



Republic of the Philippines
Department of Education
 REGION II - CAGAYAN VALLEY
 SCHOOLS DIVISION OF BATANES

20 October 2023

DIVISION MEMORANDUM

No. 286, s. 2023

**2023 SDO BATANES BARANGAY AND SANGGUNIANG KABATAAN ELECTION
 TASK FORCE (BSK-ETF) OPERATION ANG MONITORING CENTER**

To: Assistant Schools Division Superintendent
 Chief Education Supervisor
 Elementary and Secondary School Heads
 All Others Concerned

1. In compliance with DepEd Memorandum No. 63, s. 2023, titled, **Establishment of the 2023 DepEd Election Task Force and Its Operation and Monitoring Center in Connection with the Barangay and Sangguniang Kabataan Elections on October 30, 2023**. This Office enjoins to constitute the BSK-ETF Committee, to wit:

Name	Position	CP No.
Alfredo B. Gumaru Jr., EdD, CESO V	Schools Division Superintendent	09263650999
Georgann G. Cariaso, CESO VI	Assistant Schools Division Superintendent	09661985828
Marcial Y. Noguera	Chief ES-SGOD	09985319739
Violeta B. Gasilao	Chief ES-CID	09294354227
Arnulfo Anselm C. Hortiz	Education Program Supervisor-SGOD	09476772738
Araceli G. Puño	Information Technology Officer I	09199557736
Virginia A. Vinalay	Administrative Officer V	09207244913

2. The SDO Batanes BSK-ETF shall join the COMELEC Command Center starting at 1:00 p.m. on October 29, 2023, and ending at 5:00 p.m. on October 30, 2023. The functions of the committee include, but are not limited to the following:
 - a. Maintain an Operation and Monitoring Center to document and report all teachers and school-related issues and concerns before, during, and after elections;
 - b. Ensure that teachers are provided with and/or referred to adequate information technical and legal assistance in the course of the performance of their duties as members of the Electoral Board;



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- c. Serve as DepEd institutional link to volunteer organizations and individuals;
 - d. Provide close horizontal and vertical coordination and consultation among DepEd, COMELEC, and partner agencies involved in the 2023 BSKE; and
 - e. Complement the other government agencies' efforts for honest, orderly, and peaceful elections.
3. Furthermore, the BSKE-ETF will ensure that teachers shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Electoral Board, as well as DepEd non-teaching personnel. In addition, the committee shall serve as institutional links to volunteer organizations, individuals, and partner agencies involved in the conduct of the 2023 BSK Elections.
 4. The grant of honoraria to officials and personnel who will render services as Election Task Force shall be subject to existing COA rules and regulations, as well as issuances from DBM relative to the matter. Payments of overtime or grant of compensatory time-off, subject to the availability of funds and existing auditing rules and regulations. Including applicable Civil Service laws.
 5. For your information, dissemination and compliance.

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

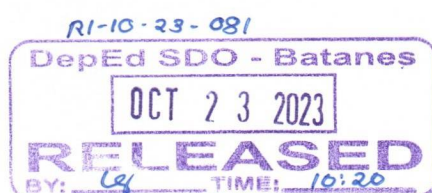
Encl.: As stated

Reference:
DM No. 63, s. 2023

To be indicated in the Perpetual Index
under following subjects:

COMMITTEE

SGOD/mya/aach



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