%	

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Senior Education Program Specialist


EDUARDO C. ESCORPISO JR. EDD, CESO V
Schools Division Superintendent

Unaccomplished Output Report

KRA	Unaccomplished Outputs (Gaps)	Physical Target	Reasons for the Gaps	Financial Target	Reasons for the Gaps	Recommendation (Drop, Carry Over, Modify, Replace)
Human Resource & Development	Program Implementation Review (PIR) for HRD cum HRDC Meeting	1	Intervening activities	2,500	Not conducted	Carry Over
	Mental Health Awareness and Psychological Debriefing 2	1	Intervening activities	173,450	Not conducted	Carry Over
	Roll Out of Comprehensive Competency-Based Training Program for CS 1 Aspiring School Heads	1	Not conducted due to changes set by the RO	100,000	Not conducted	Carry Over
	Re-Orientation on School Financial Operation Management and related issuances from Oversight Agencies	1	Intervening activities	40,000	Not conducted	Carry Over
	Orientation Workshop on National Quality Management System for SDO Personnel and School Heads	1	Intervening activities	49,000	Not conducted	Carry Over
	Capacity Building on Completion Writing for Basic Education Research for Itbayat Schools	1	Not conducted due to the mandate of CO not to conduct training during the election period	45,000	Not conducted	Modify

	Re-Orientation on latest and relevant issuances in compliance with RA9184	1	Intervening activities	15,000	Not conducted	Carry Over
	Training Workshop on the Preparation of School Improvement Plan for School Heads	1	Not conducted due to the changes set by RO	45,000	Not conducted	Carry Over
	Capability Building on Personality Development and Public Relations for Administrative Assistants	1	Intervening activities	40,000	Not conducted	Carry Over
	Capacity Building on Completion Writing for Basic Education Research for Sabtang Elementary Schools	1	Intervening activities	15,000	Not conducted	Modify
	Orientation on Financial Literacy and Personal Financial Management	1	Intervening activities	100,000	Not conducted	Carry Over

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Schools Division Superintendent

M&E Template 3 - Value-Added Outputs Report

Value-Added Outputs	Reasons for Accomplishments
Participation to the Batanes Day Celebration	Linkaging and partnership with the Local Government Units
Served during the May 2022 Elections	Linkaging and partnership with COMELEC

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Schools Division Superintendent

M&E Template 4 - Implementation Concerns, Issues, Gaps, & Problems (CIGPs) and Proposed Resolutions

PAPs	CIGPs	Date of occurrence/ recurrence	Within the Unit's Control or Needs Attention of Higher Mngt	Is it new or recurring CIGPs?	If recurring, how many quarters has it recurred	Proposed Resolutions	Action Taken
HRD	Intervening Activities	2nd Quarter	Within the Unit's Control	Recurring	Every quarter	Reschedule the activities	Set new schedule for the 3rd quarter
	Changes of schedule set by CO & RO	May 2022	Needs Attention of Higher Management	New		Reschedule the activities	Set new schedule for the 3rd quarter
	Mandate of CO not to conduct training during the election period	May 2022	Needs Attention of Higher Management	New		Reschedule the activities	Set new schedule for the 3rd quarter

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Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OFFICE - BATANES

MAJOR PROGRAMS, ACTIVITIES, PROJECTS (PAPs) MONITORING TOOL

SDO/FO: SDO Batanes

Major PAs	Fund (Php)	Source of Fund	Planned/Conducted Activities along the PAP	Date of implementation	Linked to...? (K.I.T.E.)	Target (for Col 4)		Accomplishments		% of Accomplishment		Gain (if any)		Gap (if any)		Remarks
						Physical	Financial	Physical	Financial	Physical	Financial	Physical	Financial	Physical	Financial	
(1)	(2)	(3)	(4)		K to 12 curr. Revision/update I - improvement of learning environment T - teachers' upskilling/reskilling E - engagement of stakeholders (5)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)
BEFF	2,679,877.98	BEFF	Electrification of Un-energized schools and electrical system on On-grid Schools in Ilbavata	April-June	I	1	860,059.04	1	860,059.04	100%	100%	0	0	0	0	0 1st billing
	2,609,212.82	BEFF	Repair and Rehabilitation of Classrooms in Sumnanga Elementary School	April-June	I	1	391,381.92	1	391,381.92	100%	100%	0	0	0	0	0 1st billing

Bldg Partners hip Program	50,000	MOOE	Conducted Recognition of Stakeholders - Project RACERS	June 25, 2022	E	1	50,000	1	50,000	100%	100%	0	0	0	0	0	0
Computerization Program	1,000,000.00	2022 DCP	Enhancement of local area network and procurement of video editing equipment	March	I	1	750,000.00	1	749,000.00	100%	99.00%	0	0	0	0	0	0
Campus Journalism	92,180.00	Registration	Division Journalympics	June 8-10, 2022	K	1	92,180.00	1	92,180.00	100%	100%	0	0	0	0	0	0
ELLN	30,000.00	2022 ELLN Funds	Workshop on the Development of PRIMER 3 Lessons	June 2-3, 2022	K	1	30,000.00	1	29,160.00	100%	97%	0	0	0	0	840	Variance in PR & actual price
Flexible Learning Options			Distribution of schools received SLMs from CO	April-June	K	1	66,535.00	1	66,535.00	100%	100%	0	0	0	0	0	
Human Resource	173,450.00	N/A	Mental Health Awareness and Psychological Debriefing 2	June	I	1	173,450.00	0	0.00	0%	0%	0	0	0	1	173,450	
	750,000.00	2022 HRTD Fund	Roll Out of Comprehensive Competency-Based Training Program for CS 1 Aspiring School Heads	April	I	1	100,000.00	0	0.00	0%	0%	0	0	0	1	100,000	

	750,000.00	2022 HRTD Fund	Clinic Management for Designated Clinic Teachers for Expanded Face-to-Face Classes	April	T	1	18,500.00	1	18,530.00	100%	98%	0	0	0	170	Varian ce in PR & actual price
	750,000.00	Training and Scholars hip Fund	Re-Orientation on School Financial Operation Management and related issuances from Oversight Agencies	April	T	1	40,000.00	0	0.00	0%	0.00	0	0	0	140,000	
	750,000.00	2022 HRTD Fund	Workshop on Development of Learning Kits, Activity Sheets and Video Lessons for SPED Teachers	April	T	1	52,000.00	1	48,700.00	100%	93%	0	0	0	03,300	Varian ce in PR & actual price
	750,000.00	2022 HRTD Fund	Orientation Workshop on National Quality Management System for SDO Personnel and School Heads	May	T	1	49,000.00	0	0.00	0%	0%	0	0	0	149,000	
	N/A	Registra tion	Capacity Building on Completion Writing for Basic Education Research for Itbayat Schools	May	T	1	45,000.00	0	0.00	0%	0.00	0	0	0	145,000	

	107,000.00	Training and Scholars hip Fund	Re-Orientation on latest and relevant issuances in compliance with RA9184	June	T	1	15,000.00	0	0.00	0%	0.00	0	0	1	15,000	
	750,000.00	2022 HRTD Fund	Training Workshop on the Preparation of School Improvement Plan for School Heads	May	T	1	45,000.00	0	0.00	0%	0.00	0	0	1	45,000	
	107,000.00	Training and Scholars hip Fund	Capability Building on Personality Development and Public Relations for Administrative Assistants	May	T	1	40,000.00	0	0.00	0%	0.00	0	0	1	40,000	
	N/A	Registration	Capacity Building on Completion Writing for Basic Education Research for Sabtang Elementary Schools	May	T	1	15,000.00	0	0.00	0%	0.00	0	0	1	15,000	
	N/A	Registration	Orientation on Financial Literacy and Personal Financial Management	May	T	1	100,000.00	0	0.00	0%	0.00	0	0	1	100,000	

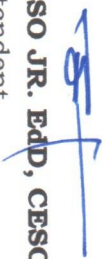
	294,000.00	Regular HRD Fund	Project ON TOES: On Boarding of Newly Hired Teaching and Non-Teaching Personnel od SDO Batanes	June	T	1	20,000.00	1	11,860.00	100%	0.59	0	0	0	0	8,200	
IPED	800,000.00	2022 IPED Fund	Procurement of IPED materials for the Implementation of limited face-to-Face classes	June	K	1	396,270.00	1	303,345.00	100%	76%	0	0	0	0	92,925	Varian ce in PR & actual price
SBFP	227,424.00	CMF	Feeding of NFP to SBFP Beneficiaries	April-June 2022	I	1	198,720.00	1	198,720.00	100%	100%	0	0	0	0	0	
Textbooks & other I Ms	646,476.10	CMF	Provision of LRS for SY 2021-2022	April-June	K	1	646,476.10	1	646,430.00	100%	99%	0	0	0	0	46.1	
YFP	8948	Division MOOE	Monitoring/Evaluation of Gulayan sa Paaralan, Gulayan sa Opisina and ESWM Program implementation	June	I	1	0	1	8948	100%	100%	0	0	0	0	0	
DRRM	46,500.00	CMF	Purchase of DRRM Materials	June	I	1	16,500	1	16,500	100%	100%	0	0	0	0	0	

		CMF	To attend the 2022 DRM Mid-year Program Implementation Review cum Contingency Planning for limited Face to Face Classes	6/4-10/2022			14,100	1	14,100	100%	100%	0	0	0	0

Prepared by:


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Approved by:


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School Division Superintendent



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATAINES

Effective Practices

Regular conduct of Focus Group Discussion of each functional division to monitor monthly accomplishments

Monthly conduct of Management Review and ExeCom Meeting to monitor accomplishments

Prepared by:

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Noted by:

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Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATAINES

Adjustment Plan

Adjustment Plan Output Indicators (with Gap)	Physical Target (Gap)	Reasons for the Gap	Proposed Action	Person-in-Charge	Target date of Completion
Program Implementation Review (PIR) for HRD cum HRDC Meeting	1	Intervening activities	Carry Over	Glyza Mae Valiente	July 7, 2022
Mental Health Awareness and Psychological Debriefing 2	1	Intervening activities	Carry Over	Justine Claire M. Lacanilao	July 11, 2022
Roll Out of Comprehensive Competency-Based Training Program for CS 1 Aspiring School Heads	1	Not conducted due to changes set by the RO	Carry Over	Ayrine C. Geronimo	Postponed indefinitely
Re-Orientation on School Financial Operation Management and related issuances from Oversight Agencies	1	Intervening activities	Carry Over	Jemar Talosig	October 19-21, 2022

Orientation Workshop on National Quality Management System for SDO Personnel and School Heads	1	Intervening activities	Carry Over	Araceli Puno	September 13-15, 2022
Capacity Building on Completion Writing for Basic Education Research for Itbayat Schools	1	Not conducted due to the mandate of CO not to conduct training during the election period	Modify	Glyza Mae Valiente	August 8-9, 2022
Re-Orientation on latest and relevant issuances in compliance with RA9184	1	Intervening activities	Carry Over	Jemar Talosig	August 16-18, 2022
Training Workshop on the Preparation of School Improvement Plan for School Heads	1	Not conducted due to the changes set by RO	Carry Over	Miah Daphnie B. Buenafe	July 14-16, 2022
Capability Building on Personality Development and Public Relations for Administrative Assistants	1	Intervening activities	Carry Over	Virginia A. Vinalay	September 28-20, 2022
Capacity Building on Completion Writing for Basic Education Research for Sabtang Elementary Schools	1	Intervening activities	Modify	Glyza Mae Valiente	August 11-12, 2022

Orientation on Financial Literacy and Personal Financial Management	1	Intervening activities	Carry Over	Jemar Talosig	September 14-16, 2022
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Schools Division Superintendent

RN-07-22-241

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RELEASED



Republic of the Philippines
Department of Education
Region II – Cagayan Valley

PROGRAMS, ACTIVITIES, PROJECTS (PAPs) MONITORING TOOL

SDO /FD: Schools Division of Batanes													
Programs /Activities /Projects	Annual Allotment (PAP) (2)	Source of Fund (3)	Planned /Conducted Activities along the PAP (4)	Linked to...? (K.I.T.E.) (5)	Timeframe (6)	Target (for Col 4) (7)		Accomplishments (8)		Variance (Gain /Gap) (9)		Remarks (10)	Recommendation (Drop, Carry-over, Modify, Replace) (11)
(1)						Physical (7a)	Financial (7b)	Physical (8a)	Financial (8b)	Physical (9a)	Financial (9b)		
Computerization Program						Q__	Q__	Q__	Q__	Q__	Q__		
Enhancement of ICT Infrastructure in the SDO (Networking)	1,000,000.00	CMF	Enhancement of ICT Infrastructure in the SDO (Networking)	I	4th Quarter	1	1,000,000.00					for delivery 1st quarter of 2022 (with PO)	
Procurement of Materials for the Repair of Out-of-Warranty ICT Equipment	245,400.00	CMF	Procurement of Materials for the Repair of Out-of-Warranty ICT Equipment	I	4th Quarter	1	245400	1	245,400.00			ongoing delivery	
Project HELP –(Helping hands Extended for Learning through Provision of TA on ICT)	no fund allotment		Project HELP –(Helping hands Extended for Learning through Provision of TA on ICT)	T	3rd and 4th quarter	2		- 2		-			
Project E-PROCURE (Enhanced Procedure of Recording Office Procurement Transactions and Checking of Utilization of Resources)	no fund allotment		Project E-PROCURE (Enhanced Procedure of Recording Office Procurement Transactions and Checking of Utilization of Resources)	I	3rd and 4th quarter	2		- 2		-			

Project ASSESSED stands for Assessment through Systematic Scoring of Entrants to the Service and Security of the Evaluation and Deliberations	no fund allotment		Project ASSESSED stands for Assessment through Systematic Scoring of Entrants to the Service and Security of the Evaluation and Deliberations.	I	3rd and 4th quarter	2		- 2	-				
Project CLICK: Centralized Location of Indexed Templates to Promote Correctness of Documents and Achieve Key Results	no fund allotment		Project CLICK: Centralized Location of Indexed Templates to Promote Correctness of Documents and Achieve Key Results	I	2nd, 3rd and 4th quarter	3		3	-				
DCP for Division Office (Bayanihan II)	No fund allotment		DCP for Division Office (Bayanihan II)	I	4th quarter	1	No fund allotment	1	No fund allotment				
DCP for Teachers (Bayanihan II)	No fund allotment		DCP for Teachers (Bayanihan II)	I	4th quarter	1	No fund allotment	1	No fund allotment				
ICT Use Policy	No fund allotment		ICT Use Policy	I	4th quarter	1	No fund allotment					for Policy Review	
Dev't. and Promotion of Campus Journalism	0		Monitored SPJ in the 3 implementing schools and provided TA/mentoring/coaching	K	4th Quarter	1	0	1	0	0	0		
	70,000	HRTD	Conducted training-workshop for SPJ teachers and SPAs	K	4th Quarter	1	70,000	0	0	1	70,000		Carry Over
School-based Feeding Program	698,717.00	CMF	Conduct of SBFP 2021	I	Nov	1	6000	1					Obligated
			Nutritious Food Product		NOV	1	397440						on going deliveries/obligated
			Milk Feeding		Nov	1	230,736						Fund is used for cost
Early Language Literacy & Numeracy			Implementation of the "3Bs" (Bawat Bata Bumabasa) thru Program LIREN	K	Oct-Dec	1	0.00	1	0.00	0	0		
			Conduct of Training on ELLN (LAC sessions)	K	Dec	1	50,000.00	1	49,040.00	0	960	To purchase supplies for reimbursement	

Policy & Research Program	18,850	HRTD	Division Basic Education Research Conference cum Division Research Teleconference	T	Decem ber	1	18,850	1	18,850	1	0		
	2,000	MOOE	4th Quarter Division Policy Review	I	Decem ber	1	2,000	1	2,000	1	0		
			Monitor the conduct of ongoing researchers as to timelines, validity of research findings and utilization of researchers	K	4th Quarte r	1	None	1	None	1	None		
Textbooks and Other Ims	None	BE-LCP Fund	Provision of Quarter 1 & 2 Learning Resources of SY 2021-2022 on the implementation of the Basic Education Learning Continuity Plan	K	4th Quarte r	1	5M	1	5M				
		BLR-CO	Provision of delivery of learning resources	K	4th Quarte r	1	130,834	1	130,834				
		HRD Fund	Workshop on the Development of Learning Resources based on Least Mastered Skills Across Learning Areas	K	4th Quarte r	1	50,000	1	50,000				
		BLR Fund	Quarter 1 & 2 Modules (SLMS)	K	4th Quarte r	1							
Administration of Personnel Benefits			World Teachers Day Incentive Benefit		4th Quarte r	1		1	454,000				
			Hazzard, Subsistence and Laundry Allowance		4th Quarte r	11		11	97,000				
			Special Hardship Allowance for ALS:		4th Quarte r								

		2020 ALS & Multi-grade	4th Quarter			451,000				
		2021 - ALS	4th Quarter			441,000				
		Loyalty Pay : 2017	4th Quarter			215,000				
		2018	4th Quarter			149,000				
		2021 Productivity Enhancement Incentive	4th Quarter		446	2220M				
		2021 Year End Bonus and Cash Gift	4th Quarter		2	15480M				
		Monetization of Leave Credits	4th Quarter		2	140,000				
		Service Recognition Incentive	4th Quarter		595	4118M				
		2 reclassified positions from TI/TII to TIII	4th Quarter	2	2		0	0	Only the 2019 approved ERFs are implemented /funded	
Implementation of ERFs & Reclassification of MT & SHs	Personnel Services									

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Assistant Schools Division Superintendent
OIC-Schools Division Superintendent



KRA	PROCESSES	SUB-PROCESS	Planned Outputs	PAPs	PHYSICAL ACCOMPLISHMENTS						FINANCIAL ACCOMPLISHMENTS				Remarks	
					Targets	Accomplishments vs Targets	Gain (if any)	Gap (if any)	Total Accomplishment	% of Accomplishments	Targets	Actual Accomplishments	Gap	% of Accomplishment		
MANAGEMENT PROCESSES																
STRATEGIC MANAGEMENT	1	Strategic Planning	M&E - Project IVATANS/ DMDA-HR	No. of activities conducted	1	1	0	0	0	1	100%	18,000.00	18,000.00	0	100%	
STRATEGIC MANAGEMENT	1	MANCOM	Conducted Management Committee Meeting	No. of conducted MANCOM	2	2	0	0	0	2	100%	74,500.00	74,500.00	0	100%	
STRATEGIC MANAGEMENT	1	Performance Monitoring & Evaluation	Focus Group Discussion	Project MEET/ conduct of FGD per division	No. of conducted FGD	9	9	3	0	9	100%	-	-	0	0	
STRATEGIC MANAGEMENT	1	Performance Monitoring & Evaluation	Management Review & EXECOM Meeting	Conduct of MR & EXECOM	No. of conducted MR and EXECOM Meeting	3	3	0	0	3	100%	54,000.00	53,640.00	0	0	
STRATEGIC MANAGEMENT	1	Performance Monitoring & Evaluation	Management of Customers Feedback	Project E-BUZZBACK	No. of required CSAT report	3	3	0	0	3	100%	-	-	0	0	
STRATEGIC MANAGEMENT	1	Performance Monitoring & Evaluation	Office and Staff Performance Monitoring and Appraisal	Staff Meeting	No. of Activities conducted	1	1	0	0	1	100%	37,500.00	37,500.00	-	100%	
STRATEGIC MANAGEMENT	1	Performance Monitoring & Evaluation	Office and Staff Performance Monitoring and Appraisal	Project MONITOR	No. of Accomplishment Reports	3	3	0	0	3	100%	-	-	0	0	
SUPPORT PROCESSES																
STRATEGIC MANAGEMENT	1	ICT Management	Management and Implementation of IT Solutions	Project E-PROCURE Balanced Bidding Procedure of Recording Office Procurement Transactions and Checking of Utilization of Resources Efficiency	No. of ICT Preventive Maintenance Reports	3	3	0	0	3	100%	-	-	0	0	
STRATEGIC MANAGEMENT	1	ICT Management	Management of Technology Infrastructure	Implementation of the ICT Preventive Maintenance Plan on ICT of the Division Office	No. of ICT Preventive Maintenance Reports	3	3	0	0	3	100%	-	-	0	0	
STRATEGIC MANAGEMENT	1	ICT Management	User Support/ Help Desk	Provision of TA to ICT Coordinators, Teachers and Non-Teaching Personnel in the SDO and School Level (Hardware, OS&S, DepEd Email, PMPKI, DPDS, etc)	No. of TA Reports prepared	3	3	0	0	3	100%	-	-	0	0	
STRATEGIC MANAGEMENT	1	ICT Management	User Support/ Help Desk	Maintenance of Online Resource Repository for ICT Coordinators	No. of Maintenance reports prepared	3	3	0	0	3	100%	-	-	0	0	
STRATEGIC MANAGEMENT	1	ICT Management	User Support/ Help Desk	Conduct of bi-monthly TECH SHARE	No. of TECH SHARE Conducted	1	1	0	0	1	100%	39,150.00	39,150.00			
STRATEGIC MANAGEMENT	1	ICT Management	User Support/ Help Desk	M&E and TA on Utilization of DCP Packages	No. of activities conducted	2	5	3	0	5	100%	5,400.00	5,400.00	0	0	
STRATEGIC MANAGEMENT	1	ICT Management	User Support/ Help Desk	Project CHICK: Centralized Location of Indexed Templates to Promote Correctness of Documents and Achieve Key Results	No. of Generated Reports	3	3	0	0	3	100%	-	-			
STRATEGIC MANAGEMENT	1	ICT Management	User Support/ Help Desk	Monitoring of the Utilization of DepEd LMS	No. of Monitoring Reports Generated	3	3	0	0	3	100%	-	-	-	-	
STRATEGIC MANAGEMENT	1	Legal Management	Legal Review of DepEd Issuances, Joint Circulars, Contracts, Memoranda, and other Legal Documents	Conduct of Document Review	No. of reports generated	1	1	0	0	1	100%					
STRATEGIC MANAGEMENT	1	Legal Management	Assistance to the Office of the Solicitor General in pending cases involving DepEd	Provide assistance to OSG on documents needed	No of Reports generated	1	1	0	0	1	100%					

STRATEGIC MANAGEMENT DOCUMENTS	2. External Documents	2.1 Project E-3Rs-CD	No. of reports generated	3	3	0	0	3	100%	-	-	0	0
STRATEGIC MANAGEMENT DOCUMENTS	2. External Documents	2.2 Project TRACED	No. of reports generated	3	3	0	0	3	100%	-	-	0	0
STRATEGIC MANAGEMENT DOCUMENTS	Procurement Planning	Preparation of APP/ Supplemental APP	No. of APP Consultation conducted	1	1	1	0	3	100%	-	-	0	0
STRATEGIC MANAGEMENT DOCUMENTS	Procurement Process	Validation of Purchase	No. of Accomplishment Reports	3	3	0	0	3	100%	-	-	0	0
STRATEGIC MANAGEMENT DOCUMENTS	Procurement Process	Determination of Mode of Procurement, Eligible Suppliers and Resolution to Award	No. of Activities Conducted	1	0	0	0	0	100%	-	-	0	0
STRATEGIC MANAGEMENT DOCUMENTS	Procurement Process	Issuance of Resolution to Award	No. of Activities Conducted	1	0	0	0	0	100%	-	-	0	0
STRATEGIC MANAGEMENT DOCUMENTS	Procurement Process	PHILJOBS Posting of PR, MOA and NTP (for projects 50k and above)	No. of Activities Conducted	1	0	0	0	0	100%	-	-	0	0
STRATEGIC MANAGEMENT DOCUMENTS	Procurement Reporting	BAC FILBS: Bids and Awards Committee- Filing of documented documents for the long preservation and Bony Access)	No. of Reports generated	1	1	0	0	1	100%	-	-	0	0

07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728	07/81 304-3855 07/81 396-0677 07/81 396-9728
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- List of Major PABs:
1. BEFP
 2. Bid Partnership Prog
 3. Computerization Prog
 4. Computerization Prog
 5. ELM
 6. Feasible Learning Options
 7. FLO
 8. IPR
 9. Learner Support P
 10. M
 11. MG
 12. PMS
 13. Policy & Research
 14. Program
 15. Textbooks & Other IMA
 16. School MOOE
 17. EFP/MT/Reclass
 18. Physical Fitness & School Sports
 19. Child Protection Prog
 20. ALS
 21. SPED
 22. YFP
 23. DRDM

Note: Follow the arrangement of the PABs as listed.