



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

27 September 2023

DIVISION MEMORANDUM

No. 267, s. 2023

MONITORING OF ADOPT-A-SCHOOL ACTIVITIES

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. This Office through the Social Mobilization and Networking Unit will conduct a monitoring on Adopt-A-School activities of the schools on October 4-19, 2023.
2. Areas to be monitored are the following:
 - a. Parents-Teachers Association Elections & related activities
 - b. Composition of School Governance Council
 - c. Inventory of Donations
 - d. Other ASP & Partnership related activities
3. Attached to this memorandum is the schedule of the monitoring activities.
4. Expenses incurred during the activity will be charged against 2023 ASP funds subject to usual budgeting, accounting, and auditing rules and regulations.
5. Immediate dissemination of and strict compliance with this memorandum is directed.

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: DO No. 013 s. 2022
DO No. 026 s. 2022
Memorandum OU-LAPP No. Q.453 s. 2021



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To be indicated in the Perpetual Index
Under the following subjects:
MONITORING

SGOD/myn/mdbb



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(Enclosure 1 to the Division Memorandum No. 267 s. 2023)

SCHEDULE OF ASP MONITORING

| SCHOOL | DATE |
|-------------------------|---------------|
| Basco Schools | Oct. 4, 2023 |
| Mahatao & Ivana Schools | Oct. 10, 2023 |
| Uyugan Schools | Oct. 11, 2023 |
| Sabtang Schools | Oct. 17, 2023 |
| Itbayat Schools | Oct. 19, 2023 |



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