

2021 1st Quarter  
Consolidated



Republic of the Philippines  
Department of Education  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

**Report Template 1: Physical and Financial Accomplishment Report**

KRA	OUTPUTS	PHYSICAL ACCOMPLISHMENT			FINANCIAL ACCOMPLISHMENT		
		TARGETS	PHYSICAL ACCOMPLISHMENT	% OF ACCOMPLISHMENT VS. TARGETS	TARGETS	FINANCIAL ACCOMPLISHMENTS	ACCOMPLISHMENT VS. TARGETS
Support Services Management	Led in the development and implementation of policies, research agenda and Division Education Development Plan (DEDP)/ strategic plan for the entire schools division						
	DEDP Review/ Enhancement	1	1	100%	15,750	15,750	100%
	Policy Review	0	1	100%			
	Provided youth serving schools and organization with responsive, learner-centered, youth oriented policies, guidelines, programs & project to contribute to the holistic development of learners who are values-driven, career-oriented, culturally rooted and socially responsible reference						
	Monitoring and Evaluation of SPG/SSG	1	1	100%			

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	Conduct of Kabatalakayan	3	2	66.66%			
	Gulayan sa Paaralan	1	2	100%			
	<b>Intensified implementation, monitoring and evaluation and reporting of Health and Nutrition Services programs for continual improvement</b>						
	National Drugs Education Program	1	1	100%	52,000	51,725	99.47%
	Adolescent Reproductive Health	1	1	100%			
	Monitoring the implementation of Water, Sanitation & Hygiene in Schools (WinS)	1	1	100%			
	Dental Services to Division Office Personnel	3	3	100%			
	Monitoring of COVID19 health protocols	3	3	100%			
	<b>Exercised general supervision, progress monitoring, regular evaluation and reporting in raising public awareness on disaster risk reduction management that is consistent with local and national planning programs</b>						
	Earthquake & Fire Drill	1	1	100%			
	<b>To support the maintenance of a conducive learning environment</b>						
	Re-piping of SDO	1	1	100%	1,920	1,920	100%
	Construction of handwashing facility at the Finance unit	0	1	100%	26,720	26,704	100%
	Construction of motorcycle shed	0	1	100%	32,540	32,540	100%
	Conducted search on Best Solid Waste Management implementor	1	1	100%			

	<b>To ensure the continuous improvement of schools and learning centers thru School-Based Management (SBM)</b>						
	Intensifying the implementation of School-Based Management						
	TA on School-Based Management	1	2	100%			
	Conduct of monthly physical fitness & wellness activity (Project SHAPE v2)	3	0	0%			
	<b>Managed the operationalization of the Management Information System (MIS) and supervised the implementation of ICT flagship programs, projects, activities and initiatives</b>						
	Early Registration (Monitoring online in the LIS)	1	1	100%			
	<b>Prepared the division research agenda based on Basic Education Research Fund (BERF) standard and oversee its implementation</b>						
	Capacity Building of SDRC Members (meeting)	1	1	100%			
	Publication of Division Research Journal Vol. 2	1	0	0%			
	Quality Assurance activity and provision of TA	1	1	100%			
	Progress Monitoring of On-going research	1	1	100%			
	<b>To manage and maintain the Information and Communication Technology(ICT) Systems and Infrastructure of the Division to effectively support operations:</b>						

	a.) Quarterly Objective Monitoring	1	1	100%			
	b.) Quarterly monitoring on DepEd Commons	1	1	100%			
	c.) Quarterly monitoring on Account Management	1	1	100%			
	d.) Quarterly monitoring on the up-dated personnel records.	1	1	100%			
		1	1	100%			
		1	1	100%			
	<b>To translate the National Education Plan and framework to operational plan that is suited to context &amp; situation of the region</b>						
	MANCOM	2	2	100%			
	EXECOM	1	2	100%			
	Staff Meeting	1	1	100%			
	Conduct of regular monthly QMR meeting to ensure adherence to management system standards to improve organization's effectiveness and efficiency for customer satisfaction.	3	2	66.66%			
<b>Curriculum and Instruction</b>	<b>To strengthen the management of schools and learning centers in terms of process delivery of education support services</b>						
	Monitored the implementation of DORP	1	1	100%			
	Monitored the implementation of DepEd Order No. 74, s.2010, "Guidelines on Mainstreaming the Dropout Reduction Program (DORP) in the Public Secondary Schools"	1	1	100%			

	<b>To manage the implementation of Basic Education Curriculum and Special Curriculum Programs</b>						
	Meeting with the qualified schools to implement inclusion programs for technical assistance						
	ALS	1	1	100%			
	SPJ	1	1	100%			
	SPED "Orientation workshop on implementation of inclusive education"DO 21 2021	1	1	100%	15,000	13,500	90%
	Conducted orientation on Revisiting the Ivatan Orthography	1	1	100%	15,000.00	13,500.00	90%
	Attended/participated virtual training	6	8	100%			
	<b>Monitored schools and provided TA on the implementation of inclusion programs, curricular and special interest programs for technical assistance</b>						
	ALS	1	1	100%			
	IPED	3	3	100%			
	SPED	1	1	100%			
	SPJ	1	1	100%			
	SHS	1	1	100%			
	Intensified Instructional Supervision Monitoring and Evaluation using Project VAHAY (Visiting and Assessing Home Activities of the Youth)	30	30	100%	75,000	74,864	99.81%
	Provided Technical Assistance to public and private schools	2	8	100%			

	Monitored the conduct of LAC Session	1	1	100%			
	Monitored the Implementation of the "3Bs" (Bawat Bata Bumabasa)	3	3	100%			
	Providing TA to interventions implemented for remedial instruction	1	1	100%			
	Communicating impact/results of remedial activities monitored	1	0	0%			
	Review of periodic test against prescribed competencies per learning area	1	1	100%			
	Conducted ALS home visitation	3	3	100%			
	Monitoring implementation of Project KILOS-P	1	1	100%			
	Monitored the integration of lessons on GAD, drug prevention, peace & sex education, climate change, and culture & arts	1	1	100%			
	<b>Research</b>						
	a. Conceptualized Basic Research	10	10	100%			
	<b>Provide technical assistance to schools and learning centers in analyzing assessment results for possible interventions</b>						
	Monitored the conduct of quarterly assessment (Summative & Performance)	1	1	100%			
	Review of periodic test against prescribed competencies per learning area	1	1	100%			

	Administered Project CHECK (Continuing High Performance by Evaluating the Competencies of K to 12 Curriculum)						
	a. Crafting of Test Questions	1	1	100%	30,000	0	0%
	Orientation & conduct of NCAE	1	0	0%			
	Orientation & conduct of PEPT	1	0	0%			
	Orientation & conduct of ELLNA	1	0	0%			
	Orientation & conduct of NAT6	1	0	0%			
	Orientation & conduct of NAT10	1	0	0%			
	Orientation & conduct of BEEA	1	0	0%			
	<b>To provide Technical Assistance (TA) to schools and Learning Centers in classroom management skills, instructional competence</b>						
	Monitored Library Services	1	1	100%			
	Conducted QA	1	1	100%			
	Printed and reproduced LMs	1	1	100%			
	Conducted workshop on contextualization per learning area (K-3)	1	1	100%	203,500	203,500	100
	Quality Assured contextualized learning materials from schools	1	16	100%			
	Endorsed QA LMs to LRMDS	1	1	100%			
	Distributed softcopy of materials for reproduction of quality assured materials to all schools	1	1	100%			

	Validated locally developed learning resources	1	1	100%			
	Monitored expanded access to learning resource portal	1	1	100%			
<b>Human Resource Development and Management</b>	<b>To train teaching and non-teaching personnel on skills and competencies enhancement</b>						
	Teacher Induction Program (TIP) & Training	1	1	100%			
	Onboarding (Project ON TOES-Onboarding for Newly-hired Teachers and Other Employees)	1	1	100%	8,100	7,650	94%
	Submission of accomplishment reports of schools on L&D	1	1	100%			
	<b>To properly and promptly provide personnel action and compensation</b>						
	Establishment/Installation of PRIME-HRM						
	a) Preparation of PRIME-HRM documents	1	2				
	b) Request of assistance from the Civil Service Commission of PRIME-HRM documents.	1	1	100%			
	<b>To properly and promptly provide personnel action and compensation</b>						
	Project CATCH THEM (Customized Assessment Tools for Comprehensive Hiring of Teaching /Non-Teaching Highlighting EEOP and Merit)	1	1	100%			
	Conducted seminars/workshops for Financial Management	1	0	0%			

Resource Management	<b>To ensure systematic, effective and efficient procurement and delivery of goods, services, infrastructure and consulting services</b>						
	a.) Conduct evaluation of suppliers	1	1	100%			
	b.) Submit quarterly preventive maintenance report	1	1	100%			
	c.) Submit Procurement Monitoring Report to GPPB	1	1	100%			
	<b>To provide SDO management with economical, efficient, and effective accounting services to ensure cost-effective utilization of financial resources of the division and schools</b>						
	BUR	25% BUR	21.96%	98%			
	DUR	100% DUR	91.28%	93%			
		100% of all NCA	51.9M	100.00%			
	Paid and processed various claims, salaries and benefits to internal and external creditors	1	1				
	Submitted complete sets of Financial Statements (General Fund, Trust Fund, Provident Fund) and Financial Accountability Reports (FRAs 1,2,3,4,5) to RO/CO/COA and Other oversight Agencies						
	a. FS	3	3	100%			
	b. FAR	4	4	100%			
	Downloaded School MOOE thru Cash Advances	3	3	100%			

	Timely, accurate and complete submission of Liquidation Reports	100%	93%	7%			
	Division of Batanes Regular Budget Proposal	1	1	100%			
	SEF	1	1	100%			
<b>Partnership and Linkages</b>	<b>To identify potential partners/donors for specific programs and projects</b>						
	Identifying and classifying sustained partners	1	1	100%			
	Information drive through radio guesting	3	3	100%			
	Identifying, profiling and classifying of stakeholders and assessment of resource gaps	1	1	100%			
	Notarized Deed of Donations	1	1	100%			
	Forging of partnerships	1	1	100%			

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**SCHOOLS DIVISION OF BATANES**

First Quarter Division Monitoring, Evaluation, and Adjustment Report  
 January to March 2021

KRA	OUTPUTS	INDICATORS	MOVs	TARGETS	PHYSICAL ACCOMPLISHMENTS	% OF ACCOMPLISHMENT VS TARGET	GAIN	GAP	TOTAL PHYSICAL ACCOMPLISHMENT	IMPLEMENTATION ISSUES	SOLUTION
Support Services Management	Led in the development and implementation of policies, research agenda and Division Education Development Plan (DEDP)/ strategic plan for the entire schools division										
	DEDP Review/ Enhancement	No. of reviews conducted	Memo and minutes	1	1	100%			1		
	Policy Review	No. of conducted policy review	Memo and minutes	0	1	100%	1		1		

	<b>Provided youth serving schools and organization with responsive, learner-centered, youth oriented policies, guidelines, programs &amp; project to contribute to the holistic development of learners who are values-driven, careeroriented, culturally rooted and socially responsible reference</b>									
	Monitoring and Evaluation of SPG/SSG	No. of M&E conducted	Monitoring Report	1	1	100%			1	
	Conduct of Kabatalakayan	No. of episodes uploaded	Accomplishment Report	3	2	66.66%		1	2	No budget released from PGB yet Awaiting for the response of the proposal letter re: request for funding
	Gulayan sa Paaralan	No. of monitoring activities	Monitoring Report	1	2	100%	1		1	EPS in CID also monitored
	<b>Intensified implementation, monitoring and evaluation and reporting of Health and Nutrition Services programs for continual improvement</b>									
	National Drugs Education Program	No. of drug awareness campaign conducted	Accomplishment Report	1	1	100%			1	
	Adolescent Reproductive Health	No. of drug awareness campaign conducted	Accomplishment Report	1	1	100%			1	

	Monitoring the implementation of Water, Sanitation & Hygiene in Schools (WinS)	No. of monitoring activity conducted	Consolidated Monitoring Report	1	1	100%			1		
	Dental Services to Division Office Personnel	No. of dental activity/ies conducted	Accomplishment Report	3	3	100%			3		
	Monitoring of COVID19 health protocols	No. of monitoring conducted	Monitoring Report	3	3	100%			3		
	<b>Exercised general supervision, progress monitoring, regular evaluation and reporting in raising public awareness on disaster risk reduction management that is consistent with local and national planning programs</b>										
	Earthquake & Fire Drill	No. of monitoring	Monitoring Report	1	1	100%			1		
	<b>To support the maintenance of a conducive learning environment</b>										
	Re-piping of SDO	No. of activity conducted	Accomplishment Report	1	1	100%			1		
	Construction of handwashing facility at the Finance unit	No. of handwashing facility	Accomplishment Report of handwashing facility	0	1	100%	1		1		
	Construction of motorcycle shed	No. of construction done	Accomplishment Report of motorcycle shed	0	1	100%	1	0	1		

	Conducted search on Best Solid Waste Management implementor	No. of search conducted	Memo	1	1	100%			1		
	<b>To ensure the continuous improvement of schools and learning centers thru School-Based Management (SBM)</b>										
	Intensifying the implementation of School-Based Management										
	TA on School-Based Management	No. of TA provision conducted	Memorandum	1	2	100%	1		2		Benchmarking activity/TA from SDO Quirino was
	Conduct of monthly physical fitness & wellness activity (Project SHAPE v2)	No. of physical fitness & wellness conducted	Accomplishment Report	3	0	0%		3	0	Revised proposal not yet approved	
	<b>Managed the operationalization of the Management Information System (MIS) and supervised the implementation of ICT flagship programs, projects, activities and initiatives</b>										
	Early Registration (Monitoring online in the LIS)	No. of online monitoring conducted	Monitoring Report	1	1	100%			1		

	<b>Prepared the division research agenda based on Basic Education Research Fund (BERF) standard and oversee its implementation</b>										
	Capacity Building of SDRC Members (meeting)	No. of CapB/ meeting conducted	Accomplishment Report	1	1	100%			1		
	Publication of Division Research Journal Vol. 2	No. of publication	Accomplishment Report	1	0	0%		1	0	Research outputs are not yet completed by 1st Quarter	Moved to September 2021
	Quality Assurance activity and provision of TA	No. of QA activity conducted	Memo, attendance sheet, appraisal form	1	1	100%			1		
	Progress Monitoring of On-going research	No. of activity conducted	Memo and monitoring tool	1	1	100%			1		
	<b>To manage and maintain the Information and Communication Technology(ICT) Systems and Infrastructure of the Division to effectively support operations:</b>										
	a.) Quarterly Objective Monitoring	No. of monitoring conducted	QOM	1	1	100%			1		
	b.) Quarterly monitoring on DepEd Commons	No. of monitoring activity	Access to DepEd Commons	1	1	100%			1		
	c.) Quarterly monitoring on Account Management	No. of monitoring activity	Account Management	1	1	100%			1		
	d.) Quarterly monitoring on the up-dated personnel records.	No. of updating activity (a. collecting data)	Report on Updated Service Records	1	1	100%			1		



	Monitored the implementation of DORP	No. of monitoring conducted	Accomplishment report	1	1	100%			1		
	Monitored the implementation of DepEd Order No. 74, s.2010, "Guidelines on Mainstreaming the Dropout Reduction Program (DORP) in the Public Secondary Schools"	No. of monitoring conducted	Monitoring report	1	1	100%			1		
	<b>To manage the implementation of Basic Education Curriculum and Special Curriculum Programs</b>										
	Meeting with the qualified schools to implement inclusion programs for technical assistance										
	ALS	No. of meeting/s conducted	Memo/Notice of meeting	1	1	100%			1		
	SPJ	No. of monitoring conducted	Accomplishment report	1	1	100%			1		
	SPED "Orientation workshop on implementation of inclusive education"DO 21 2021	No. of CapB conducted	Memo	1	1	100%			1		
	Conducted orientation on Revisiting the Ivatan Orthography	No. of orientation/workshop conducted	Memo	1	1	100%			1		
	Attended/participated virtual training	No. of trainings attended	Summary of Title Date and CA	6	8	100%			8		

	<b>Monitored schools and provided TA on the implementation of inclusion programs, curricular and special interest programs for technical assistance</b>										
	ALS	No. monitoring conducted	Accomplishment report	1	1	100%			1		
	IPED	No. monitoring conducted	Accomplishment report	3	3	100%			3		
	SPED	No. monitoring conducted	Accomplishment report	1	1	100%			1		
	SPJ	No. monitoring conducted	Accomplishment report	1	1	100%			1		
	SHS	No. monitoring conducted	Accomplishment report	1	1	100%			1		
	Intensified Instructional Supervision Monitoring and Evaluation using Project VAHAY (Visiting and Assessing Home Activities of the Youth)	No. of Schools monitored	Accomplishment report	30	30	100%			30		
	Provided Technical Assistance to public and private schools	No. of TA conducted	Accomplishment report	2	8	100%	6		8		
	Monitored the conduct of LAC Session	No. of monitoring conducted	Accomplishment report	1	1	100%			1		
	Monitored the Implementation of the "3Bs" (Bawat Bata Bumabasa)	No. of reading projects monitored	Collected project plans	3	3	100%			3		
	Providing TA to interventions implemented for remedial instruction	No. of schools provided with TA	Accomplishment report	1	1	100%			1		

	Communicating impact/results of remedial activities monitored	No. of activity	memorandum	1	0	0%		1	0	on going remedial activities	carry over
	Review of periodic test against prescribed competencies per learning area	no. pf review conducted	List of MCs/LMCs	1	1	100%			1		
	Conducted ALS home visitation	No of visits conducted	AR	3	3	100%			3		
	Monitoring implementation of Project KILOS-P	No. of monitoring conducted	Accomplishment report	1	1	100%			1		
	Monitored the integration of lessons on GAD, drug prevention, peace & sex education, climate change, and culture & arts	No. of monitoring	Accomplishment report	1	1	100%			1		
	<b>Research</b>										
	a. Conceptualized Basic Research	No of conceptualized research	Title of research	10	10	100%			10		
	<b>Provide technical assistance to schools and learning centers in analyzing assessment results for possible interventions</b>										
	Monitored the conduct of quarterly assessment (Summative & Performance)	No. of monitoring conducted	Monthly IS Accomplishment Report	1	1	100%			1		
	Review of periodic test against prescribed competencies per learning area	no.of review conducted	List of MCs/LMCs	1	1	100%			1		

	Administered Project CHECK (Continuing High Performance by Evaluating the Competencies of K to 12 Curriculum)									
	a. Crafting of Test Questions	No. of activity conducted	Sample crafted TQ	1	1	100%		1		
	Orientation & conduct of NCAE	No. of orientation conducted	Accomplishment report	1	0	0%		1	0	change on the schedule of SY carry over/wait for announcement from CO
	Orientation & conduct of PEPT	No. of orientation conducted	Accomplishment report	1	0	0%		1	0	change on the schedule of SY carry over/wait for announcement from CO
	Orientation & conduct of ELLNA	No. of orientation conducted	Accomplishment report	1	0	0%		1	0	change on the schedule of SY carry over/wait for announcement from CO
	Orientation & conduct of NAT6	No. of orientation conducted	Accomplishment report	1	0	0%		1	0	change on the schedule of SY carry over/wait for announcement from CO
	Orientation & conduct of NAT10	No. of orientation conducted	Accomplishment report	1	0	0%		1	0	change on the schedule of SY carry over/wait for announcement from CO
	Orientation & conduct of BEEA	No. of orientation conducted	Accomplishment report	1	0	0%		1	1	change on the schedule of SY carry over/wait for announcement from CO
	<b>To provide Technical Assistance (TA) to schools and Learning Centers in classroom management skills, instructional competence</b>									
	Monitored Library Services	No. monitoring conducted	Accomplishment report	1	1	100%		1		

	Conducted QA	No. of QA activity/ies conducted	Summary of Titles of QA LRs	1	1	100%			1		
	Printed and reproduced LMs	No. of printing & reproduction activity/ies done	Printed LMs	1	1	100%			1		
	Conducted workshop on contextualization per learning area (K-3)	No. of workshop conducted	memo	1	1	100%			1		
	Quality Assured contextualized learning materials from schools	No. of QA conducted	Copies of QA LRs	1	16	100%	15		16		
	Endorsed QA LMs to LRMDS	No. of LRs endorsements	No. of titles	1	1	100%			1		
	Distributed softcopy of materials for reproduction of quality assured materials to all schools	No. of distribution activity conducted	Google drive	1	1	100%			1		
	Validated locally developed learning resources	No. of validation activity conducted	Google drive	1	1	100%			1		
	Monitored expanded access to learning resource portal	No. of monitoring conducted	monitoring report	1	1	100%					
<b>Human Resource Development and Management</b>	<b>To train teaching and non-teaching personnel on skills and competencies enhancement</b>										
	Teacher Induction Program (TIP) & Training	No. of monitoring activity conducted	Monitoring Report	1	1	100%			1		





	BUR	Percentage of Budget Utilization Rate	Reports on utilization of fund -Financial Accountability Reports (FARs 1)	25% BUR	21.96%	98%		3.04	21.96	CO- No qualified bidders for the funded BEFF due to the New Guidelines set by the GPPB Procurement	Continue Spending
	DUR	Percentage of Disbursement Utilization Rate	Monthly Report of Disbursements and Registry of Allotment	100%	91.28%	93%		8.72	91.28		
				100% of all NCA	51.9M	100.00%			51.9M		
	Paid and processed various claims, salaries and benefits to internal and external creditors	No. of report on Disbursement Vouchers paid and processed	Payrolls/Disbursement Vouchers	1 (130)	1 (125)	100%			1	Insufficient Cash	To be processed upon release of NCA for the 2nd Quarter
	Submitted complete sets of Financial Statements (General Fund, Trust Fund, Provident Fund) and Financial Accountability Reports (FRAs 1,2,3,4,5)to RO/CO/COA and Other oversight Agencies										
	a. FS	No. of Financial Reports submitted to RO/CO/COA and other oversight agencies	Financial Statements and its Schedules and Annexes/Ledgers (SL/GL) and FARs 1, 3, 4, 5	3	3	100%	0	0	3		
	b. FAR			4	4	100%	0	0	4		

	Downloaded School MOOE thru Cash Advances	No. of reports MOOE downloading	Monthly Status of School MOOE Utilization and Downloading	3 (77)	3 (77)	100%	0	0	3		
	Timely, accurate and complete submission of Liquidation Reports	Percentage of Liquidation over Cash Advance	Status of School MOOE Downloading/ Monitoring of School MOOE Cash Advances	100%	93%	7%		7%	93%		
	Division of Batanes Regular Budget Proposal	No. of SDO Budget proposals submitted	SDO Budget Proposals and it's annexes	1	1	100%	0	0	1		
	SEF	No. of approved SEF Budget and Utilization	SEF 2021 Budget Proposal and SEF Utilization Report	1	1	100%	0	0	1		
<b>Partnership and Linkages</b>	<b>To identify potential partners/donors for specific programs and projects</b>										
	Identifying and classifying sustained partners	No. of partners identified and classified	Summary Report	1	1	100%			1		
	Information drive through radio guesting	No. of Info Drive conducted (Radio Guesting)	Accomplishment Report	3	3	100%			3		

	Identifying, profiling and classifying of stakeholders and assessment of resource gaps	No. of reports	Report	1	1	100%			1		
	Notarized Deed of Donations	No. of Deed of Donations	Report	1	1	100%			1		
	Forging of partnerships	No. of Acknowledgment Receipts of donations	Report	1	1	100%			1		

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KRA	OUTPUTS	PHYSICAL ACCOMPLISHMENT			FINANCIAL ACCOMPLISHMENT		
		TARGETS	PHYSICAL ACCOMPLISHMENT	% OF ACCOMPLISHMENT VS. TARGETS	TARGETS	FINANCIAL ACCOMPLISHMENTS	ACCOMPLISHMENT VS. TARGETS
<b>Strategic Management Operations</b>	<b>To implement and manage learner support services</b>						
	Orientation for SPG and SSG Teacher	1	0	0%	47,920	0	0%
	Best SPG/SSG Implementor	1	1	100%			
	Monitoring and Evaluation of SPG/SSG	1	1	100%	2,080	2,080	100%
	Conduct of Project Kabatalakayan	1	1	100%			
	Project TOSSB (Ten Outstanding Students and outstanding secondary students of Batanes)	1	0	0%			
	Monitoring of Gulayan sa Paaralan	1	1	100%			
	Monitoring the implementation of Water, Sanitation & Hygiene in Schools (WinS)	1	1	100%			
	Dental Services to Teaching & Non-teaching	3	3	100%			
	Health Assessment to Teaching & Non-teaching	2	2	100%			

	Health Assessment to Division Office Personnel	2	2	100%			
	Monitoring of COVID19 health protocols	3	3	100%			
	<b>To support the maintenance of a conducive learning environment</b>						
	School safety (assessment)	1	1	100%			
	Earthquake & Fire Drill	1	1	100%			
	<b>To ensure the continuous improvement of schools and learning centers thru School-Based Management (SBM)</b>						
	Project AID SBM	1	1	100%	12,172	12,172	100%
	Division SBM Validation	1	0	0%			
	<b>To maintain an updated and accurate Information Management System</b>						
	Provision of technical assistance in the use of the PMIS	1	1	100%			
	Monitoring of PMIS utilization	3	3	100%			
	<b>To strengthen the management of schools and learning centers in terms of process delivery of education support services</b>						
	Early Registration (Monitoring online in the LIS)	1	2	100%			
	<b>Manage the Learner Information System (LIS)/ Basic Education Information System (BEIS) of the schools</b>						
	Online monitoring of BOSY (Beginning of School Year) (School Profile updating)	2	2	100%			
	Project ENROL (Electronic Number on Registration of Learners)	3	3	100%			

	Online and off-site monitoring & provision of TA	1	1	100%			
	On-site validation of Crucial Resources	1	0	0%			
	Schools submitting Crucial Resources	1	1	100%			
	Uploading of updated Crucial Resources (Offline BEIS)	1	1	100%			
	<b>To prepare the Division research agenda based on Basic Education Research Fund (BERF) standard and oversee its implementation</b>						
	Capacity building of School Research Committee	1	1	100%	72,000	63,000	87%
	Approval of implementation of basic research	1	1	100%			
	Approval of implementation of action research	1	1	100%			
	Orientation-workshop on innovation and basic education research writing	2	2	100%	46,200	42,630	92%
	Quality Assurance activity and provision of TA (Research)	1	1	100%			
	Finalization of Research Proposals and Completed Researches	1	1	100%			
	Coordination meeting with the DRTWG	1	0	0%			
	Monitor the conduct of ongoing researches as to timelines, validity of research findings and utilization of researches/innovations	1	1	100%			
	Creation of Local Policy	1	1	100%			
	<b>To lead in the crafting of Division Education Development Plan (DEDP) and assist in the schools in the preparation of their School Improvement Plan (SIP), Annual Implementation Plan (AIP) and Annual Procurement Plan (APP)</b>						

	DEDP Review/ Enhancement	1	1	100%	24,500	24,500	100%
	<b>To support the maintenance of a conducive working environment</b>						
	Treatment of termite	1	0	0%			
	Construction of cubicles for SHN	1	1	100%			
	Repair of windows (SHN)	1	0	0%			
	Repair of conference tables	1	0	0			
	Construction of protective barrier in all offices	4	1	25%			
	Conduct of physical count of property, plant and equipment (28 schools plus DO)	1	0	0			
	Preparation of PRCPPE Report	1	1	100%			
	Preparation of IIRUP	1	1	100%			
	Regular evaluation of suppliers/ contractors' performance	3	3	100%			
	Preparation and conduct of preventive maintenance report (General Services)	3	3	100%			
	<b>Computerization Program</b>						
	Capacity Building for School ICT Coordinators	1	1	100%			
	O365 Empowerment for non-teaching SDO level 1, Level 2, Schoolbased Non-Teaching and School Heads	3	3	100%			
	Enhancement of virtual communication facility	1	1	100%			
	Internet subscription on monitoring of PAPs and attendance to virtual seminars/meetings	1	1	100%			
	<b>Strengthening evidenced-based planning &amp; policy implementation,</b>						
	MANCOM	1	3	100%	66,430	66,430	100%

	EXECOM	2	4	100%			
	Staff Meeting	1	1	100%	33,750	33,750	100%
	QMR	3	3	100%	17,250	17,250	100%
	PRIME HRM acceditation - level 2	1	2	100%			
	Review of the Citizen's Charter	1	0	0%			
	Dissemination of the Citizen's Charter	1	1	100%			
	<b>General Services and Maintenance</b>						
	Payment of services of Contract of Service (COS)	3	3	100%			
	Preparation of payroll (SEF JO)	3	3	100%			
	Monitoring of cash advances	3					
	Mandatory expenses	3	3	100%			
	Supplies & materials	1	1	100%			
	Fidelity bond	1	0				
	Transportation and delivery expenses	3	2				
	Repair & maintenance	2	0	0%			
	Internet subscription	none					
	Mobile expenses	3	6				
	Postage & courier	1					
	Other supplies & materials	1	1	100%			
	<b>Sustaining Quality Work Place</b>						
	Implement Functional Maintenance Plan	3	3	100%			
	Regular Monitoring	3	3	100%			
<b>Curriculum &amp; Instruction</b>							
	Monitored the implementation of DORP (Project STAY/Services to Reach Out and Tracking Activities of the Youth)	1	1	100%			
	Monitored the implementation of DepEd	1	1	100%			

	Child Mapping (Kinder)	1	1	100%			
	ALS Literacy mapping	1	0	0%			
	Implementation of online student tracking system/manual tracking for G10 & G12	1	1	100%	450	450	100%
	Meeting with the qualified schools to implement inclusion programs for technical assistance						
	ALS	1	1	100%			
	SPJ	1	1	100%			
	First revision of the Ivatan Working Orthography	1	0	0%	280,000	280,000	100%
	Attended/participated virtual training	3	3	100%			
	Monitored schools and provided TA on the implementation of inclusion programs, curricular and special interest programs for technical assistance						
	ALS	1	1	100%			
	IPED	3	3	100%			
	SPED	1	1	100%			
	SPJ	1	1	100%			
	SHS	1	1	100%			
	Strengthening remedial learning activities across all learning areas	1	1	100%			
	Intensify ISME through Project Vahay (Visiting and Assessing Home Activities of the Youth)	1	1	100%	100,000	96,407	96%
	Communicating impact/results of remedial activities monitored	1	1	100%			
	Intensified ISME	1	1	100%			
	Conducted Instructional Supervision and TA to public and private schools	3	3	100%			
	Monitoring of quarterly assessment against prescribed competencies per learning area	1	1	100%			

	Monitored the Implementation of the "3Bs" (Bawat Bata Bumabasa)	3	3	100%			
	Monitoring of LAC session on the digital ELLN	1	1	100%			
	Conducted search on Best Solid Waste Management implementor	1	1	100%			
	Conducted ALS home visitation	3	3	100%			
	Monitoring implementation of Project KILOS-P	1	1	100%			
	Monitored the integration of lessons on GAD, drug prevention, peace & sex education, climate change, and culture & arts	1	1	100%			
	Training workshop on teaching strategies	1	1	100%	50,000	46,900	93%
	Buwan ng Panitikan (F. Hornedo Laji Competition)	1	1	100%	186,000	186,000	100% (NCCA Fund)
	Submission of Research Proposals	10	3	30%			
	Monitored the conduct of quarterly assessment (Summative & Performance)	1	1	100%			
	Monitor the implementation of Project CHECK	1	1	100%	30,000	30,000	100%
	Assess learners portfolio (ALS)	1	1	100%			
	Analyze assessment results to pinpoint cause and possible interventions to close the gaps	1	1	100%			
	Conducted workshop on contextualization per learning area	1	1	100%			
	Development of SLMs for Project KILOS P	1	1	100%	35,000	32,490	92%
	Contextualization of ECCD for MDL	1	1	100%	30,000	25,800	86%
	Quality assured contextualized LMs	16	16	100%			
	Endorsement to LRMDS	1	1	100%			
	Conducted Validation	1	1	100%			
	Monitor the Reproduction of LMs	1	1	100%			

	Conducted training on Library services	1	1	100%			
	Organized and manage the conduct of on line National orientation on the Utilization of Bridging Primer 2	1	1	100%	16,200	16,200	100%
	Monitor the use of DepEd common and DepEd TV	1	1	100%			
<b>Human Resource Development</b>	<b>To train teaching and non-teaching personnel on skills and competencies enhancement</b>						
	Teacher Induction Program (TIP) & Training	1	1	51%			
	Project ONTOES (Onboarding of Newly Hired Teaching and Other Employees of SDO Batanes)	1	0	0%			
	Submission of accomplishment reports of schools on L&D	1	0	0%			
	L&D Activities	15	13	86%	482,000	374,886	77%
	<b>To develop physical fitness &amp; wellness of employees</b>						
	Conduct of monthly physical fitness & wellness activity-Project SHAPE v2 (Sports an Health Activities For Personnel and Employees)	3	3	100%			
	<b>To provides framework of uniform measures to assess teacher performances with the inclusion of the new 12 strands of the PPST</b>						
	Training of Raters on the next 13 RPMS-PPST strands	1	0	0%			
	<b>To establish and manage rewards and recognition system</b>						
	Project RACERS (Recognition of Accomplishments and Contributions of Employees, Retirees and Stakeholders)	1	1	100%			
	Project PRIDE (Provision of Rewards and Incentives to Deserving Employees)	3	3	100%			

	<b>Provision of incentive to teachers through:</b>						
	a. ERF	1	3	100%			
	b. Re-class	1	1	100%			
	d. Personnel Information						
	Utilization of functional Personnel Information System	3	3	100%			
	Regular updating of personnel records and files	3	3	100%			
	Preparation/ updating of PSIPOP	3	3	100%			
	Updating & uploading of GSIS WEBMSP	3	3	100%			
<b>Resource Management</b>	<b>Provided the SDO management with economical efficient and effective accounting and budgeting services to ensure the cost- effective utilization of financial resources of the division and schools</b>						
	Conducted seminars/workshops/orientation/meetings for Financial Management	2	2	100%	49,500	49,500	100%
	Budget Utilization Rate and Disbursement Utilization Rate	50% Budget	As of June	98%	169.56M	166.20M	98%
		95% Disbursement Utilization Rate	94.15%- DUR	99%	166.20M	156.47M	99%
		100% of all NCA	120.75M	100.00%	120.75M	120.75M	100%
	Paid and processed various claims, salaries and benefits to internal and external creditors	3	3	100%	120.75M	120.75M	100%
	Submitted complete sets of Financial Statements (General Fund, Trust Fund, Provident Fund) and Financial Accountability Reports (FRAs 1,2,3,4,5)to RO/CO/COA and Other oversight Agencies	3-Financial Statements/4- Financial Accountability Reports	3 FS/4 FARs	100%			

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As of: 09-16-2019

	Downloaded School MOOE thru Cash Advances	3	3	100%	3.98M	3.98M	100%
	Timely, accurate and complete submission of Liquidation Reports	100%	90%	90%	3.98M	3.59M	90%
	<b>Prepared and recommended approval of budgets of schools within the schools division to the provincial/city board and confer with them on matters affecting school appropriations and disbursements</b>						
	Division of Batanes Regular Budget	1	1	100%			
	Approved SEF Budget Proposal for 2021	1	1	100%	3.25M	3.25M	100%
	SEF Utilization	1	1	100%	1.63M	1.37M	100%
<b>Partnership and Linkages</b>	<b>To strengthen the management of schools and learning centers in terms of process delivery of education support services</b>						
	Monitoring the Conduct of regular PTA meetings	1	1				
	Oplan Balik-Eskwela Campaign	1	0	0%			
	<b>To identify potential partners/donors for specific programs and projects</b>						
	Sustaining partnership with identified stakeholders	1	1	100%			
	Accept grants, donations and other forms of assistance from various donors & benefactors (MOU, MOA, DOD, AR)	1	1	100%			
	Senior High Immersion Partnership	1	1	100%			
	Notarized Deed of Donations	1	1				
	Forging of partnerships	1	1	100%			
	Identifying, profiling and classifying of stakeholders and assessment of resource gaps	1	1	100%			

	Orientation of School Heads and ASP on partnership linkages	1	0	0%			
	Conduct of Partnership Summit	1	1	100%	9,851	9,851	100%
	Information drive through radio guesting	3	3	100%			
	SDO Level (Recognition of Stakeholders under Project RACERS)	1	1	100%	2,020	2,020	100%

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Republic of the Philippines  
Department of Education  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

**SCHOOLS DIVISION OF BATANES**  
Consolidated Quarterly Accomplishment Report  
April to June 2021

KRA	OUTPUTS	INDICATORS	MOVs	TARGETS	PHYSICAL ACCOMPLISHMENTS	% OF ACCOMPLISHMENT VS TARGET	GAIN	GAP	TOTAL PHYSICAL ACCOMPLISHMENT	IMPLEMENTATION ISSUES	SOLUTION
Strategic Management Operations	To implement and manage learner support services										
	Orientation for SPG and SSG Teacher Adviser	No. of orientation/s conducted	Completion report	1	0	0%		1	0	Not accomplished due to E.O. 18 or An Executive Order Imposing Stricter Health Protocols in the Province of Batanes to Prevent Local Transmission of COVID-19	Rescheduled on July 7-9, 2021
	Best SPG/SSG Implementor	No. of awarding ceremony conducted	Completion report	1	1	100%					

	Monitoring and Evaluation of SPG/SSG	No. of M&E conducted	Monitoring Report	1	1	100%					
	Conduct of Project Kabatalakayan	No. of episodes uploaded	Completion report	1	1	100%			1		
	Project TOSSB (Ten Outstanding Students and outstanding secondary students of Batanes)	No. of search conducted	Completion report	1	0	0%		1		Evaluation is on-going	Awarding will be on July
	Monitoring of Gulayan sa Paaralan	No. of monitoring activities conducted	Monitoring Report	1	1	100%					
	Monitoring the implementation of Water, Sanitation & Hygiene in Schools (WinS)	No. of monitoring activity conducted	Monitoring Report	1	1	100%			1		
	Dental Services to Teaching & Non-teaching	No. of dental activity/ies conducted	Completion report	3	3	100%			3		
	Health Assessment to Teaching & Non-teaching	No. of health assessment conducted	Completion report	2	2	100%					
	Health Assessment to Division Office Personnel	No. of health assessment conducted	Completion report	2	2	100%			2		
	Monitoring of COVID19 health protocols	No. of monitoring conducted	Monitoring Report	3	3	100%					
	<b>To support the maintenance of a conducive learning environment</b>										
	School safety (assessment)	No. of monitoring	Monitoring Report	1	1	100%					
	Earthquake & Fire Drill	No. of monitoring	Monitoring Report	1	1	100%					

	<b>To ensure the continuous improvement of schools and learning centers thru School-Based Management (SBM)</b>										
	Project AID SBM (Advocating the PAPs and initiatives, Informing the stakeholders and community and Reporting Updates and Accomplishments of the schools and SDO Batanes)	No. of activities conducted	Report	1	1	100%			1		
	Division SBM Validation	No. of validation activity conducted	Report	1	0	0%			1	0	Not accomplished due to E.O. 18 or An Executive Order Imposing Stricter Health Protocols in the Province of Batanes to Prevent Local Transmission of COVID-19
	<b>To maintain an updated and accurate Information Management System</b>										
	Provision of technical assistance in the use of the PMIS	No. of TA conducted	Report	1	1	100%			1		
	Monitoring of PMIS utilization	No. of monitoring conducted	Monitoring Report	3	3	100%			3		

	<b>To strengthen the management of schools and learning centers in terms of process delivery of education support services</b>										
	Early Registration (Monitoring online in the LIS)	No. of online monitoring conducted	Monitoring Report	1	2	100%	1		2		
	<b>Manage the Learner Information System (LIS)/ Basic Education Information System (BEIS) of the schools</b>										
	Online monitoring of BOSY (Beginning of School Year) (School Profile updating)	No. of monitoring conducted	Monitoring Report	2	2	100%			2		
	Project ENROL (Electronic Number on Registration of Learners)	No. of online monitoring	Monitoring Report	3	3	100%			3		
	Online and off-site monitoring & provision of TA	No. of monitoring conducted	Monitoring Report	1	1	100%			1		
	On-site validation of Crucial Resources	No. of validation conducted	Validation Report	1	0	0%		1	0	Not accomplished due to E.O. 18	(To be rescheduled July)
	Schools submitting Crucial Resources	No. of submission		1	1	100%			1		
	Uploading of updated Crucial Resources (Offline BEIS)	No. of submission		1	1	100%			1		

	<b>To prepare the Division research agenda based on Basic Education Research Fund (BERF) standard and oversee its implementation</b>									
	Capacity building of School Research Committee	No. of CapB conducted	Completion report	1	1	100%			1	
	Approval of implementation of basic research	No. of activity conducted	Memorandum	1	1	100%			1	
	Approval of implementation of action research	No. of activity conducted	Completion report	1	1	100%			1	
	Orientation-workshop on innovation and basic education research writing	No. of orientation-workshop conducted	Completion report	2	2	100%			2	
	Quality Assurance activity and provision of TA (Research)	No. of QA activity conducted	Appraisal Form	1	1	100%			1	
	Finalization of Research Proposals and Completed Researches	No. of finalization activity conducted	Memorandum	1	1	100%				
	Coordination meeting with the DRTWG	No. of coordination meeting conducted	Completion report	1	0	0%		1	0	Not conducted due to prioritizing the training on Research. Rescheduled to June but was not conducted due to EO No. 18
	Monitor the conduct of ongoing researches as to timelines, validity of research findings and utilization of researches/innovations	No. of monitoring conducted	Monitoring Report	1	1	100%			1	To be rescheduled

	Creation of Local Policy	No. of local policies created	Approved local policy	1	1	100%			1		
	<b>To lead in the crafting of Division Education Development Plan (DEDP) and assist in the schools in the preparation of their School Improvement Plan (SIP), Annual Implementation Plan (AIP) and Annual Procurement Plan (APP)</b>										
	DEDP Review/ Enhancement	No. of reviews conducted	Memorandum and minutes of meeting	1	1	100%			1		
	<b>To support the maintenance of a conducive working environment</b>										
	Treatment of termite	No. of report on buildings treated	Accomplishment Report	1	0	0%			1		not delivered
	Construction of cubicles for SHN	No. of report on cubicles constructed	Accomplishment Report	1	1	100%					on going
	Repair of windows (SHN)	No. of report on windows repaired	Accomplishment Report	1	0				1		
	Repair of conference tables	Number of report on Conference Tables repaired	Accomplishment Report	1	0	0			1		
	Construction of protective barrier in all offices	No. of report on barriers constructed	Accomplishment Report	4	1	25%			3	1	late delivery of materials

	Conduct of physical count of property, plant and equipment (28 schools plus DO)	No. of report on Inventory activity conducted	Accomplishment Report	1	0	0			overlapping of activities	
	Preparation of PRCPPE Report	No. of Reports	Reports submitted	1	1	100%		1	Schedule inventory	
	Preparation of IIRUP	No. of Reports	Reports submitted	1	1	100%		1		
	Regular evaluation of suppliers/ contractors' performance	No. of evaluations conducted	Evaluation form	3	3	100%		3		
	Preparation and conduct of preventive maintenance report (General Services)	No. of preventive maintenance plan report	Monitoring report	3	3	100%		3		
	<b>Computerization Program</b>									
	Capacity Building for School ICT Coordinators	No. of training	memo, attendance sheets etc.	1	1	100%		1		
	O365 Empowerment for non-teaching SDO level 1, Level 2, Schoolbased Non-Teaching and School Heads	No. of monitoring conducted	memo, attendance sheets etc.	3	3	100%		3		
	Enhancement of virtual communication facility	no. of Procurement	PR, PO, voucher & etc	1	1	100%		1		
	Internet subscription on monitoring of PAPs and attendance to virtual seminars/meetings	No. of procurement	PR, PO, voucher & etc	1	1	100%		1		

	<b>Strengthening evidenced-based planning &amp; policy implementation, intensifying monitoring &amp; evaluation through regular MANCOM, EXECOM and Staff Meeting</b>										
	MANCOM	No. of MANCOM conducted	Memo, attendance sheet	1	3	100%	2		3		
	EXECOM	No. of EXECOM conducted	Memo, attendance sheet	2	4	100%	2		4		
	Staff Meeting	No. of staff meeting conducted	Memo, attendance sheet	1	1	100%			1		
	QMR	No. of QMR conducted	Memo, attendance sheet	3	3	100%			3		
	PRIME HRM acceditation - level 2	No. of meetings in preparation for the PRIME HRM assessment	Memo, attendance sheet	1	2	100%	1		2		
	Review of the Citizen's Charter	No. of review activity conducted	Process flow of units	1	0	0%		1	0		
	Dissemination of the Citizen's Charter	No. of activity conducted	memo and etc.	1	1	100%			1		
	<b>General Services and Maintenance</b>										
	Payment of services of Contract of Service (COS)	No. of payroll prepared	submitted and paid	3	3	100%			3		
	Preparation of payroll (SEF JO)	No. of report on payroll prepared	Report	3	3	100%			3		
	Monitoring of cash advances	No. of monitoring conducted	Monitoring Report	3							

	Mandatory expenses	No. of report on payments	Report	3	3	100%			3		
	Supplies & materials	No. of report on procurement	Report of procurement	1	1	100%			1		
	Fidelity bond	No. bonds applied	application for bond	1	0					to be renewed	
	Transportation and delivery expenses	No. of report on Payments	Report of payment	3	2				2		
	Repair & maintenance	No. of report on repair	Report	2	0	0%			2	0	
	Internet subscription	No. of report on Payments	No. of reports	none					1		
	Mobile expenses	No. of payroll	Payroll and	3	6				3		6
	Postage & courier	No. of report on Payments	Report	1							
	Other supplies & materials	No. of Report on Payments	Report	1	1	100%			1		
	<b>Sustaining Quality Work Place</b>										
	Implement Functional Maintenance Plan	No. of reports	Monitoring Report	3	3	100%			3		
	Regular Monitoring	No. of monitoring conducted	Monitoring Report	3	3	100%			3		
<b>Curriculum &amp; Instruction</b>											
	Monitored the implementation of DORP (Project STAY/Services to Reach Out and Tracking Activities of the Youth)	No. of monitoring conducted	Accomplishment report	1	1	100%			1		

	Monitored the implementation of DepEd Order No. 74, s.2010, "Guidelines on Mainstreaming the Dropout Reduction Program (DORP) in the Public Secondary Schools"	No. of monitoring conducted	Monitoring report	1	1	100%			1		
	Child Mapping (Kinder)	No. of mapping activities	monitoring report	1	1	100%			1	Change of SY	carry over
	ALS Literacy mapping	No. of mapping activities	monitoring report	1	0	0%		1			
	Implementation of online student tracking system/manual tracking for G10 & G12	No. of tracking activities conducted	monitoring report	1	1	100%			1		
	Meeting with the qualified schools to implement inclusion programs for technical assistance										
	ALS	No. of meeting/s conducted	Memo/Notice of meeting	1	1	100%			1		
	SPJ	No. of monitoring conducted	Accomplishment report	1	1	100%			1		
	First revision of the Ivatan Working Orthography	No. of activity conducted	Memo	1	0	0%		1	0	late downloadi ng of funds	Carry over
	Attended/participated virtual training	No. of trainings attended	Title Date and CA	3	3	100%			3		
	Monitored schools and provided TA on the implementation of inclusion programs, curricular and special interest programs for technical assistance	No. monitoring conducted	Accomplishment report								

ALS	No. monitoring conducted	Accomplishment report	1	1	100%			1		
IPED	No. monitoring conducted	Accomplishment report	3	3	100%	0	0	1		
SPED	No. monitoring conducted	Accomplishment report	1	1	100%			1		
SPJ	No. monitoring conducted	Accomplishment report	1	1	100%			1		
SHS	No. monitoring conducted	Accomplishment report	1	1	100%			1		
Strengthening remedial learning activities across all learning areas	No. of activity conducted	Accomplishment report	1	1	100%			1		
Intensify ISME through Project Vahay (Visiting and Assessing Home Activities of the Youth)	No. of reports	Accomplishment report	1	1	100%			1		
Communicating impact/results of remedial activities monitored	No. of monitoring conducted	Accomplishment report	1	1	100%			1		
Intensified ISME	No. of Schools monitored	Accomplishment report	1	1	100%			1		
Conducted Instructional Supervision and TA to public and private schools	No. of TA conducted	Accomplishment report	3	3	100%			3		
Monitoring of quarterly assessment against prescribed competencies per learning area	No. of monitoring conducted	Accomplishment report	1	1	100%			1		
Monitored the Implementation of the "3Bs" (Bawat Bata Bumabasa)	No of reading projects monitored	Collected project plans	3	3	100%			3		
Monitoring of LAC session on the digital ELLN	No. of monitoring	Accomplishment report	1	1	100%			1		

	Conducted search on Best Solid Waste Management implementor	No. of search conducted	Memo	1	1	100%		0	1		
	Conducted ALS home visitation	No of visits conducted	AR	3	3	100%			3		
	Monitoring implementation of Project KILOS-P	No. of monitoring conducted	Accomplishment report	1	1	100%			1		
	Monitored the integration of lessons on GAD, drug prevention, peace & sex education, climate change, and culture & arts	No. of monitoring	Accomplishment report	1	1	100%			1		
	Training workshop on teaching strategies	No. of training conducted	Accomplishment report	1	1	100%			1		
	Buwan ng Panitikan (F. Hornedo Laji Competition)	No. of competition	Accomplishment report	1	1	100%			1		
	Submission of Research Proposals	No. of R. proposal	Approved R. Proposal	10	3	30%		7	3	On going	
	Monitored the conduct of quarterly assessment (Summative & Performance)	No. of monitoring	Monthly IS Accomplishment Report	1	1	100%			1		
	Monitor the implementation of Project CHECK	No. of monitoring	Accomplishment report	1	1	100%			1		
	Assess learners portfolio (ALS)	No of activity conducted	Accomplishment report	1	1	100%			1		
	Analyze assessment results to pinpoint cause and possible interventions to close the gaps	No. of assessment reports	PhilIRRI reading reports	1	1	100%			1		







	Conducted seminars/workshops/orientation/meetings for Financial Management	No. of seminars/workshop/orientation/meetings conducted	Attendance/Minutes of the meetings/MEMO	2	2	100%	0	0	2	None	Not Applicable
	Budget Utilization Rate and Disbursement Utilization Rate	Percentage of Budget Utilization Rate and Disbursement Utilization Rate	Reports on utilization of fund -Financial Accountability Reports (FARs 1)	50% Budget Utilization Rate and 95% Disbursement Utilization Rate	As of June 30, 2021 49.01% BUR, 94.15%- DUR	98.02% BUR, 99.11%- DUR	0%	1.98% BUR, 0.89%- DUR	As of June 30, 2021 49.01% BUR, 94.15%- DUR	Additional /increase in allotment received	Continue Spending
				100% of all NCA	120.75M	100.00%	0	0.00%	120.75M	None	Not Applicable
	Paid and processed various claims, salaries and benefits to internal and external creditors	No. of Report on Disbursement Vouchers paid and processed	Report	3	3	100%	0	0	3	None	Not Applicable
	Submitted complete sets of Financial Statements (General Fund, Trust Fund, Provident Fund) and Financial Accountability Reports (FRAs 1,2,3,4,5)to RO/CO/COA and Other oversight Agencies	No. of Financial Reports submitted to RO/CO/COA and other oversight agencies	Financial Statements and its Schedules and Annexes/Ledgers (SL/GL) and FARs 1, 3, 4, 5	3- Financial Statements/4- Annexes/4- Financial Accountability Reports	3 FS/4 FARs	100%	0	0	3 FS/4 FARs	None	Not Applicable

	Downloaded School MOOE thru Cash Advances	No. of downloading	Monthly Status of School MOOE Utilization and Downloading	3	3	100%	0	0	3	None	Not Applicable
	Timely, accurate and complete submission of Liquidation Reports	Percentage of Liquidation over Cash Advance	Status of School MOOE Downloading/ Monitoring of School MOOE Cash Advances	100%	90%	90%	0%	10%	90%	Unliquidated Cash Advances of Itbayat Schools	Require submission and processing of Liquidation Reports
	<b>Prepared and recommended approval of budgets of schools within the schools division to the provincial/city board and confer with them on matters affecting school appropriations and disbursements</b>										
	Division of Batanes Regular Budget Proposal	No. of SDO Budget proposals submitted	SDO Budget Proposals and it's annexes	1	1	100%	0	0	1	None	Not Applicable
	Approved SEF Budget Proposal for 2021	No. of approved SEF Budget and Utilization	SEF 2021 Budget Proposal and SEF Utilization Report	1	1	100%	0	0	1	None	Not Applicable
<b>Partnership and Linkages</b>	<b>To strengthen the management of schools and learning centers in terms of process delivery of education support services</b>										
	Monitoring the Conduct of regular PTA meetings	No. of monitoring conducted	Monitoring Report	1	1				1		

	Oplan Balik-Eskwela Campaign	No. of campaign activity/ies conducted	Completion report	1	0	0%		1	0	OBE not conducted due to the change of opening of classes	To be conducted one week before the opening of classes
	<b>To identify potential partners/donors for specific programs and projects</b>										
	Sustaining partnership with identified stakeholders	No. of report on partners identified and classified	Summary report	1	1	100%			1		
	Accept grants, donations and other forms of assistance from various donors & benefactors (MOU, MOA, DOD, AR)	No. of reports on MOU/ MOA/ DOD/ DO/ AR	Summary report	1	1	100%			1		
	Senior High Immersion Partnership	No. of reports on MOA	Summary report	1	1	100%			1		
	Notarized Deed of Donations	No. of report on Deed of Donations	Summary report	1	1					Change of the schedule BE Reporting	Carry Over
	Forging of partnerships	No. of Acknowledgment Receipts of donations	Summary report	1	1	100%			1		
	Identifying, profiling and classifying of stakeholders and assessment of resource gaps	No. of reports	Summary report	1	1	100%			1		
	Orientation of School Heads and ASP on partnership linkages	No. of orientation conducted	Accomplishment Report	1	0	0%		1	0	Change on the schedule of BE	Carry Over
	Conduct of Partnership Summit	No. of summit conducted	Completion report	1	1	100%			1	Conducted virtually	

	Information drive through radio guesting	No. of Info Drive conducted (Radio Guesting)	Accomplishment Report	3	3	100%			3		
	SDO Level (Recognition of Stakeholders under Project RACERS)	No. of Recognition Activity conducted	Completion report	1	1	100%			1	Conducted virtually due to the implementation of EO no. 18	

Prepared by:

  
**MIAH DAPHNIE B. BUENAFE**  
 Education Program Specialist II

Noted by:

  
**EDUARDO C. ESCORPIO JR. EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 OIC-Office of the Schools Division Superintendent

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Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

January 6, 2022

**BENJAMIN D. PARAGAS, PhD, CESO V**  
Director IV/ Regional Director  
Department of Education  
Regional Office No. 02  
Carig Sur, Tuguegarao City, Cagayan

**ATTENTION: LAILA RUTH TAGUINOD**

Chief, QAD

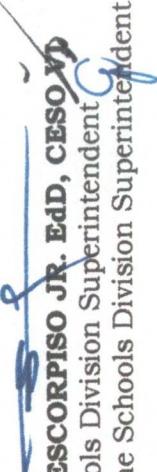
Sir:

Greetings from SDO Batanes!

This is to submit the Fourth Quarter Division Monitoring Evaluation and Adjustment of SDO Batanes.

Thank you very much.

Very truly yours,

  
**EDUARDO C. ESCORPIOSO JR. EDD, CESO V**  
Assistant Schools Division Superintendent   
OIC-Office of the Schools Division Superintendent 

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Republic of the Philippines  
Department of Education  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

**SCHOOLS DIVISION OF BATANES**

Consolidated Quarterly Accomplishment Report  
October to December 2021

KRA	OUTPUTS	INDICATORS	MOVs	TARGETS	PHYSICAL ACCOMPLISHMENTS	% OF ACCOMPLISHMENT VS TARGET	GAIN	GAP	TOTAL PHYSICAL ACCOMPLISHMENT	IMPLEMENTATION ISSUES	SOLUTION
Strategic Management Operations	SPG/SSGFederation Election	No. of election/s conducted	Accomplishment Report	1	1	100%			1		
	Conduct of Project Kabatalakayan	No. of episodes uploaded	Accomplishment Report	1	1	100%			1		
	Leadership Training/Summit	No. of Training conducted	Accomplishment Report	1	0	0%		1	0	Overlapping Activities	Moved to February
	Monitoring and Evaluation of SPG/SSG	No. of M&E conducted	Monitoring Report	1	1	100%			1		
	Monitoring of functional school clubs	No. of M&E conducted	Monitoring Report	1	1	100%			1		
	Gulayan sa Paaralan Monitoring	No. of monitoring activity conducted	Monitoring Report	1	1	100%			1		

	School-Based Feeding Program	No. of feeding activities <u>conducted</u>	Accomplishment Report	1	1	100%			1		
	National Drugs Education Program	No. of awareness campaign <u>conducted</u>	Accomplishment Report	1	1	100%			1		
	Adolescent Reproductive Health	No. of awareness campaign <u>conducted</u>	Accomplishment Report	1	1	100%			1		
	Monitoring the implementation of Water Sanitation and Hygiene in Schools	No. of monitoring conducted	Monitoring Report	1	1	100%			1		
	Monitoring of COVID19 health protocols	No. of monitoring conducted	Monitoring Report	1	1	100%			1		
	On-site monitoring of DepEd implemented projects	No. of monitoring conducted	Monitoring Report	2	2	100%			1		
	Earthquake and Fire Drill	No. of monitoring conducted	Monitoring Report	1	1	100%			1		
	Contingency Planning Workshop (DRRM)	No. of planning activity conducted	Contingency Plan	1	1	100%			1		
	Provision of TA on SIP/AIP to the schools	No. of TA conducted	Accomplishment Report	1	2	100%	1		2		
	Monitoring of the status of school titling	No. of Monitoring conducted	Monitoring Report	1	1	100%			1		
	Provision of TA to schools on various areas based on TANA	No. of consolidated reports on TA conducted to schools	Accomplishment Report	1	1	100%			1		
	Online monitoring of BOSY 2021-2022 (School profile updating)	No. of monitoring conducted	Monitring Report	1	1	100%			1		
	Monitoring of PMIS utilization	No. of monitoring conducted	Monitring Report	3	3	100%			1		
	Publication of Division Research Journal Vol. 2	No. of publication	Research Journal	1	1	100%			1		

	Distribution of printed Research Journal	No. of distribution activity conducted	Accomplishment Report	1	0	0%		1	0		
	Online and off-site monitoring & provision of TA on crucial resources	No. of monitoring conducted	Monitoring Report	1	1	100%			1		
	On-site validation of crucial resources	No. of validation conducted	Report	1	1	100%			1		
	Quality Assurance activity and provision of TA-Research	No. of QA activity conducted	Accomplishment Report	1	1	100%			1		
	Monitor the conduct of ongoing researches as to timelines, validity of research findings and utilization of researches/innovations	No. of monitoring conducted	Monitoring Report	1	1	100%			1		
	DEDP Review	No. of reviews conducted	Adjusted DEDP	1	1	100%			1		
	Conduct of Workshop on strategic planning/ crafting of AIP including BE-LCP	No. of workshop conducted	Accomplishment Report	1	1	100%			1		
	Operational planning with the school heads	No. of meeting conducted	Accomplishment Report	1	1	100%			1		
	Conduct of regular PIR	No. of DMEA/ PIR conducted	DMEA Report	1	1	100%			1		
	Conduct of regular FGD meetings.	Number of report submitted	Report on Project MEET	1	1	100%			1		
	Monitoring of submission of minutes of meetings	Number of monitoring conducted	Report on Project MONITOR	3	3	100%			3		
	Conduct of regular FGD meetings	Number of report submitted	Project ASSESSED	3	3	100%			3		
	Utilization of eLogbook for costumer satisfaction survey	Number of report submitted	Project eLOGBOOK	3	3	100%			3		
	Updating of procuring monitoring worksheet	Number of report submitted	Project E-PROCURE	1	1	100%			1		

	Conduct of monthly computer back-up	Number of supervision conducted	Report on the conduct of monthly back-up	3	3	100%			3		
	Conduct of ICT Preventive Maintenance Plan	Number of monitoring conducted	Report on ICT Preventive Maintenance Plan	3	3	100%			3		
	Repair of Conference tables	Number of conference tables repaired	Conference table repaired	3	3	100%			3		
	Construction of shelves for archival room	Number of shelves constructed	Shelves constructed	1	1	100%			1		
	Provision of technical assistance on Account Management Services	Number of TA provided	Report on the provision of TA on Account Management Services	1	1	100%			1		
	Updating of ecopy of all teaching and non-teaching personnel	Number of Updating Activity	Updated eCopy of Personnel Profile	3	3	100%			3		
	Updating of personnel files	Number of Updating Activity	Updated 201 files	3	3	100%			3		
	Updating and uploading of plantilla personnel items	Number of Updating Activity	Updated PSIPOP	3	3	100%			3		
	Uploading of Forms A-E of employees updates to GSIS web-msp	Number of Updating Activity	Report on uploaded and updated employees	3	3	100%			3		
	Filling up of vacant positions	Number of appointments issued	Number of reports	3	3	100%			3		
	Processing of retirement benefits	Number of retirement benefits processed	Number of reports	1	2	100%			2		
	Periodic evaluation of suppliers	Number of evaluations conducted	Suppliers evaluation report	3	3	100%			3		

	Implementation of preventive maintenance plan	Number of preventive maintenance plan	Preventive maintenance plan and report	3	3	100%			3		
	Conduct of regular MANCOM meetings	Number of MANCOM conducted	Memo, Attendance sheet, Minutes of Meeting	1	1	100%			1		
	Conduct of regular QMR & EXECOM Meetings	Number of QMR & EXECOM conducted	Memo, Attendance sheet, Minutes of Meeting	3	3	100%			3		
	Conduct of regular Staff Meeting	Number of Staff Meeting conducted	Memo, Attendance sheet, Minutes of Meeting	1	1	0%			1		
	Conduct of regular FGD meetings.	Number of FGD meetings conducted	Notice of Meeting, Minutes of meeting	3	2	67%			2	Due to implementation of ECO	To be conducted on next schedule
	Conduct of orientation to newly-hired employees	Number of Onboarding conducted/Project on-toes	Report of onboarding conducted	1	1	100%			1		
	Conduct of IPCR calibration	Number IPCR Calibration Review conducted for Non-teaching	Report of IPCR Review conducted	1	1	100%			1		
	Conduct of orientation meeting	Number of orientation of school property custodian and records officer	Report of activity conducted	1	1	100%			1		
	Crafting of Succession Plan for SDO critical positions	Number of crafted succession plan	Succession Plan	1	1	100%			1		
	Disposal of unserviceable properties	Number of Disposal activity conducted	Report on disposal activity	1	1	100%			1		
	Payment of Job Order personnel	Number of payroll prepared	Payroll/DVs	3	3	100%			3		

	Payment of Contract of Service personnel	Number of payroll prepared	Payroll/DVs	3	3	100%			3		
	Implementation of security and maintenance plan	Number of reports	Maintenance Plan, QOM	3	3	100%			3		
	Monitoring of security and maintenance plan	Number of monitoring conducted	QOM	3	3	100%			3		
<b>Curriculum and Instruction</b>	Implementation of DORP (monitoring, data gathering & reporting)	No. of monitoring conducted	Monitoring Report	1	1	100%			1		
	Project Services to reach out and Tracking Activities for the Youth (STAY)	No. of monitoring conducted	Accomplishment Reports	1	1	100%			1		
	Meeting with the qualified schools to implement inclusion programs for technical assistance										
	A. ALS	No. of meeting	Accomplishment Report	1	1	100%			1		
	B. SPJ	No. of meeting	Accomplishment Report	1	1	100%			1		
	Virtual FtF training	No. training attended	Certificate of participation	3	20	100%	17		20		
	Monitoring of schools and provision of TA in the implementation of inclusion programs, curricular and special interest programs for technical assistance										
	A. ALS	No. of monitoring and TA conducted	Accomplishment Reports	1	1	100%			1		
	B. IPED	No. of monitoring and TA conducted	Accomplishment Reports	1	1	100%			1		
	D. SPED	No. of monitoring and TA conducted	Accomplishment Reports	1	1	100%			1		
	E. SPJ	No. of monitoring and TA conducted	Accomplishment Reports	1	1	100%			1		

	Project Standards for Managing Ideal Libraries for Evaluation (SMILE)	No. of monitoring & TA conducted	Accomplishment Reports	1	1	100%			1		
	School Library Center Competition	No. of assessment activity/ies conducted	Accomplishment Reports	1	1	100%			1		
	Strengthening remedial learning activities across all learning areas	No. of monitoring conducted	Accomplishment Reports	1	1	100%			1		
	Intensify ISME through Project VAHAY	No. Monitoring conducted	Accomplishment Reports	28 Schools and 6	28 Schools and 6	100%			1		
	Communicating impact/results of remedial activities monitored	No. of activity conducted	Accomplishment Reports	1	1	100%			1		
	Conduct Instructional Supervision and TA to public and private schools	No. of reports	Accomplishment Reports	3	3	100%			3		
	Monitoring of quarterly ratings per learning area & grade level	No. of monitoring conducted	Accomplishment Reports	1	1	100%			1		
	Observance of Reading Month	No. of activity conducted	Accomplishment Reports	1	1	100%			1		
	Brigada Pagbasa	No. of activity conducted	Accomplishment Reports	1	1	100%			1		
	Consolidating School Reading Progress report (Grades 1-3)	No. of activity conducted	Accomplishment Reports	1	1	100%			1		
	Awards and recognition to schools with zero NR	No. of awarding conducted	Accomplishment Reports	1	1	100%			1		
	Communicating impact/results of the project implemented	No. of activity conducted	Accomplishment Reports	1	1	100%			1		
	Conduct of training on Literacy Instruction	No. of training conducted	Accomplishment Reports	1	1	100%			1		
	Eco-Friendly/Solid Waste Management	No. of monitoring conducted	Accomplishment Reports	3	3	100%			3		

	Strict implementation of time on task & submission of monthly supervisory plans. Implementation of Project ALISTO (Accomplish Laudable and Ideal reports to be Submitted with Time <i>Continuing</i> )	No. of monitoring conducted	Accomplishment Reports	3	3	100%			3		
	b. Provision of TA along curriculum & instruction	No. of TA conducted	Accomplishment Reports	3	3	100%			3		
	ALS Home visitation	No. of reports on home visitation conducted	Accomplishment Reports	1	1	100%			1		
	Monitoring implementation of Project KILOS-P	No. of monitoring conducted	Accomplishment Reports	1	1	100%			1		
	Conduct Division Investigatory Project Contest	No. of contest conducted	Accomplishment Reports	1	1	100%			1		
	Conduct of LAC on ELLN	No. of monitoring conducted	LAC monitoring report	1	1	100%			1		
	Conduct of Special meeting with school reading coordinators	number of meeting conducted	Accomplishment Reports	1	1	100%			1		
	Observance of Filipino Values Month	No pf report submitted	Accomplishment Reports	1	1	100%			1		
	Monitor project ECE	No. of monitoring report	Accomplishment Reports	3	3	100%			1		
	Monitor Project RD-ELC	No. of monitoring report	Accomplishment Reports	3	3	100%			1		
	Observance of Children's Month	No. of activity conducted	Accomplishment Reports	1	1	100%			1		
	Project Standards for Managing Ideal Libraries for Evaluation (SMILE)	No. monitoring ionducted	Accomplishment Reports	1	1	100%			1		
	Integration of concepts on GAD, drug prevention, peace & sex education, climate change, culture & arts and DRRM on lessons										
	a. GAD (Science Grade 5)	No. of monitoring report	Monitoring report	1	1	100%			1		

b. drug prevention	No. of monitoring report	Monitoring report	1	1	100%			1	
c. peace and sex education	No. of monitoring report	Monitoring report	1	1	100%			1	
d. climate change	No. of monitoring report	Monitoring report	1	1	100%			1	
e. culture and arts	No. of monitoring report	Monitoring report	1	1	100%			1	
f. DRRM	No. of monitoring report	Monitoring report	1	1	100%			1	
Conduct Basic action research	No. of Research condcuted	Basic Resrach	10	7	70%			2	
Access to DepEd Commons and TV	No. of monitoring act ity	Monitoring report	1	1	100%			1	
Publication of Best Practices in the SDO Newsletter	No. of publication	copy of moulder	2	1	50%		1	1	4th q issue on going
Prepared innovation for SPED implementation	No of innovation	FM-QMO-036	1	2	100%	1		2	
Administartion of MFAT	No. of monitoring	FM-QMO-036	1	1	100%			1	
Quarterly Assessment	No. of report reflecting perforence level	Accomplishment Reports	85%	1	100%			1	
Quality Assurance	No. of QA activity/ies conducted	Accomplishment Reports	1	1	100%			1	
Distribution of softcopy & materials for reproduction of quality assured materials to all schools	No. of distribution activity conducted	Accomplishment Reports	1	1	100%			1	
Endorsement to LRMDS	No.of LR endorsed	Endorsement letter	1	1	100%			1	
Distribution of softcopy & materials for reproduction of quality assured materials to all schools	No. of distribution conducted	Accomplishment Reports	1	1	100%			1	
Validation of locally developed learning resources	No, of validation activity conducted	Accomplishment Reports	1	1	100%			1	

	Monitor the Conduct on Development Workshop on Contextualized Instructional Materials	No. of workshops conducted	Accomplishment Reports	1	0	0%		1	0	overlapping schedules	Jan 24-26
	Printing of LAS in English Science and Math for Q3 and Q4	No. of workshops conducted	Accomplishment Reports	1	0	0%		1	0	late arrival of materials for printing	On going
<b>Human Research Development</b>	Annual Planning of training and development	No. of planning conducted	Annual Plan	1	1	100%		1			
	Project Mapya Palialitan	No. of awarding ceremony conducted	Accomplishment Report	1	1	100%		1			
	Project PRIDE	No. of awards & recognition program conducted	Accomplishment Report	2	2	100%		1			
	Project SHAPE	No. of physical fitness & wellness conducted	Accomplishment Report	3	0	0%				Restrictions due to ECQ	Drop targets for 4th Quarter
	Submission of accomplishment reports of schools on L&D	No. of report	L&D Report	1	1	100%		1			
	Project ONTOES	No. of activity conducted	Accomplishment Report	1	1	100%		1			
	Monitoring of GAD activities of the schools	No. of monitoring conducted	Monitoring Report	1	1	100%		1			
	Content Based Training for Senior High School Teachers on core subjects	No of training conducted	Accomplishment Report	1	0	0%		1	0	Intervening activities	Moved to Feb 2022
	Campus Journalism Training workshop	No of training conducted	Accomplishment Report	1	0	0%		1	0	Intervening activities	Moved to Jan 11-13 2022
	Basic Livelihood Skills Training for ALS Teachers	No of training conducted	Accomplishment Report	1	0	0%		1	0	Intervening activities	Moved to Feb 16-18, 2022

	Conducted Orientation on HOTS and MI integration in MAPEH Instruction	No of training conducted	Accomplishment Report	1	1	100%			1		
	Workshop on the Refinement of the Revised Ivatan Working Orthography	No of workshop conducte	Memo Terminal report	1	1	100%			1		
	Workshop on the Contextualization of Grades 2&3 Ivatan LMs into Itbayaten (3rd phase Project INFORM)	No of workshop conducte	Memo Terminal report	1	1	100%			1		
	Training workshop to localize/indigenize the curriculum and LMs on the development of culture-based LMs for G5	No. of workshop conducted	Accomplishment Report	1	1	100%			1		
	Training workshop on the development of LRs across learning areas	No. of workshop conducted	Accomplishment Report	1	1	100%			1		
<b>Resource Management</b>	Preparation of Financial Statements	No. of complete sets of Financial Statements submitted to RO/CO/COA and other oversight agencies	Financial Statements and its Schedules and Annexes/Ledger s (SL/GL)	3	3	100%			3		
	Monthly preparation and submission of reports	No. of reports submitted	Financial Reports	3	3	100%			3		
	Periodic review of financial system implementation	No. of review conducted	Accomplishment Report	1	1	100%			1		
	Monthly monitoring of schools financial reports	No. of monitoring conducted	Monitoring Report	3	3	100%			3		
	Timely submission of liquidation reports and proper utilization of school funds	No. of liquidation reports submitted	Liquidation Report	3	3	100%			3		
	Quarterly coordination meeting	No. of coordination meetings conducted	Accomplishment Report	1	1	100%			1		

<b>Partnership and Linkages</b>	Recognition of BE Implementers	No. of Recognition Activity conducted	Accomplishment Report	1	0	0%		1	0	Overlapping of activities	Moved to 1st quarter
	Monitor the conduct of regular school PTA meetings	No. of onitoring conducted	Consolidated Report	1	1	100%			1		
	Conduct Provincial PTA Federation Meeting	No. of activity conducted	Accomplishment Report	1	1	100%			1		
	Sustaining partnership with identified stakeholders	No. of consolidated report on identified & classified stakeholders	Consolidated Report	1	1	100%			1		
	Accept grants, donations and other forms of assistance from various donors & benefactors (MOU, MOA, DOD, DO, API)	No. of consolidated report	Consolidated Report	1	1	100%			1		
	Identifying, profiling and classifying of stakeholders and assessment of resource gaps	No. of Report	Report	1	1	100%					
	Evaluation of BE Accomplishment Report	No. of Evaluation conducted	Evaluation Result Report	1	1	100%			1		

Prepared by:

  
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 Education Program Specialist II

Noted by:

  
**EDUARDO C. ESCORPIO JR. EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 OIC-Office of the Schools Division Superintendent



Republic of the Philippines  
Department of Education  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

**Report Template 1: Physical and Financial Accomplishment Report**

KRA	OUTPUTS	PHYSICAL ACCOMPLISHMENT			FINANCIAL ACCOMPLISHMENT		
		TARGETS	PHYSICAL ACCOMPLISHMENT	% OF ACCOMPLISHMENT VS. TARGETS	TARGETS	FINANCIAL ACCOMPLISHMENTS	ACCOMPLISHMENT VS. TARGETS
Strategic Management Operations	SPG/SSGFederation Election	1	1	100%			
	Conduct of Project Kabatalakayan	1	1	100%	40,000	40,000	100%
	Leadership Training/Summit	1	0	0%	10,500	0	0%
	Monitoring and Evaluation of SPG/SSG	1	1	100%	4,000	0	0.00%
	Monitoring of functional school clubs	1	1	100%			
	Gulayan sa Paaralan Monitoring	1	1	100%			
	School-Based Feeding Program	1	1	100%	698,717	413,345	59.00%
	National Drugs Education Program	1	1	100%			
	Adolescent Reproductive Health	1	1	100%			
	Monitoring the implementation of Water Sanitation and Hygiene in Schools	1	1	100%			
	Monitoring of COVID19 health protocols	1	1	100%			
	On-site monitoring of DepEd implemented projects	2	2	100%			
	Earthquake and Fire Drill	1	1	100%			

	Contingency Planning Workshop (DRRM)	1	1	100%			
	Provision of TA on SIP/AIP to the schools	1	2	100%	137,200	137,200	100%
	Monitoring of the status of school titling	1	1	100%			
	Provision of TA to schools on various areas based on TANA	1	1	100%			
	Online monitoring of BOSY 2021-2022 (School profile updating)	1	1	100%			
	Monitoring of PMIS utilization	3	3	100%			
	Publication of Division Research Journal Vol. 2	1	1	100%			
	Distribution of printed Research Journal	1	0	0%			
	Online and off-site monitoring & provision of TA on crucial resources	1	1	100%			
	On-site validation of crucial resources	1	1	100%			
	Quality Assurance activity and provision of TA-Research	1	1	100%			
	Monitor the conduct of ongoing researches as to timelines, validity of research findings and utilization of researches/innovations	1	1	100%			
	DEDP Review	1	1	100%			
	Conduct of Workshop on strategic planning/ crafting of AIP including BE-LCP	1	1	100%			
	Operational planning with the school heads	1	1	100%			
	Conduct of regular PIR	1	1	100%	17,150	17,150	100%
	Conduct of regular FGD meetings.	1	1	100%			
	Monitoring of submission of minutes of meetings	3	3	100%			
	Conduct of regular FGD meetings	3	3	100%			
	Utilization of eLogbook for costumer satisfaction survey	3	3	100%			
	Updating of procuring monitoring worksheet	1	1	100%			

	Conduct of monthly computer back-up	3	3	100%			
	Conduct of ICT Preventive Maintenance Plan	3	3	100%			
	Repair of Conference tables	3	3	100%			
	Construction of shelves for archival room	1	1	100%			
	Provision of technical assistance on Account Management Services	1	1	100%			
	Updating of ecopy of all teaching and non-teaching personnel	3	3	100%			
	Updating of personnel files	3	3	100%			
	Updating and uploading of plantilla personnel items	3	3	100%			
	Uploading of Forms A-E of employees updates to GSIS web-msp	3	3	100%			
	Filling up of vacant positions	3	3	100%			
	Processing of retirement benefits	1	2	100%			
	Periodic evaluation of suppliers	3	3	100%			
	Implementation of preventive maintenance plan.	3	3	100%			
	Conduct of regular MANCOM meetings	1	1	100%	13,230	13,230	100%
	Conduct of regular QMR & EXECOM Meetings	3	3	100%			
	Conduct of regular Staff Meeting	1	1	0%			
	Conduct of regular FGD meetings	3	2	67%			
	Conduct of orientation to newly-hired employees	1	1	100%	13,230	13,230	100%
	Conduct of IPCR calibration	1	1	100%	116215	116215	100%
	Conduct of orientation meeting	1	1	100%	31186	116215	100%
	Crafting of Succession Plan for SDO critical positions	1	1	100%			
	Disposal of unserviceable properties	1	1	100%			

	Payment of Job Order personnel	3	3	100%			
	Payment of Contract of Service personnel	3	3	100%			
	Implementation of security and maintenance plan	3	3	100%			
	Monitoring of security and maintenance plan	3	3	100%			
<b>Curriculum and Instructions</b>	Implementation of DORP (monitoring, data gathering & reporting)	1	1	100%			
	Project Services to reach out and <u>Tracking Activities for the Youth (STAY)</u>	1	1	100%			
	Meeting with the qualified schools to implement inclusion programs for <u>technical assistance</u>						
	A. ALS	1	1	100%			
	B. SPJ	1	1	100%			
	Virtual FtF training	3	20	100%			
	Monitoring of schools and provision of TA in the implementation of inclusion programs, curricular and special interest programs for technical assistance						
	A. ALS	1	1	100%			
	B. IPED	1	1	100%			
	D. SPED	1	1	100%			
	E. SPJ	1	1	100%			
	Project <u>Standards for Managing Ideal Libraries for Evaluation (SMILE)</u>	1	1	100%			
	School Library Center Competition	1	1	100%			
	Strengthening remedial learning activities <u>across all learning areas</u>	1	1	100%			
	Intensify ISME through Project VAHAY	28 Schools and 6 CLCs	28 Schools and 6 CLCs	100%			
	Communicating impact/results of remedial activities monitored	1	1	100%			
	Conduct Instructional Supervision and TA to public and private schools	3	3	100%			

	Monitoring of quarterly ratings per learning area & grade level	1	1	100%			
	Observance of Reading Month	1	1	100%			
	Brigada Pagbasa	1	1	100%	140,610	140,610	100%
	Consolidating School Reading Progress report (Grades 1-3)	1	1	100%			
	Awards and recognition to schools with zero NR	1	1	100%			
	Communicating impact/results of the <u>project implemented</u>	1	1	100%			
	Conduct of training on Literacy <u>Instruction</u>	1	1	100%			
	Eco-Friendly/Solid Waste Management	3	3	100%			
	Strict implementation of time on task & submission of monthly supervisory plans	3	3	100%			
	b. Provision of TA along curriculum & instruction	3	3	100%			
	ALS Home visitation	1	1	100%			
	Monitoring implementation of Project KILOS-P	1	1	100%			
	Conduct Division Investigatory Project Contest	1	1	100%			
	Conduct of LAC on ELLN	1	1	100%	50,000	49,040	
	Conduct of Special meeting with school <u>reading coordinators</u>	1	1	100%	17,150	17,150	
	Observance of Filipino Values Month	1	1	100%			
	Monitor project ECE	3	3	100%			
	Monitor Project RD-ELC	3	3	100%			
	Observance of Children's Month	1	1	100%			
	Project Standards for Managing Ideal <u>Libraries for Evaluation (SMILE)</u>	1	1	100%			
	Integration of concepts on GAD, drug prevention, peace & sex education, climate change, culture & arts, and DRRM on lessons						
	a. GAD (Science Grade 5)	1	1	100%			
	b. drug prevention	1	1	100%			
	c. peace and sex education	1	1	100%			

	d. climate change	1	1	100%			
	e. culture and arts	1	1	100%			
	f. DRRM	1	1	100%			
	Conduct Basic action research	10 researches	7	70%			
	Access to DepEd Commons and TV	1	1	100%			
	Publication of Best Practices in the SDO Newsletter	2	1	50%			
	Prepared innovation for SPED implementation	1	2	100%	26,717.33	26,490	99%
	Administrartion of MFAT	1	1	100%			
	Quarterly Assessment	85%	1	100%			
	Quality Assurance	1	1	100%			
	Distribution of softcopy & materials for reproduction of quality assured materials to all schools	1	1	100%			
	Endorsement to LRMDS	1	1	100%			
	Distribution of softcopy & materials for reproduction of quality assured materials to all schools	1	1	100%			
	Validation of locally developed learning resources	1	1	100%			
	Monitor the Conduct on Development Workshop on Contextualized Instructional Materials	1	0	0%			
	Printing of LAS in English Science and Math for Q3 and Q4	1	0	0%	63,270	63,270	100%
<b>Human Research Development</b>	Annual Planning of training and development	1	1	100%			
	Project Mapya Palialitan	1	1	100%			
	Project PRIDE	2	2	100%			
	Project SHAPE	3	0	0%			
	Submission of accomplishment reports of schools on L&D	1	1	100%			
	Project ONTOES	1	1	100%	13,230	13,230	100%
	Monitoring of GAD activities of the schools	1	1	100%			
	Content Based Training for Senior High School Teachers on core subjects (PRIMALS)	1	0	0%			

	Conduct Provincial PTA Federation Meeting	1	1	100%	15,000	15,500	100%
	Sustaining partnership with identified stakeholders	1	1	100%			
	Accept grants, donations and other forms of assistance from various donors & benefactors (MOU, MOA, DOD, DO, AR)	1	1	100%			
	Identifying, profiling and classifying of stakeholders and assessment of resource gaps	1	1	100%			
	Evaluation of BE Accomplishment Report	1	1	100%	9,800	9,800	100%

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**Report Template 3: Value Added Outputs**

VALUE ADDED OUTPUTS	REASONS FOR ACCOMPLISHMENT
Crafting of Basic Education Research Agenda for 2022	To ensure timely submission of research proposal for 2022
Call for Submission of Research Proposal for 2022	
HRDC Meeting cum PIR	To facilitate the planning of annual learning and development programs and activities in the division
Tree Planting Activity	DENR granted SDO Batanes an agricultural lot for National Greening Program
Pneumonia Vaccination to DO employees	
Distribution of facemasks and hygiene kits	Provision of New Normal Set-up for minimum health standards for COVID-19
Participation of Health Personnel to the Vaccination activities	In cooperation to the goal of DOH of herd immunity
Prepared quarterly BSP Financial Report and submitted to COA	BSP Council Treasurer

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**Report Template 2: Unaccomplished Output Report**

KRA	UNACCOMPLISHED OUTPUTS	REASONS FOR BALANCE	RECOMMENDATION (DROP, CARRY OVER, MODIFY, REPLACE)
Strategic Management Operations	Leadership Training/Summit	Overlapping Activities	Carry Over (Moved to February 2022)
	Distribution of printed Research Journal	Printing is on-going	Carry Over (Distribution will be done once printing is accomplished)
	Conduct of regular Staff Meeting	Overlapping Activities	Drop
Curriculum and Instructions	Publication of Best Practices in the SDO Newsletter	4th Quarter is on-going	Carry Over (To be published once lay-out is accomplished)
	Monitor the Conduct on Development Workshop on Contextualized Instructional	Overlapping Schedules	Carry Over (Moved to Jan 24-26, 2022)
Human Research Development	Printing of LAS in English Science and Math for Q3 and Q4	Late arrival of materials for printing	Carry Over
	Project SHAPE	Restrictions due to ECQ	Drop
	Content Based Training for Senior High School Teachers on core subjects (PRIMALS)	Intervening activities	Carry Over (Moved to February 2022)
	Campus Journalism Training workshop	Intervening activities	Carry Over (Moved to Jan 11-13 2022)
	Basic Livelihood Skills Training for ALS Teachers	Intervening activities	Carry Over (Moved to Feb 16-18, 2022)

Partnership and Linkages	Recognition of BE Implementers	Intervening activities	Carry Over (Moved to 1st Quarter)
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**Report Template 5: Catch Up Plan/Adjustment**

<b>PAP</b> <b>1. Programs, Projects with support Fund</b> <b>2. Regular MOOE allocation</b>	<b>Objectives/ Desired Output</b>	<b>Activity</b>	<b>PI/ Measure</b>	<b>Physical</b>			<b>Reason / Justification</b>	<b>Financial</b>			<b>Adjustment</b>		
				<b>Target</b>	<b>Accomplishment</b>	<b>Varianc e</b>		<b>Allocation</b>	<b>Utilizat ion</b>	<b>Varianc e</b>	<b>Interve ntion</b>	<b>Timeli ne</b>	<b>Amoun t</b>
YFP	To conduct Leadership Training/ Summit	Leadership Training/ Summit	No. of training conducted	1	0	1	Overlapping activities	10,500	0	10,500	Carry Over	Feb-22	10,500
HRD	To conduct training	Content Based Training for Senior High School	No. of training conducted	1	0	1	Overlapping activities						
	To conduct training	Campus Journalism Training workshop	No. of training conducted	1	0	1	Overlapping activities						

	To conduct training	Basic Livelihood Skills Training for ALS Teachers	No. of training conducted	1	0	1	Overlapping activities	87,780	0	87,780	Carry Over	Moved to Feb. 16-18, 2022	87,780
Partnerships	To recognize the Best BE Implementers	Recognition of BE Implementers	No. of recognition activity conducted	1	0	1	Overlapping activities	8,800	0	8,800	Carry Over	Moved to 1st Quarter	8,800

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