



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

13 October 2023

DIVISION MEMORANDUM

No. 278, s. 2023

**SUBMISSION OF LEARNING AND DEVELOPMENT NEEDS ASSESSMENT
(LDNA) REPORT FOR CALENDAR YEAR 2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
SDO Section/Unit Heads
Elementary and Secondary School Heads
This Schools Division

1. In view of preparation for the Human Resource Development (HRD) Planning for 2024 Annual Training Programs and Activities, this Office calls for the submission of Learning and Development Needs Assessment (LDNA) Report for Calendar Year 2024.
2. Elementary and Secondary School Heads are instructed to access and accomplish the online LDNA Report **on or before November 9, 2023**, through the link: <https://bit.ly/2024LDNAReport> or by scanning the QR-code below:



3. School Heads may use the following data references to accomplish the LDNA report:

- e-Self Assessment Tool (e-SAT);
- consolidated Individual Development Plans' Functional and Behavioral Competencies (IPCR Part IV) in the Electronic IPCRF website (<https://eipcrf.deped.gov.ph>); and
- COT observations for the learning and development needs analysis.

4. Program Owners of the Schools Division may visit the link: <https://bit.ly/SDOProgramOwners2024> or scan the QR-code provided below to access the template and consolidated Developmental Needs to be used as reference.



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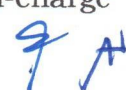
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5. For the information and widest dissemination of all concerned.

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

For the SDS:


VIRGINIA A. VINALAY
Administrative Officer V
Officer-in-charge


Encl: as stated
References:

To be indicated in the Perpetual Index
Under the following subjects:

ASSESSMENT
DATA
TRAINING PROGRAMS

SGOD/myn/kchm

This is the last page of Division Memorandum No. ____, s. 2023 titled Submission of Learning and Development Needs Assessment (LDNA) Report for Calendar Year 2024



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