



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

SEP 15 2023

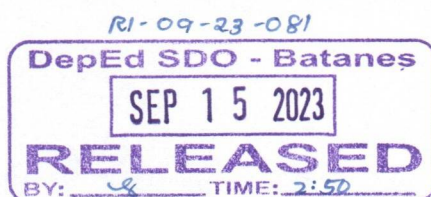
DIVISION MEMORANDUM

No. 255, s. 2023

**SEMINAR WORKSHOP ON DEVELOPING CONTINGENCY PLANS FOR SCHOOL
DISASTER RISK REDUCTION AND MANAGEMENT COORDINATORS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Elementary and Secondary School Heads
All Others Concerned

1. In compliance with OUA MEMO 00-0522-0095, dated May 27, 2022, on the guidelines for allocating, utilizing, documenting, and reporting downloaded funds to regions and divisions for the development of contingency plans, this division will conduct a workshop on contingency planning on October 14, 15, and 21, 2023, at 8:30 AM at the Ivatan Conference Hall.
2. The purpose of this activity is to train our SDRRM Coordinators on how to prepare their own contingency plans. Each school is expected to prepare one contingency plan for each type of calamity that it may experience. After the workshop, all schools will receive a grant of Php 6,000 to conduct a Learning Action Cell (LAC) session for the development of their school contingency plan. This will help to address the vulnerabilities of the education sector and ensure the continuity of education in the event of a disaster or emergency.
3. The participants in the workshop will be the Schools Disaster Risk Reduction and Management Coordinators (SDRRMC) and one alternate. Three days of service credits and compensatory time-offs will be granted following the regulatory requirements of DepEd Order No. 52 s. 2003 and CSC-DBM Joint Circular No. 2 s. 2004, respectively.
4. Expenses relative to the conduct of this training shall be charged from DPRP funds. Transportation of participants will be charged in their MOOE subject to the usual accounting and auditing rules and regulations.
5. For your information, dissemination and compliance.



ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent



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Encl:
as stated

References:

OUA MEMO 00-0522-0095

To be indicated in the Perpetual Index
under the following subjects:

DRRM

SGOD/myn/fvg



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