



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

06 October 2023

**DIVISION MEMORANDUM**

No. 274, s. 2023

**CONDUCT OF SURVEY FOR THE SPECIAL HARDSHIP ALLOWANCE (SHA) FOR  
SDO BATANES**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor  
Education Program Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. In reference to the DM-OUHROD-2023-1070 dated 10 August 2023 with subject **“Conduct of Survey for the Special Hardship Allowance (SHA) Data Gathering and Monitoring”** and DM-OUHROD-2023-1158 dated 04 September 2023, titled **“Division of Batanes Schedule of the Conduct of Survey for the Special Hardship Allowance (SHA) Data Gathering and Monitoring”** on **November 13-17, 2023**.
2. The purpose of the data collection and monitoring survey is to verify the data being submitted by the schools to the Basic Enhanced Information System (EBEIS). The data gathered and monitoring survey will be used to compute the hardship index, assess school awareness of the SHA guidelines, and gauge school perception of hardship. Personnel from BHROD-SED and the United Nations Children’s Fund (UNICEF) will gather data and monitor the eligibility and compliance with policies and procedures on special hardship allowance (SHA) of the sample schools in SDO Batanes.
3. In this connection, the sample schools are hereby directed to familiarize themselves with the SHA guidelines in preparation for the data gathering and monitoring survey. The three (3) sample schools to be visited are the following:

<b>Sample School</b>	<b>Date of Gathering and Monitoring</b>
Nakanmuan Elementary School	November 14, 2023
Yawran Barrio School	November 15-16
Itbayat National Agricultural High School	

- The expenses on boarding and lodging relative to the conduct of the activity will be charged from the PSF for Monitoring and Data Gathering of Special hardship Allowance subject to the usual accounting and auditing rules and regulations.
- For your information, dissemination and compliance.

**ALFREDO B. GUMARU JR. EdD, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent

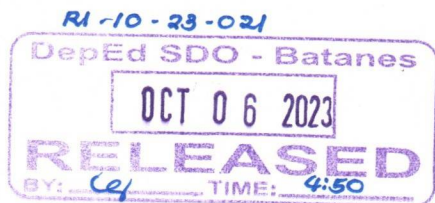
  
**GEORGANN G. CARIASO, CESO VI**  
Assistant Schools Division Superintendent

Encl:  
as stated

References:  
DM-OUHROD-2023-1070  
DM-OUHROD-2023-1158

To be indicated in the Perpetual Index  
under the following subjects:

**SPECIAL HARDSHIP ALLOWANCE**



SGOD/myn/aach



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