



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

DIVISION MEMORANDUM

SGO-2023-080

To: Chief Education Supervisors
Concerned SDO Sections
Concerned School Heads
All others concerned

From: **ALFREDO B. GUMARU JR. EdD, CESO V**
Schools Division Superintendent

For the SDS:


GEORGANN G. CARIASO, CESO VI
Assistant Schools Division Superintendent

Date: April 3, 2023

Subject: **SPECIAL DIVISION POLICY REVIEW**

1. This Office, through the School Governance and Operations Division, will conduct a **Special Division Policy Review** on **April 12, 2023 from 9:00 a.m. to 12:00 nn** at the Ivatan Conference Hall, SDO Batanes.
2. The committee shall continue review the following guidelines for implementation or amendment:

Focus of Review	Responsible Person	Remarks
SDO Batanes Rewards and Recognition Manual	Glyza Mae Valiente, EPSp II	<i>Second Review</i>
ICT Use Policy for Learners	Araceli G. Puno, ITO I	<i>Second Review</i>

3. Participants to this review are listed in *Enclosure 1*.
4. Expenses relative to this activity shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. For the information and guidance of all concerned.

SGOD/myn/gmv



Address: Basco, Batanes, 3900
Contact No.: 09996027630; 09163509382
Email Address: batanes@deped.gov.ph
Facebook: [facebook.com/deped.batanes](https://www.facebook.com/deped.batanes)

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DepEd SDO Batanes

APR 04 2023

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DIVISION POLICY REVIEW COMMITTEE

No.	Name	Position	DPRC Designation
1	Alfredo B. Gumaru Jr., EdD, CESO V	Schools Division Superintendent	Consultant
2	Georgann G. Cariaso, CESO VI	Assistant Schools Division Superintendent	Consultant
3	Marcial Y. Noguera	Chief Education Supervisor, SGOD	Chair
4	Violeta B. Gasilao	Chief Education Supervisor, CID	Vice Chair
5	Glyza Mae Valiente	Division Research Coordinator	Member / Focal Person
6	Arnulfo Anselm C. Hortiz	Education Program Supervisor	Member
7	Evangeline D. Castillo	Education Program Supervisor	Regular Member
8	Virginia A. Vinalay	Administrative Officer V	Regular Member
9	Jemar T. Talosig	Accountant III	Regular Member
10	Oliver R. Cariaso	Planning Officer III	Regular Member
11	Miah Daphnie B. Buenafe	Senior Education Program Specialist	Regular Member
13	Ayrine C. Geronimo	Senior Education Program Specialist	Regular Member
14	Xantifa M. Noblejas	Dentist II	Regular Member
15	Jack James I. Delos Santos	Nurse II/ Nurse-in-Charge	Regular Member
16	Araceli G. Puño	Information Technology Officer I	Regular Member
17	Nelita B. Sebastian	School Principal I	On-Call Member
18	Carina H. Delos Santos	School Principal I	On-Call Member
19	Dencio G. Eriful	Project Development Officer I	Secretariat
20	Jerrilyn C. Quianzon	Administrative Assistant III	Secretariat



ACTIVITY MATRIX

Agenda/Discussion/Activity	Responsible Person/Discussant
Registration	Shirly L. Gutierrez, ADAS III
Preliminaries	
Checking of Attendance	Glyza Mae Valiente, EPSp II <i>Division Research Focal Person</i>
Call to Order and Statement of Purpose	Marcial Y. Noguera <i>Chair, DPRC</i>
Agenda Inputs for the 1 st Quarter Policy Review	
Review of Policies/Guidelines	
1. SDO Batanes R&R Manual	Glyza Mae Valiente, EPSp II
2. ICT Use Policy for Learners	Araceli G. Puno, ITO I
Other Matters	Marcial Y. Noguera CES, SGOD/ DPRC Members
Adjournment	Marcial Y. Noguera <i>Chair, DPRC</i>

