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Republic of the Philippines  
**Department of Education**  
 REGION II - CAGAYAN VALLEY  
 SCHOOLS DIVISION OF BATANES

13 October 2023

**DIVISION MEMORANDUM**

No. **279**, s. 2023

**SUBMISSION OF SCHOOL COORDINATORS FOR NSBI, LIS,  
 EBEIS, SF4, AND MONTHLY ENROLMENT, SY2023-24**

To : Asst. Schools Division Superintendent  
 All Elementary & Secondary School Heads  
 Division Planning Officer  
 All Others Concerned

- To properly facilitate the technical assistance and other concerns by this Office on National School Building Inventory (NSBI), Learner Information System (LIS), Enhanced Basic Education Information System (EBEIS), School Form 4 (SF4), and monthly enrolment, this Office requires for the submission of the names of the concerned school personnel.
- This is the format of the report to be submitted on or before October 27, 2023 to the School Governance & Operations Division, Attn.: Planning Unit.

No.	PAP	Coordinator	Co-Coordinator
1	NSBI		
2	LIS		
3	EBEIS/BEIS		
4	SF4		
5	Monthly Enrolment		

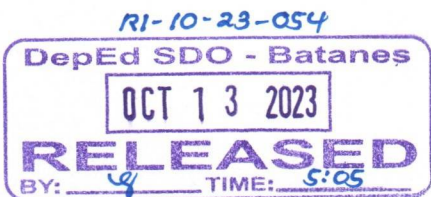
- For strict compliance.

**ALFREDO B. GUMARU JR. EdD, CESO V**  
 Schools Division Superintendent

For the Schools Division Superintendent

*Virginia A. Vinalay*  
**VIRGINIA A. VINALAY**  
 Administrative Officer V  
 Officer-in-Charge

*VA*



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Encl: None

References: OUA-OUT-031523-004  
DepEd Order No. 027, 2. 2019

To be indicated in the Perpetual Index  
Under the following subjects:

COMMITTEES

*SGOD/myn/orc*